**NOSHAD WAZIR**

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**CAREER SUMMARY**

I have been working for 14 years in the development sector. I worked as a consultant master trainer for the International Organization for Migration (IOM) on social cohesion, peace building, Alternate Dispute Resolution (ADR) and civic engagement in different regions of KP. In North Waziristan, FR, for the Project Bill Melinda Gates Foundation. As the project coordinator for a local government sponsored by UNICEF, I oversaw the birth registration procedure. At the FATA/District office of the World Health Organization (WHO) as UNV monitor. As a district administrator served as district lead for the Enhancing Access to Quality Education (EAQE) Project, sponsored by UNHCR. Lead a health initiative with UNICEF at the Khyber Agency as a RED Health Consultant. I oversaw the 34 health staff members who made up the Programme for Poverty Reduction Project's (PPR)/PPAF Health and Nutrition component working as a provincial health officer for the Sarhad Rural Support Programme (SRSP). Independently managed and planned a PKR 219 million financial budget designated/utilized for PPR Project. I am from the FATA region and have extensive field, management, and technical skills, particularly in programmes relating to immunization, community development and gender, capacity building, social cohesion, peacebuilding training, climate change and adaptation, child protection, advocacy, governance and accountability, health and education respectively. Master trainer in Health COVID-19, EPI, Polio, Routine Immunization sessions, outreach planning, assessment, RED approach master trainer and WASH respectively.

In addition, I have used multiple gadgets related to ICT in multiple surveys with the Milinda Bill Gates Foundation, IOM, UNV, WHO, UNICEF, PPAF, like Android phones, Tablets for data collection, Survey CTO, Open database kit, KoBo collect, managed excel sheets, EPI district data management and analysis. Moreover, I performed multiple surveys and developed multiple developmental reports for donor agencies and partner organizations.

1. I served as the social field coordinator for a BCC-based urban WASH project supported by UNICEF via the SEED (Social Efforts for Education and Development) organization.
2. In the Peshawar district's Livestock for Life project on Zoonotic diseases, I served as Relief International's district programme manager.
3. I oversaw the coordination and communication with several line departments as well as the management of child health, humanitarian response, need assessments, women's rights, social mobilization, organizational development, and area selection appraisals.
4. I participated in the WASH humanitarian initiative as part of the International Rescue Committee to help the IDPs from South and North Waziristan in the Dera Ismail Khan District.
5. I provided technical assistance to the partner organizations in their short and long-term projects on governance, advocacy, and other relevant activities while working with Action Aid Pakistan as a programme officer responsible for the KPK and AJK areas.

At KPK and in the Azad Jammu and Kashmir regions, where I created contingency plans for managing natural disasters, I am actively involved in advocacy efforts for emergency and disaster risk reduction.

**KEY SKILLS, COMPETENCIES AND ATTRIBUTES**

* Program Planning, Team Building& Management
* Result Based Management (RBM)
* Effective Liaison & Coordination skills
* Budget Analysis & Management
* Exceptional market linkage skills
* Proven Government Liaison Skills
* Donor Reporting Monitoring and Evaluation
* Public-Private Partnership
* Expertise in data collection and analysis
* Reach Evert District (RED) Immunization Master Trainer, Master trainer for RED approach.
* Covid-19 IPMS, patient data management
* Effective Monitoring & Evaluation Skills
* Proactive & Dynamic Planning Skills
* Strong ICT & Reporting Skills
* Capacity building and training skills
* Advocacy and Campaign Designing Implementation.

**ACADEMIC BACKGROUND**

* ***Masters in Political Science University of Dera Ismail Khan, KP, Pakistan.***
* ***Master in Public Health Gandhara University Peshawar KP, Pakistan.***

**EXPERIENCE & ACHIEVEMENTS**

**Lead Trainer Alternate Dispute Resolution (ADR) Act 2020 (Consultancy) Jan-March, 2023**

**International Organization for Migration (IOM) Orakzai Upper Merged District, KP, Pakistan.**

150 community members received ADR training over the course of 4 days (each) youth and community elders were trained respectively. Facilitated training sessions, manual development on ADR 2020 act, fostering social harmony, resilience, and peace. Pre- and post-test results, an agenda, a PowerPoint presentation, and developed training materials were submitted to CRA-N for assessment and approval. Six concept notes were written for each group, and the key issues from the SWOT analysis were taken out. Developed action plans at the end of the training, training event photos for the group and debates on its implementation strategy. Linking according to the IOM mandate and the CRA North's three major priority objectives, six social cohesion-related concept notes were created. Reports developed, analysis prepared and approved by country M and E units, and respective district team lead.

