

# NOUMAN ALI

Municipal corporation colony# 1, Dalazak road, Peshawar.

Contact No: -92-3109724553

Email: noman.abasyn@gmail.com

## Professional Profile

Highly motivated, dedicated and competent professional with expertise in monitoring, excellent at juggling multiple tasks and working under pressure. I am highly ambitious to seek new challenges and opportunities in the social and developmental sector with a progressive institution where I can fully utilize my potential and broaden my knowledge and render my services in a dynamic environment.

## Core Skills

- Monitoring
  - Risk profiling
  - Systematic monitoring for sustainable improvement
- Data analysis and use of information for evidence-based decision making
- Communication & Presentation:
  - Excellent IPC skills
  - Good presentation dexterity
- Computer:
  - Conversant with operating systems, MS Office (especially MS Word & MS PowerPoint)
- Miscellaneous:
  - Active and solution-centric.
  - Disciplined
  - Proactive approach to task management and problem solving.
  - Work diligently on long, tedious assignments.
  - Self-motivated, team focused, extremely detail oriented and able to successfully multitask on cross functional projects.
  - Willingness to work within an organizational framework in the spirit of mutual trust and respect

## Working Experience

- **UCDO (Professional Employers Pvt,Ltd) (April,2021 to Till)**
- **Union Council Delivery & Operations Officer (CHIP ) ( Sep, 2020 to March,2021 )**
- **PURPOSE:**
- To serve as union council manager for delivery and operations of all polio activities at UC level.
- **RESPONSIBILITIES:**
- Conduct field validation of micro census before each campaign for assessing work burden and micro census quality only NIDs
- Participate in UPEC/ evening meetings and present all data including desegregated data on missed children and engage all UPEC partners to cover still missed children
- Analyse AS level micro-plans for CBV workforce inclusive of logistics distribution, training, route maps, still missed children tracking data and high risk mobile population movements
- Coordinate with UC Coms team for Community/parental engagement activities incorporated in their work plan based on missed children log book of the last campaign.

- Follow up and address gaps/ issues highlighted in third party field monitoring reports with Area and HH level workers.
- Support in the emergency response to new polio cases and newly infected areas in the district/ province.
- Report operational progress at UPEC meetings.
- Coordinate with UC Polio Manager where senior management interventions are required.
- Contribute to any other PEI/EPI related planning and assessment surveys assigned by DEOC.
- All household level data compiled (including missed children and refusal lists) and timely reported to District level for analysis.
- All issues highlighted by third-party monitors to be addressed.
- Relevant field staff trainings conducted prior to the campaign.
- SIA data reports timely sent to DEOC and DSC.
- **Permanent Transit Point (PTP-Area Supervisor) (Nov 2018- 2020)**
  - District KPK, WHO
  - Performed following duties:
    - Supervision on daily bases at concern spot
    - Preparing Micro-Plan at area wise
    - Preparing Checklists at every team member
    - Conducting Teams Training at weekly bases
    - Collection and uploading of Data on daily bases
    - DDMs Submission To DHO
- **Work as a Computer Operator At Central Science Degree College (One Year)**
  - Performed following duties:
    - Data Entries on ledger
    - Admin of Learning Management System (LMS)
    - Updating students profiling

## Education

**2010-2012**

**MATRICULATION (SCIENCE)**

**Forward Public School**

**2012-2014**

**INTERMEDIATE (PRE\_ENGINEERING)**

**Peshawar Model Degree College-II**

**2016-2018**

**BACHELORS OF SCIENCE**

**University of Peshawar**

## Computer Skills

Diploma Of Information Technology (DIT)

Board Of Technical Education Peshawar

MS Office

Microsoft Coaching Acadmey

Digi Skills Program

Free Lancing, Communication and Soft Skills,

## Certifications

- Introduction to Go. Data Field data collection, chains of transmission and contact follow-up (**Health Emergencies Program -WHO-PAK**)
- Competency-Based Learning Introduction (**Health Emergencies Program -WHO-PAK**)
- Infection Prevention and Control (IPC) for Novel Coronavirus (COVID-19) (**Health Emergencies Program -WHO-PAK**)
- Course Completion Certificate of Prevention of Sexual Exploitation and Abuse (**UNICEF**)

## Languages

- English
- Urdu
- Pashto
- Hindko
- Punjabi