

# NAJAF ALI

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## SUMMARY

To be an integral part of professional team with dedication discipline, hardworking capabilities to achieve the co-operate objectives as well as personal growth within defined ethical and legal boundaries. Known for exceptional attention to detail and the ability to collaborate effectively in team environments. Seeking new opportunities to leverage my expertise to help organizations achieve their goals and grow.

## WORK EXPERIENCE

Fresh

## EDUCATION

2021	ICs	Govt.Ch.Ilm Din Degree College	Ali Pur Chatha
2024	BA Continue...	AIOU	

## • RELEVANT SKILLS

- Introduction To IT & Operating Systems
- Introduction To Computer Hardware Fundamental
- Windows Installation
- Typing Skills
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Access
- In page (Urdu)
- Internet

## PROFESSIONAL CERTIFICATIONS

- CHRISTIAN COMPUTER INSTITUTE, 05/03/2022 TO 05/07/2022, And successfully completed the following modules of Certificate in Information Technology in Grade A+ Introduction To IT & Operating Systems Introduction To Computer Hardware Fundamental Windows Installation, Typing Skills, Microsoft Word, Microsoft Excel, Microsoft PowerPoint
- Govt.Ch.Ilm Din Degree College Ali Pur Chatha, 2019, 2021, ICS (Physics), Math, Physics, Computer, English

