PERSONAL BIO DATA

- F.Name:- Naik Muhammad
- Date of Birth:- 10th July 1961
- CNIC NO: 45502-3007512-5
- Domicile:- District Sukkur
- Religious: Islam
- Nationality:- Pakistan
- Govt: Job Experience:- 31st Aug:1983 to 9th July 2021
- Cell # :- +923129312134
- WhatsApp: +923129312134
- Email:- <u>dandanrazza@gmail.com</u> epidsvsukkur@gmail.com
- Res:Address:- Dandan Muhalla Patni, Taluka Rohri, Sukkur
- Postal Address:- Same

QUALIFICATION

- SSC (Part-II) SCIENCE, Year 1982, Board of Intermediate & Secondary Education Sukkur
- HSC (Part-II) ARTS, Year 1985, Board of Intermediate & Secondary Education Sukkur
- B.A (PASS) PART-II, Year 1991, Shah Abdul Latif University Khairpur
- M.A (FINAL), Year 1993, Shah Abdul Latif University Khairpur
- LLB (FINAL), Year 1993, Shah Abdul Latif University Khairpur
- 2 year Diploma in Computer Science, Year 2002, Unitech Computer academy of programmer's affiliated with Sindh Board of Technical Education Karachi

INTEREST

- Reading Latest Information Books
- Data Assessment
- Computer Work
- Writing Books
- Field Work
- Visit of Health Facilities
- Creating Proformas for Improvement
 Feedback given to staff for improvement
- Preparation of Maps

LANGUAGES

- ENGLISH = Reading, Writing, Speaking
- SINDHI= Reading, Writing, Speaking
- URDU= Reading, Writing, Speaking
- PUNJABI= Understanding Only
- SIRAIKI= Understanding Only

CURRICULUM VITAE

RAZA MUHAMMAD, DANDAN

SERVICE EXPERIENCE

- Appointed as Vaccinator (BPS = 05), 31st August 1983 to 11th March 1985
- Promoted as Taluka Superintendent of Vaccination (BPS = 06) 12th March 1985 to 30th October 1986
- Promoted as District Superintendent of Vaccination (BPS = 16) 1st November 1986 to 9th July 2021
- Retired from Government Job on 9th July 2021, on completion of 60 years age.

RESPONSIBILITIES DURING SERVICE

- Supervision, Monitoring of Routine Immunization, MNT Campaign, Measles Catch-up Campaign, Polio Eradication Campaigns,
- Planning of Routine Immunization, MNT Campaign, Measles Catch-up Campaign, Polio Eradication Campaigns,
- Vaccine & Logistics distribution Taluka & Centre Level according to Targets
- Preparing Population & Antigen wise Targets District, Taluaka, Union Council & Centre wise.
- Preparation & Computerization of Micro Plans of EPI, PEI, MNT, Measles & Others SIAs
- Preparation & Computerization of Transport Plan / Logistics Plan of EPI, PEI, MNT, Measles & Others SIAs
- Surveillance of all AFP, Measles, NNT Cases
- Arranged Vaccination Camps & Medical Camps in various areas of District Sukkur & District Ghotki.
- Accounts. Work (EPI / PEI / SIAs)
- Office General Correspondence
- Statistical work including Reports writing, Graphics & Charts
- Computer work (MS Excel, MS word & MS Power point) in English, Sindhi & Urdu language
- Master Trainer of EPI Program, Polio Program, Measles Program & NNT Program Province and District level
- Preparation of Presentations on Power Point for Meeting

RESPONSIBILITIES OF ROUTINE IMMUNIZATION (RI)

- Preparation of Micro Plan for improvement of Routine Immunization
- Preparation of Targets and Population Taluka wise, Union Council wise, EPI Centre wise & Vaccinator wise in every January of every year Collection & Preparation Routine Immunization Reports District, Taluka wise, Union Council wise & EPI Centre wise for monitoring assessment and future planning.
- Preparation of Antigen wise dropout rate Taluka wise, Union Council wise, EPI Centre wise & Vaccinator wise month wise to check the quality of work
- Creation of new Performa for Improvement of Routine Immunization & Data collection.
- Preparation of Vaccine & logistics distribution plan for Routine Immunization

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SUMMARY

My Service background in Public Health, Expanded Programme on Immunization (EPI), Polio Eradication Initiative (PEI) & Other Supplementary Immunization Activities (SIAs) as District Superintendent of Vaccination (EPI) Health Department Government of Sindh from 31st August 1983 to 9th July 2021 and a track record of success, I am excited to contribute my skills and experiences to advance the goals of the organization.