**Lead Trainer Social Cohesion Resilience and Peace Building (Consultancy) Jun, 2023**

**International Organization for Migration (IOM) Orakzai Lower & Upper Merged District, KP, Pakistan.**

48 people received resilience training over the course of 3 days(each) youth and community elders were trained respectively. Facilitated training sessions on fostering social harmony, resilience, and peace. Pre- and post-test results, an agenda, a PowerPoint presentation, and developed training materials were submitted to CRA-N for assessment and approval. Six concept notes were written for each group, and the key issues from the SWOT analysis were taken out. Developed action plans at the end of the training, training event photos for the group and debates on its implementation strategy. According to the IOM mandate and the CRA North's three major priority objectives, six social cohesion-related concept notes were created. Reports developed, analysis prepared and approved by country director and respective district team lead and M and E units.

**Field Researcher for KP Province (Consultancy) Jun, 2023**

**PRIME Consulting Islamabad Conducted for World Health Organization (WHO) KP, Pakistan.**

Meetings and interviews with relevant NGOs and government officials were conducted. Facilitated 16 focus group discussions with medical officers from basic health units, district surveillance officers, district health officers, Deputy Directors of Public Health, the director of the department of Public Health, Khyber Medical University Head of the department. World Health Organization (WHO) and Director General (DG) Health Services KP, the provincial team lead for the emergency response unit were interviewed.

**Master Trainer WASH in Emergencies (Consultancy) May, 2023**

**Brainbox Syndicate Funded by Islamic Relief Pakistan (IRP) Peshawar KP, Pakistan.**

Water in times of need Emergency response planning, sanitation and hygiene, the do-no-harm principle, FSL programming, food assistance, the restoration of livelihoods and businesses, coordination with stakeholders, the Sustainable Development Goals (SDG), the Pakistan and Green Initiative, and climate change and adaptation are just a few of the topics covered. Group exercises that involve reporting, recording, and collecting audio and video, exchanging images, and group work. Case studies that discuss group facilitation and group formation are based on actual ground realities. Reports of the training sessions and pre- and post-analysis analyses were provided.

**Mater Trainer Social Cohesion and Peace Building Pluralism (Consultancy) Jan-Feb, 2023**

**International Organization for Migration (IOM) Kurram/Central & Upper Merged District, KP, Pakistan.**

50 individuals received resilience training over 3 days young people and elders both participated. Facilitated training sessions on fostering social harmony, resilience, and peace. Pre- and post-test results, an agenda, a PowerPoint presentation, and developed training materials were submitted to CRA-N for assessment and approval. Six concept notes were written for each group, and the key issues from the SWOT analysis were taken out. Developed action plans at the end of the training, training event photos for group and debates on its implementation strategy. According to the IOM mandate and the CRA North's three major priority objectives, six social cohesion-related concept notes were created. Reports developed, analysis prepared and approved from the country director and respective district team lead and M and E units

**Mater Trainer WASH in Emergencies (Consultancy) July, 2022 – July, 2022**

**SABAWON District DI Khan, KP, Pakistan.**

Water in times of need Emergency response planning, sanitation and hygiene, the do-no-harm principle, FSL programming, food assistance, the restoration of livelihoods and businesses, coordination with stakeholders, the Sustainable Development Goals (SDG), the Pakistan and Green Initiative, and climate change and adaptation are just a few of the topics covered. Group exercises that involve reporting, recording, and collecting audio and video, exchanging images, and group work. Case studies that discuss group facilitation and group formation based on actual ground realities. Reports of the training sessions and pre- and post-analysis analyses were provided.

