NAJEEB ULLAH

Data Analyst

Objective

Data analyst with a strong command of Excel, SQL, and data visualization tools. Experienced in deriving actionable insights from complex data sets. Seeking to contribute data-driven solutions in a dynamic environment

📞 0346-8861463

✉️ maliknajeeb344@gmail.com

LANGUAGE

- English
- Urdu
- Saraiki
- Pashto

EXPERTISE

- Management Skills
- Creativity
- Data analysis tools (e.g R, SQL)
- Data visualization tools (e.g., Tableau, Power BI)
- Data cleaning and preprocessing
- Database management systems (e.g., MySQL)
- Excel Proficiency (Advance Excel User)

EXPERIENCE

Tehsil Support Officer
National Database and Registration Authority
2023

Provide ongoing support in digital census to field teams, addressing their concerns, troubleshooting technical issues, and ensuring adherence to project timelines.Generate and submit periodic progress reports to project management, highlighting key achievements, challenges, and suggested improvements.Resolve any issues or discrepancies that arise during data collection and entry.

Computer Operator
M/S Areaa construction Company.
2019-2022

In Gomal Zam Multipurpose Project
Data Entry and Management
Document Handling
Software Utilization
Communication
Technical Support
Record Keeping
Backup and Security
Collaboration

EDUCATION

Gomal University DIKHAN
Bachelor of Computer Science
2015-2017

Gomal University DIKHAN
Master of Computer Science
2017-2019

SKILLS SUMMARY

| Data Analyst | 78 % |
| Project Management | 81 % |