My career journey has been dedicated to Public Health, Expanded Programme on Immunization (EPI), Polio (PEI) Eradication Initiative reflecting my commitment to improving healthcare outcomes for vulnerable populations. Having worked across various levels of responsibility, from fieldwork to strategic planning, I have gained a comprehensive understanding of program management, monitoring, and evaluation. My recent endeavors in knowledge sharing and capacity building, including the development of training materials and a YouTube channel with educational content, exemplify my dedication to enhancing the of healthcare capabilities professionals and communities. In my role focused on preventing 12 diseases infectious among children, Pregnant Ladies and Childbearing age women.

My accomplishments include:

• I have written a EPI Book (Training Manual) for EPI Staff, Paramedical staff and Lady Health workers and other Medical staff in Sindhi language, same book contains 340 pages & 19 chapters at present majorities of EPI Staff of Sindh province using my book as guide line.

 After Retirement from Health Department Government of Sindh I have created a YouTube channel and uploaded more than160 videos in Urdu, Sindhi, and English

- Arranged meetings with District Health Management team and Taluka Superintendent of Vaccinations on monthly basis and partners.
- Arrangement as Facilitator of trainings of Taluka Supervisors, Zonal Supervisor (UC MOs), Area In-charges, Vaccinators & Other Vaccination Staff Regarding, Interpersonal Communication (IPC), Vaccine Cold Chain System, Supportive Supervision, Reporting System & methods of Monitoring/Supervision
- Feedback from TSVs & Vaccinators and communicated to higher authorities.
- Computerized all EPI Coverage of Taluka, EPI Centre, Vaccinators, Record of EPI Store and General Correspondence
- Creation of new Performa for Improvement of Routine Immunization & Data collection
- Preparation of Vaccine & logistics distribution plan for Routine Immunization

RESPONSIBITIES OF POLIO ERADICATION INITIATIVE (PEI)

• Preparation of Micro Plan

- Collection & Preparation Reports District, Taluka & Union Council wise for monitoring assessment and future planning..
- Creation of new formats / Performa for Improvement of Polio Eradication Campaigns & Data collection..
- Preparation of Vaccine & logistics distribution plan for Polio Eradication Campaigns.
- Arrangement of meetings with District Health Management team and Taluka Supervisors, Zonal Supervisors & Area In-charges before the start of campaign
- Arrangement as Facilitator of trainings of Taluka Supervisors, Zonal Supervisor (UC MOs), Area In-charges, Vaccinators & Other Vaccination Staff Regarding, Interpersonal Communication (IPC), Vaccine Cold Chain System, Supportive Supervision, Reporting System & methods of Monitoring/Supervision
- Feedback from Taluka Supervisors, Zonal Supervisors & Area In-charges & communicated to higher authorities
- Preparation of Presentation on Power point of each meeting on low level to upper level and assist with EDO Health / DHO Sukkur in every upper level meetings
- From April 1994 to June 2021, 211 Polio Campaign Rounds were celebrated in District Sukkur and participated in all activities of polio rounds ie Planning, Monitoring, Supervision and preparation of Reports etc

RESPONSIBILITIES OF MNT & MEASLES CAMPAIGNS (SIAS)

• Preparation of Micro Plan

- Collection & Preparation Reports District, Taluka & Union Council wise for monitoring assessment and future planning.
- Creation of new formats / Performa for Improvement of Polio Eradication Campaigns & Data collection.
- Preparation of Vaccine & logistics distribution plan for Polio Eradication Campaigns.
- Arrangement of meetings with District Health Management team and Taluka Supervisors, Zonal Supervisors & Area In-charges before the start of campaign
- Arrangement as Facilitator of trainings of Taluka Supervisors, Zonal Supervisor (UC MOs), Area Incharges, Vaccinators & Other Vaccination Staff Regarding, Interpersonal Communication (IPC), Vaccine Cold Chain System, Supportive Supervision, Reporting System & methods of Monitoring/Supervision
- Feedback from Taluka Supervisors, Zonal Supervisors & Area In-charges & communicated to higher authorities.
- · Computerized all data of the campaign and submitting to higher authorities
- Preparation of Presentation on Power point of each meeting on low level to upper level and assist with EDO Health / DHO Sukkur in every upper level meeting.

SUMMARY (CONTINUED)

Languages, which videos watching peoples from all over the Pakistan and increasing EPI knowledge though my videos, at present majorities of EPI Staff of Pakistan using my YouTube channel as guide line.

With 38 years of experience in the field of immunization, I have specialized in programs such as Expanded Programme on Immunization (EPI), Polio Eradication Initiative (PEI), and VPD Surveillance.

My collaborations with reputable organizations such as WHO, UNICEF and GAVI attest to my commitment to global health initiatives. I have attended numerous national and international workshops, emphasizing my dedication to continuous learning and professional growth.

My leadership experience as a Superintendent District of Vaccination and Provincial EPI Master Trainer underscores my ability to guide teams and deliver impactful training. Moreover, my proficiency in MS Excel, data analysis, report writing, and partnership building ensures my readiness to support United Nations Pakistan's and EPI Programme objectives effectively. Μv accomplishments align seamlessly with the United Nations' mission and goals, particularly in promoting health and sustainable development. I am excited by the opportunity to contribute to larger global health initiatives and make a meaningful impact.

EPI-TOOLS FREE WEBSITE

I have created a website, for EPI-Tools free, with the help of which some data is entered and automatic results are given. This website will be helpful for staff working in EPI Programme Supervisors & Vaccinator.

https://www.epitoolsfreebydandanraza .blogspot.com

RESPONSIBILITIES OF SURVEILLANCE SYSTEM

- The Surveillance of AFP, NNT, Measles & Other communicable / Infectious Diseases
- Collection of Stool Samples from AFP Cases and send to NIH Islamabad with required temperature.
- Arranged Containment measures in effective localities and searching new cases.
- Arranged Health Education sessions in effective localities and searching new cases
- Attended more than 50 trainings regarding Surveillance
- Maintained the record of surveillance system hard & soft

RESPONSIBILITIES OF SOCIAL MOBILIZATION ACTIVITIES

- Arranged Social Mobilization all activities regarding Improvement of Routine Immunization, MNT and Measles & Polio Eradication Campaigns in District.
- Arranged awareness walks, Car Rally's, Press conferences, Meetings & advocacy seminars.
- Arranged media briefings for awareness.
- Arranged Social Mobilization activities regarding Vaccination Camps & Medical Camps in various areas of District Sukkur & District Ghotki

ACCOUNTS WORK EXPERIENCE

 To prepare all types of accounts work of WHO, UNICEF & Project Director EPI and Proper computerized all Record and keeping hard copies as Record.

GENERALCORRESPONDENCE EXPERIENCE

- All general correspondence with higher authorities and lower level staff
- Keeping computerized soft copies & hard copies record properly
- Computer work Office Microsoft word, Microsoft Excel, Microsoft PowerPoint, Networking, Map designing & Internet.

STATISTICS WORK EXPERIENCE

- All Statistics work = Preparation of Reports, Graphs, Charts, Preparation of Presentations, Feedback to TSVs & Vaccinators in every month.
- Preparation of Population and Antigen wise Targets District, Taluka, Union Council & Centre wise and Communicated to each concerned.
- Data entry in IDMIS for Polio Eradication Campaigns & vLMIS for Routine Immunization.
- Keeping computerized soft copies & hard copies record properly.

FIELD EXPERIENCE

- Vaccinator from 31st August 1983 to 11th March 1985 District Sukkur.
- Taluka Superintendent of Vaccination 12th Mar: 1985 to 30th Oct" 1986 District Sukkur
- District Superintendent of Vaccination 1st Nov: 1986 to 9th July 2021 District Sukkur
- Conducted Surveys in National & International level.

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MASTER TRAINER FOR EPI SINDH PROVINCE

In year 2018, Dr.Agha Muhammad Ashfaque Pathan Project Director EPI Sindh nominated me as a Master Trainer for EPI Sindh Province, in compliance of same order visited majorities of District of Sindh Province and Trained to Vaccinators, Paramedical Staff & LHWs in EPI.

EPI TRAINING MANUAL (EPI-BOOK) IN SINDHI

I have written a EPI Training Manual (EPI-Book) and completed in year 2018 in Sindhi language containing 342 pages and 19 chapter for EPI Staff, LHWs, Paramedical Staff & other Health workers.

Same Book after year 2018 updated 2 times because new vaccines & diseases were included in programme.

PROGRAMME ON INITA EPI EPI IMMUNIZATION BOOK ن جو گائہ ROGRAMME ON Written By:-Raza Muhammad Dand n (EPI) Si CTION OF BOOK Name Raza Muhammad, Dandan District Superintendent of Va Designat Health Depar District Health Office Sukku Place of P M.A. LL.B 31st August 1983 Date of App 9th July 2021 0312-9312134 0300-9312134 Linkedin Facebook

CONDUCTED SURVEYS NATIONAL & INTERNATIONAL LEVEL

- Conducted 20 days survey for Routine Immunization & Polio eradication campaigns as Supervisor at District Khairpur from 1st Jan:2000 to 20th Jan:2000 arranged by WHO Islamabad.
- Conducted 68 days Survey for Maternal and Infant's Mortality Survey at District Sukkur & Ghotki as Field Coordinator from 10th May 1994 to 10th July 1994.arranged by Agha Khan University Karachi
- 26 days survey of Optimal Birth Spacing Interval (OBSI) at District Sukkur as Supervisor from 1stJuly 2005 to 30thJuly 2005 arranged by COTACTS International Health Consultants (NGO) Islamabad.
- Conducted 2 months Survey for betterment of mother and new born, as Supervisor with PAIMAN / USAID Project at District Sukkur 1st Sep 2005 31st Oct 2005
- 11 days Survey/Training for Data Quality Self-Assessment Survey from 20 Dec: 2008 to 30 Dec: 2008, at Amman Jordon, Nominated by National Programme Manager EPI Pakistan & WHO Pakistan Office.

TRAININGS / WORKSHOPS NATIONAL & INTERNATIONAL LEVEL

- 3 days Communication assessment for Sindh urban Accelerated under the sponsorship of UNICEF Sindh from 10-03-1990 to 12-03-1990 at Taj Mahal Hotel Karachi
- 7 days Training of Trainer workshop (TOT) for Interpersonal Communication and Motivation under the sponsorship of UNICEF Pakistan, EPI/CDD Pakistan, CIDA Communication & Motivation Pakistan from 20-09-1992 to 26-09-1992 at Taj Mahal Hotel Karachi
- 3 days Re-Orientation Training for peripheral supervisors under the sponsorship of EPI Program Sindh & WHO Sindh from 16-10-1993 to 18-09-1993 at Inter Park Inn Hotel Sukkur
- 12 days Training regarding Communicable Diseases Control for multipurpose workers under the sponsorship of Family Health Project Sindh from 12-07-1999 to 24-09-1999 at TB Hospital Kotri Hyderabad
- 3 days Training of Trainers (TOT) for Routine Immunization under the sponsorship of EPI Sindh from 30-07-2000 to 01-08-2000 at Project Director EPI Office Karachi
- 3 days Training / Workshop for Proper Reporting technique (A Guide for implementing integrated PHC elements under the sponsorship of National Programme Pakistan from 4 Sep:2000 to 6 Sep: 2000 at Federal PIU Islamabad
- 5 days Training / Workshop for Cold Chain & Vaccine Management under the sponsorship of UNICEF Pakistan & EPI Pakistan from 4 Dec: 2006 to 8 Dec: 2006 at PC Hotel Karachi.
- 2 days Training / Workshop for Social Mobilization for strengthening of Routine Immunization (EPI) from 20 Dec: 2006 to 21 Dec: 2006 under the sponsorship of Govt: of Pakistan & TAMA at PC Hotel Karachi
- One day Training / Workshop for Safe injection practices for EPI workers under the sponsorship of BD Syringes Company & EPI Sindh at Regent Plaza Hotel Karachi.
- 2 days Training / Workshop for Lot Quality Survey (LQS) under the sponsorship of Population Council Islamabad from 12 Sep: 2007 to 13 Sep: 2007 at Best Western Hotel Islamabad.
- 11 days Survey/Training for Data Quality Self-Assessment (DQS) from 20 Dec: 2008 to 30 Dec: 2008, at Amman Jordon, Nominated by National Programme Manager EPI Pakistan & WHO Pakistan Office.
- 2 days Training / Workshop on Vaccine Stock Management from 24 Jan 2011 to 25 Jan 2011 Organized by JICA / EPI / Polio Control Project with collaboration of EPI Sindh
- 2 days Training / Workshop on EPI Data Management from 21 Jun 2011 to 22 Jun 2011 Organized by JICA / EPI / Polio Control Project with collaboration of EPI Sindh
- 5 days Training / Workshop on Comm-Immunize from 19 Feb 2018 to 23 Feb 2018 Organized by UNICEF Pakistan / EPI Pakistan / GAVI Pakistan at Health Services Academy Ministry of National Health Services, Regulation & Coordination Government of Pakistan

COMPUTER SKILLS

- MS EXCEL = Data entry, Data Validation, Graphs, Charts, Formats, Formulas, Reports Preparation and many more
- MS WORD = All typing work
- MS POWERPOINT = Preparation of Presentations, Graphs, Charts, Others.
- MS EXCEL PIVT TABLE = Data entry and many more
- **IDMIS =** Polio data entry and preparation reports for feedback to staff
- PAINT = Preparation of Maps
- Email system , Internet system , Preparation of Blogger website , Video editing for YouTube

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MY YOUTUBE CHANNEL

I have created a YouTube Channel regarding "IMMUNIZATION" (EPI) and uploaded 160 videos in Sindhi, Urdu & English Languages, All over the Pakistan Health Staff Watching my videos and giving me feedback in comments.

At present more than 2100 are my channel Subscribers & more than 80,000 are Viewers.

https://www.youtube.com/c/Expan dedProgrammeonImmunizationEPI



<u>REFERENCES</u>

DR.HUSSAIN BUX MEMON EX-NATIONAL PROGRAM MANAGER EPI PAKITAN EX-DIRECTOR GENERAL HEALTH SERVICES SINDH CELL # +923002016982

DR.AGHA M.ASHFAQ PATHAN EX-DISTRICT HEALTH OFFICER SUKKUR EX-PROJECT DIRECTOR (EPI) SINDH @ KARACHI CELL # +923355584308

DR.ABDUL AZIZ SHAIKH

CMO GMMMC HOSPITAL SUKKUR CELL # +923463411341

COVID-19 VACCINATION CARD



APPRICIATION CERTIFICATES

- Dr. Ayaz Ali Jummani Medical Officer In-charge Taluka Hospital Ubauro District Sukkur. (Date: 27-02-1989)
- Dr. Imtiaz Ali Mughal Ex-Assistant District Health Officer Sukkur. (Date: 23-11-1989)
- Dr. Abdullah Katpar Ex-District Health Officer Sukkur. (Date: 07-02-1990)
- