

Naveed Iqbal

M.Phil Social work

Domicile: Mardan, KP

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SUMMARY

Seeking a dynamic position in Social sector where I can utilize my experience/ ability, skills and perform a responsible job for the company/ organization with my disciplined, honesty/ punctuality/ responsibility and good interpersonal relation. Worked with various Organizations for more than Eight years i.e., Associated Consulting Engineers (ACE), Integrated Regional Support Programme (IRSP), Bureau of Statistics KP, Semiotics Consultants, Agha Khan University and Electra Consultants. Expert in Social Mobilization and Community Participation, Development through Community Participation, Coordination and Report Writing.

KEY SKILLS

Social Mobilization and Community Organization, Social Research, Team Management, Effective Communication, Administration, Community Development, Planning & Coordination, Gender based Violence officer, Human rights, social case management and Report Writing.

EDUCATION

PhD (Social Work).	Department of Social work, University of Peshawar	In progress
M.Phil. (Social Work).	Department of Social work, University of Peshawar	2018
M.A. (Social Work)	Department of Social Work, University of Peshawar	2013
BA. (Political Science)	University Of Punjab	2011

WORK EXPERIENCE (Ten years)

15 June to 31 August 2023

Team Supervisor, IPSOS Pakistan

BISP Monitoring Survey with Technical Assistance of World Bank

District Malakand, Swat and Mardan

- Team Lead, in BISP monitoring survey
- Mapping, demarcation and listing of sampled clusters
- Planning and implementation of fieldwork activities
- Ensure quality data collection

April 14 to May 31 2023

Researcher

VTT Global with collaboration with World Bank

District: All over KP

- Certified ECD and AMPLE-B trainee from the World Bank
- Direct and indirect assessments with Grade-1 and Grade-5 in sampled Government primary schools all over KP districts
- Supervising assessments and data entry
- Data reporting

August 2022 onwards

Gender officer and social organizer

Mini micro hydro power project MMHPP

Mardan, Swabi, Haripur

Electra Consultants

- Monitoring and evaluation of social mobilization and gender activities
- Ensure equal representation and participation of female (gender) in the project
- Supervision of gender based activities and report writing
- Monitoring of BBCM and composition of social organization in communities
- Report writing

January 2022 to July 2022

Team Supervisor

**Child Labor Survey, Directorate of Labor KP and Bureau of Statistics
Swabi, Mardan and Mohmand**

- Working as Team Supervisor in a Gov. Child Labor Survey in District Swabi.
- Planning and implementation of fieldwork activities.
- Ensure quality data collection.
- Coordination between the district team and central office.
- Validation and monitoring of field team and collected data.

November 2021 to December 2021

Team Supervisor

District Swabi, Mardan

VTT Global, Islamabad

Take a Child to School

- Team supervision in an education related household survey
- Coordination and facilitation.
- Ensure quality data collection
- Planning field work activities

July 19 to July 30, 2021

Team Supervisor

APEX Consulting

British Council-Take a Child to School (BC-TACS)

District Swabi

- Supervising interviews in an education survey from Head Teacher, Dosti Teacher, Students and their Parents.
- Arrangement meetings with Implementing partner of the project.
- Facilitation in conducting Focus group discussions and Indept interviews.
- Ensure quality data collection.
- Planning field work activities.
- Coordination with the district education officer and reporting to coordinator.

From Feb 2021 to April 2021

Team Supervisor (Social mobilizers)

MMP (Matt McDonald Pakistan)

Rehabilitation of Warsak Hydropower project, Community Need Assessment • Monitoring and coordination.

- Community organization and meetings with the village representatives and common people.
- Finalizing plans for communities.
- Report writing.

From May 2020 To December 2020

Social Organizer,

ELECTRA CONSULTANTS

Access To Clean Energy Program,

Micro Hydro Power Project MMHPP

- Worked as Social Organizer in a team of Engineers in District Dargai, on Abazai Canal and Machai Canal in Feasibility report on Micro Hydro Power Project.
- Creating Awareness and mobilization of masses towards the cheap electricity access through their community participation.
- Area profiling, differentiate the households on the basis of uses of electricity compliances.
- Mapping of village and households location for transmission line.
- Meetings with community representatives and stake holders.
- Identification of female headed households for equal representation of both genders and as female beneficial in project.

