NOOR ULLAH

COMPUTER OPERATOR

CONTACT

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📱 +923145852402

📍 khazana bala post office
khazana payan district
Peshawar tehsil shah alam,
Pakistan

SKILLS

- MS Office
- Ability to read/interpret and metric report
- Operating Systems: Windows
- Hardware Troubleshooting
- Software Installation and Configuration
- Data Backup and Recovery
- Network Basics
- IT Security
- Technical Support
- System Monitoring
- Documentation
- Communication

2015-2021

EDUCATION

SSC
**Government higher secondary school
no 1 Peshawar (2012) BISE peshawar**
FA
- **Government college Peshawar
(2014) BISE peshawar.**

BA
**Government college naguman
Peshawar (2016) University of
peshawar**
DIT
**(Diploma in Information
Technology) Government
college of management science
Peshawar (2018)University of
Peshawar**

LANGUAGES

Pushto ◆◆◆◆◆

Urdu ◆◆◆◆◇

English ◆◆◆◆◇

PROFILE

Dedicated and detail-oriented Computer Operator with 1 years of experience in efficiently managing computer systems and ensuring their smooth operation. Adept at maintaining data integrity, and providing excellent technical support. Seeking an opportunity to contribute my skills and expertise to Your company as a Computer Operator.

WORK EXPERIENCE

- Proficient in computer hardware and software installation, configuration, and maintenance.
- Skilled in performing routine system checks, data backup, and recovery procedures.
- Strong troubleshooting abilities to resolve hardware and software issues promptly.
- Excellent knowledge of operating systems, including Windows and Linux.
- Familiarity with network configurations, protocols, and basic network troubleshooting.
- Detail-oriented with a commitment to data security and confidentiality.
- Effective communication skills for providing technical support to end-users.
- Ability to work independently and as part of a team to ensure uninterrupted computer operations.

Computer Operator
**(NCBMS) NATIONAL CONSULTANT FOR
BUSINESS AND MANAGEMENT SOLUTIONS**   2018 -2019

- Monitored computer systems and network infrastructure to ensure optimal performance.
- Performed regular system backups and data archiving to prevent data loss.
- Installed and configured software applications and performed updates as needed.
- Conducted routine maintenance on computer hardware to keep systems running smoothly.
- Responded to user inquiries and provided technical support to resolve issues.
- Troubleshooted hardware and software problems, identifying and implementing solutions.
- Maintained records of system performance and incidents for future reference.
- Assisted in the development and implementation of IT policies and procedures.
- Collaborated with IT teams to implement security measures and ensure data protection.

References:
Available upon request.