**Mater Trainer Social Cohesion and Peace Building Pluralism (Consultancy) Jun, 2022 –Jun, 2022**

**International Organization for Migration (IOM) Upper Khyber Merged District, KP, Pakistan.**

Conducted resilience training for 75 persons (Youth, players, teachers, officials) with submission of proper attendance sheet. Developed manual and presentation in Urdu/English. Delivering Training Sessions on Resilience. Development and submission of training manual (English and Urdu) having all the training contents (Soft and hard copies).Submission of Pre and post-test analysis within the report.Submission of training report for approval o CRA-N for review and approval photos (Format and structure of the report will be approved by CRA-N before report writing).Sharing the snapshots/high-resolution pictures with titles and names of training events, group work, and group discussions. 9 different thematic concept notes designed as per the IOM mandate linked with CRA North objectives.

**Mater Trainer Social Cohesion and Peace Building Pluralism (Consultancy) April 2022 – April 2022**

**International Organization for Migration (IOM) Khyber Merged District, KP, Pakistan.**

Manual developed, provided resilience training to 175 persons (Community individuals and officials) with submission of proper attendance sheet. Delivering Training Sessions on Resilience, submission of Pre and post-test analysis within the report, submission of training report for approval to CRA-N for review and approval photos (Format and structure of the report will be approved by CRA-N before report writing).Sharing the snapshots/high-resolution pictures with titles and names of training events, group work and group discussions.

**Field Researcher (Project Bill Melinda Gates Foundation) Sep, 2021–Dec, 2021**

**Centre for Research and Security Studies (CRSS) FR Bannu Merged Districts Waziristan, KP, Pakistan.**

Conduct field research and collection of information related to Public Health Issues. Health and prevailing disease impacting community and community perspective. Questioner development, pretesting and finalization. Three days of pre-assessment workshop participation. Conduct 5 Focus Group Discussions (FDGs) at field level with the Wazir tribes in merged districts. Individual Interviews regarding health-seeking behavior. Detail reporting and audio recordings collection and personal testimonial for each case study.

**Public Health Expert Covid-19 Focal Person (Consultancy) Mar, 2020– Aug, 2021**

**Medical Teaching Institution Bannu Funded Project Bannu, KP, Pakistan**

Overall coordination and communication with line departments at the district and provincial level of Covid-19 pandemic response.245-bed management dedicated to COVID-19 response at Bannu, Lakki Marwat, Karak North and South Waziristan respectively. All data is collected daily and regularly updated for the Provincial Health Minister task for COVID-19 response. Data collection and updating of Integrated Patient Management Information Management System through trained staff and maintained weekly and monthly reporting to management for effective decision making. Regular COVID-19 vaccine supply data management 4 vaccines counters management and data collection on daily weekly and monthly reporting to the provincial task force and effective decision making. Over oxygen supply and oxygen capacity data updating daily reporting to the provincial hub to COVID-19 response unit. Vaccine demand creation at the OPD level through the Behavior Change Communication Approach.

**Birth Registration-Coordinator Aug 2019 – Feb 2020**

**Local Government Rural Development UNICEF Funded Project DI Khan, Pakistan**

Coordination and communication with the line department for the Child Rights Vital Statistics CRVS registration process of the district. Development of CRVS cell and establishment of office at Local Government. Formats developed and on-ground data collection and initiated online entries in NADRA software. Monthly data collection from 174 village secretaries and monthly report drafting. Data collection from the field and shared with respective Tehsil supervisors and actions carried out by the Additional Director. Expedite and streamline of data entry process of CRVS data. Over all field staff field reports village data review and feedback process. Carried out monthly district starting committee of CRVS with all department's engagement. Issues and challenges in working areas in the merged districts. Regular strong laisonig with health, education, madrasa, private schools and other also. Data collection FDGs and meetings conducted with community elders.KAP survey conducted and organized at field level. Monitoring and Supervision of all Programme activities and implementation.

**Regional Administrator (RA) Nov 2018 – July2019**

**Enhance Access to Quality Education (EAQ) Charssada & Peshawar**

**Women Empowerment Organization (WEO) Funded by UNHCR**

Facilitate Policy and System Coordinator in different activities including, coordination with different stakeholders, managing events, conducting studies, report writing and other assigned task. Development of a detailed implementation plan for the district education sector concerned with KP government and Afghan commissionerate. Activities implementation at grass root level. Monitoring of day-to-day activities and it implementation as per UNHCR framework and 34 school students teacher data compilation and analysis.Orientation, and motivate team for accomplishment of project activities and targets as per plan with appropriate solution of the issues at field and district level. To develop biannual, quarterly, monthly, and weekly Plans of the district program activities along with staff. To ensure regular monitoring, analysis of district project activities and preparation of reports as per monitoring work plans.175 teachers' performance evaluations were completed and shared with district education departments.

**United Nations Volunteer for WHO Sep 2018-Nov 2018**

**World Health Organization (WHO) District Measle Monitor LakkiMarwat KP**

Under the guidance and direct supervision of the National Officer (NPO)-EPI and PEI the Technical Officer-EPI in the respective province or area, the district. Timely conduct measles campaign readiness assessment at the district level using the WHO tool according to schedule individually or in coordination with the district Polio Eradication Officer as advised. Update the assessment tool findings as instructed. Timely conduct measles campaign readiness assessment at UC level using WHO tool according to schedule individually or in coordination with PEI staff in as many UC as possible. Monitor quality of preparatory activities (training/orientations, management meetings, ACSM activities, waste management, AEFI management, data management etc.) conducted at district, tehsil and UC level using prescribed tools and share the findings with DPEC, DHMT, and Provincial NPO/TO and Measles Consultant. Conduct Rapid Convenience Assessment (RCA) using prescribed tools KoBo during the Measles campaign as per guidelines. Assist in preparing the Measles SIA technical report for the district at the end of the survey.

**RED/REC Health Consultant Aug 2017-Jul 2018**

**UNICEF Funded Project on Immunization Khyber Agency**

Support Agency/FR health management in planning and implementation of EPI/MNCH services. Provide technical support to Health Authorities / EPI staff at Agency/FR, tehsil/ taulka / UC and HF level regarding planning, micro-planning, implementation of plans, supervision, monitoring and evaluation of the immunization-related activities. Endorsement of the plans by the Agency Surgeon of the Agency/FR. Develop and update Agency/FR health and demographic profile for respective Agency/FR. Support the Agency/FR management in developing, reviewing and implementing of UC and village/community level micro plans to provide EPI services to all communities. Financial settlements of RED training budget and payments to the participants.

**PEI/EPI Synergy** Achieve consensus with Agency Health Management Team (AHMT) and other partners for the activities required to achieve the objectives of PEI-EPI Synergy. Coordinate PEI-EPI Synergy Activities with AHMT, APEC and other possible stakeholders. Develop and execute plans to exploit synergies in surveillance, communication, social mobilization and service delivery. **Cold Chain and Vaccine Stock Management, Overall Technical Support to MNCH Programs at District.** The baseline needs assessment and Situational Analysis reports of MNCH (especially newborn care) from the Agency/FRs and recommended actions for the MNCH program.

**Sarhad Rural Support Programme (SRSP) Aug 2016–March, 2017**

**Programme Officer Health Component /PPAF/World Bank Funded KP, Pakistan.**

Provide lead support in strategizing the health component, planning, implementation, and monitoring plans. Effective and efficient management of human & other resources under the component. Work closely with the Project Manager for compliance with donor requirements and the organization's policies in project implementation. Analyze budget of different activities, monthly/quarterly forecast, monthly/quarterly financial follow-up related to the project, and provide necessary support to the finance section. Prepare monthly/quarterly and final narrative reports of the health component by working closely with the Project Manager. Design and conduct campaigns related to health-related issues like Polio, Lashminiasis, Mental Health, Malaria, and Typhoid and vaccination importance. Technical proposal, for Nutrition, WASH trainings, hospitals/BHUs strengthening, IEC development, data collection, monitoring and evaluation, CRPs capacity building, doners reporting and field visits.

**Emergency Response Manager (EMR) Nov 2015-April 2016**

**Relief Pakistan (RP) North & South Waziristan, KP, Pakistan**

Represent the organization at district and provincial level forums, coordinate with line departments and UN/District Coordination forums/clusters. Oversee the Planning, management and implementation of Response interventions within a given time frame and budget. Monitoring of ongoing projects related to emergencies in KP, FR, and FATA (Target districts and Agencies), North and South Waziristan respectively. Lead and conduct need/beneficiary assessments in emergencies. Manage projects and ensure smooth response interventions in all emergencies and smooth exit strategies from communities. Coordination and linkages development with line department FATA secretariat, district and provincial departments for the implemented related ongoing projects. Identification and timely communication of grey areas and challenges to management for improvement. Concept note writing and ideas sharing for the new opportunities identification and working. Donors coordination and FATA and PDMA communication of all NOC-related correspondence. Responsible for participation in all provincial UN clusters meetings related to the provincial and district levels.

**Social Efforts for Education and Development (SEED) March 2015-Jun 2015**

**Field Coordinator UNICEF-WASH-Urban Project Peshawar**

To implement the field activities of pilot project Sanitation Programme at Scale in Urban Settlements at Peshawar. Conduct baseline and Participatory Rural Appraisals at community levels, identification of bottlenecks, strategy development and linking Water and Sanitation Committees with relevant line departments, and advocate the issues at the provincial level. Implementation of Pakistan Approach to Total Sanitation (PATS) in respective Urban Union Councils in Peshawar. Conduct and organize capacity building trainings for school WASH clubs, government staff members, Lady Health Workers and Ward Sanitation Committees at ward and union council level. To mobilize and organize communities to adopt improved water, sanitation and hygiene practices. Also, rehabilitation, repair and retrofitting activities carried out to demonstrate to the communities and take up the operation & maintenance of these facilities in future. Coordination with Water Sanitation Services Peshawar (WSSP) teams and district departments for the activities implementation. Sustainability of community organization and linkages development with government line departments and NGOs.

**Relief International (RI) Feb 2014-Feb 2015**

**District Programme Manager (DPM) Livestock for Life USAID Project Peshawar**

Develop annual, quarterly, monthly and weekly Plans of the district program activities along with staff. Ensure regular monitoring, analysis of district project activities and preparation of reports as per monitoring work plans. Coordination and liaison with District, political administration, relevant agencies, NGOs, and government authorities for effective implementation of the project. Coordination and liaison with District Administration, line departments (Health, Education, Livestock & Dairy Development, Animal Quarantine, Wildlife, Forest/Agriculture about program activities and recording their feedback. Concept notes development, budget formation, proposal and review the surveys documents. ZCC (Zoonotic Coordination Committee) formation, registration and office establishment at district level and ensuring monthly and quarterly meetings and its reporting to Area Programme Manager/National Programme Manager. Work as a focal person and participate in the UNOCHA meetings, sharing the updates and progress with cluster members. Conducted initial Rapid need assessment in Dera Ismail Khan for the Humanitarian emergency response to the North Waziristan Agency Internally Displaced Persons (IDPs), conflict situation due to Military operation.

**Action Aid Pakistan (AA Pk) April 2011-Febraury 2014**

**Programme Officer (PO) KP & AJ&K KP Pakistan**

Responsible for providing programmatic, strategic guidance and support to the Partner Organizations (PO). Facilitating Partner Organizations in establishing participatory rights baselines, change frame, and rights registers leading to long-term strategic plan of development area. Provide technical support in annual planning budgeting process to all KP POs—staff capacity building on field interventions, budgeting, M&E and SOPs as per ActionAid International guidelines. Ensure program quality through developing and implementing participatory empowering monitoring and evaluation tools and techniques e.g. PRA, REFLECT, PM&E, PVA, Social Audits. Review quarterly annual budgets and approvals process. Facilitate and timely support to the partners in planning, organizing, review the monitoring, field reports and provide productive recommendations about issues and appropriate solutions as per area context. Consultant hiring process and support providing to the research, review research documents. Focus working on accountability governance and climate change initiatives.

**International Rescue Committee (IRC) October 2010 March 2011**

**Community Development Officer (CDO) Fuel Efficiency WASH Project USAID DI Khan, KP, Pakistan**

Community mobilization, facilitation and identification of potential villages for project implementation in flood-affected UCs and Internally Displaced Persons (IDPs) camps. Data collection and assessment of UCs and villages selection through the IRC Office of US Disaster Assistance (OFDA) project selection criteria through RRA and PRA.

Conduct focus group discussion and KAP (Knowledge Attitude and Practice) studies for baseline data collection. Humanitarian assistance to the South Waziristan IDPs, host communities and Identification of protection issues in the context of Fuel Efficiency (FE) project and other also. Begin baseline research of selected communities, and continue to monitor social change and new social information relevant to community empowerment and sustainable development in the area of the project.

**KhwendoKor (KK) Integrated Women and Children Programme October 2008-December 2008**

Regional Manager (RM) Programme Unit Bannu/FR Bannu

Programme development and implementation at the regional level FR Bannu and District Bannu. Overall team management and supervision of regional staff. Administration, financial management, budget preparation and analysis of annual budget and plans. Provide support to the monitoring team and develop analytical reports about the political, economic and social conditions changes in the area. Planning and reviewing of monthly, quarterly and annual planning from the strategic plan. Staffing, staff induction, appraisal and capacity building according to their job requirements. Sectoral staff capacity building and providing guidelines in Education, Health, Social Organization, and Advocacy to smooth running of planned activities. Coordination and liaising with government partners, political administration and with line departments. Implementation and facilitation of different project. (Action Aid Pakistan, Novib Oxfam, Plan Pakistan, FAFAN, UNDP, JA Clark, and UNICEF).

COMPUTER LITERACY

Windows, MS Office Application, Outlook and Internet Browsing, Coid-10 IPMS software, KoBo collect data collection survey tool. survey CTO, Open database kit, , managed long excel sheets data, EPI district data management and analysis tools.

**LANGUAGE PROFICIENCY**

Fluent and comfortable with all 4 forms i.e. (Reading, Writing, Speaking, and Listening) in Pashto, Urdu and English.

**TRAINING/WORKSHOPS**

* Stress Management Training by Pakistan Academy for Rural Development (PARD) Peshawar (2003)
* Participatory Rural Appraisal Training by PARD Peshawar(2004)
* Basic report writing training by KhwendoKor(KK) (2004)
* Rural development training in PARD Peshawar (2005)
* Report writing training by Action Aid Pakistan Peshawar (2005)
* Sponsorship and communication training by Action Aid Pakistan in Islamabad(2005)
* Staff management training by KhwendoKor (KK) in Peshawar (2005)
* Data collection training for MDGs by Action Aid in Islamabad (2006)
* Behavioral change communication (BCC) training by USAID, in Islamabad (2006)
* Economic Budget Literacy Group capacity building training by Action Aid Pakistan in Karachi (2007)
* Staff appraisal training by KhwendoKor Women and Children Programme in Peshawar (2008)
* Fare and Free Election Net Work (FAFEN) module, manual and methodologies development for electoral master trainers in Islamabad (2009)
* Monitoring and Evaluation Training conducted and funded by Capacity Building Project USAID facilitated by the Institute of Rural Management (IRM)in Islamabad (2010)
* Proposal and report writing training conducted by FATA Capacity Building Programme USAID funded and facilitated by the Institute of Rural Management (IRM) in Islamabad (2010)
* Communication and Presentation Skills facilitated by the Institute of Rural Management (IRM) Islamabad (2010)
* Sponsor Ship and report writing capacity building training conducted by Action Aid Pakistan in Karachi (2011)
* Accountability and Advocacy capacity building training by Action Aid International in Islamabad (2012)
* Multi Cluster Emergency Rapid Assessment (MERA) in Emergencies by UNOCHA in Peshawar (2014)
* Ageing Disabilities Inclusive Humanitarian Action two days capacity building organized by Ageing and disability task force (ADTF) in Peshawar (2014)
* Reach Every District (RED) 3 Days Training and 2 days filed exposure visit to EPI provincial cold room and Basic Health Units performed by UNICEF (2017)
* Measles Supplementary Immunization Activity (SIA) Campaign TOT attended in Peshawar conducted by World Health Organization (WHO) 2018

**REFERENCES 1**

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