February 2020

Data Enumerator, SEMIOTICS CONSULTANTS

Debt For Education Conversion Program (DFEC)

District Peshawar and Mardan

- One week assignment as enumerator in Debt for Education Conversion Programme (DFEC)
- Visiting the government primary and middle schools of district Mardan and Peshawar

- Profiling the primary and middle school head teachers and teachers
- Assessing the usefulness of the in-service trainings and its impacts on the performances of the teachers and their students
- Collecting Data on class management, assessment procedures and practices, lesson planning and presentation, interaction with students, etc

October 14 to October 23, 2019

Swiss Development Cooperation (SDC)

External Evaluation of SDC's Schools Reconstruction Programme in KPK

Enumerator in SEMIOTICS

District Swat, Charsadda and Nowshera

- Visiting schools those were rehabilitated or reconstructed by SDC after affected by flood in 2010
- Interviewing the head teachers and teachers
- Comparison of students enrollment, education level, teaching methods, school environment and infrastructure, before and after the rehabilitation, reconstruction by SDC

February 2019 to September 2019

Field Supervisor (MICS 2019) National, Multi Indicator Cluster Survey

Bureau of Statistics, Khyber Pakhtunkhwa

- Worked in MICS 2019 as field Supervisor of District Mardan.
- Leading and facilitating a team of five enumerators and an Anthropologist.
- Management and supervision of field team.
- Validation and monitoring of field team.
- Coordination between the field team and project authorities.
- Ensure quality data collection and monitor water quality test.

July & August 2018

Enumerator in SEMIOTICS

PK Tourism Sector Analysis Survey

Upper Dir, Mansehra & Swat

- Data collection from all the enterprises (Hotels, Restaurants, shop keepers, transporters and also tourists) in Nathia Gali, Swat, Naran and kumrat
- The study was to evaluate the development works done by KP Tourism Department for the betterment of Tourism and how to attract more tourists either national or international in near future
- The study covered all the hotels, restaurant, shop keepers, transporters and the tourists in 4 four main Tourists destinations in KP

August 2016 to July 2018

Social Mobilizer (Team Leader)

Integrated Regional Support Programme (IRSP)

- Lead a team of six Social mobilizers in District Mardan in project Plan Pakistan.
- Mobilization and awareness regarding hygiene promotion and climate change.
- Formation of school WASH clubs.
- Training of school WASH clubs on hygiene awareness, climate change adaptation and environmental issues.
- Carrying out PSC to identify poorest for households toilets interventions.

February 2014 to June 2016

Social Organizer/Mobilizer

Associated Consulting Engineers (ACE) PVT. Ltd,

Daral Khwar Hydro Power Project (DKHP) Bahrain, Swat

- To mobilize and organize local communities of Bahrain, about the Hydro Power project.
- To bring awareness in the masses for healthy and effective participation in the Hydro Power project, in terms of selling their lands and properties which were needed for the construction of the project.
- To arrange meetings and build communication bridge between the Projects higher official and the local communities people through their representatives.
- Resolved technical issues of local communities with the DKHP authorities, that has occurred during the project construction.
- Report writing: making and composing monthly progress reports of the project.

- To assist the “Resettlement Specialist” (Chief sociologist) of the project to resettle local people (families) in other suitable areas, whose houses had been affected or demolished in the project construction.

January 2014

Field Supervisor

SEMIOTICS, Islamabad

- Worked with SEMIOTICS in an educational survey as field supervisor and lead a team of six data enumerator in Tehsil Jand, District Attock, in a 16 days survey of Government of Punjab, collaboration with CAMBRIDGE and WORLD BANK.
- Management and supervision of field team.
- Assessment of students through tests (examination) and data collection from teachers of primary school.
- Monitoring of students tests, data enumerators and ensuring data quality.
- Reviewing and verifying collected data.

● Short Trainings

- 5 days training on Action Research Course-Level 1, organized by Community World Service ASIA (CWS) from January 23 to 27, 2017 at University of Punjab, Lahore.
- 5 days training on Action Research Course-Level 2, organized by Community World Service ASIA (CWS) from April 10 to 14, 2017 in Murree.
- 6 months social work field work training at Special Education Complex Hayatabad, Peshawar,
- 2 days training workshop on Women Empowerment by Aurat Foundation at New Sheikh Taimur Academic Block, University of Peshawar.
- One day training workshop on Youth for women Leadership in Pakistan Campuses, organized by BARGED in collaboration with University of Peshawar, under Gender Equity Program (GEP) of Aurat Foundation by the support of USAID.
- One day training workshop by United Nation Volunteers Pakistan on volunteerism.

- M.Phil research on Public Perceptions about Socio-Economic Development of Daral Khwar Hydro Power Project Bahrain, Swat.
- Thesis on Survey of crimes in Tehsil Katlang (A case study of village Alo)
- 2 days First Aid Training at New Sheikh Taimur Academic Block, University of Peshawar.
- 7 **months** social work field work training at Old Age Home Peshawar under Directorate of Social Welfare KPK.
- M.Phil research on Public Perceptions about Socio-Economic Development of Daral Khwar Hydro Power Project Bahrain, Swat.
- Thesis on Survey of crimes in Tehsil Katlang (A case study of village Alo).

LANGUAGES

English	Urdu	Pashto	Panjabi
Fluent	Fluent	Native	Good

IT SKILLS

MS Office, SPSS and Internet

References will be provided on request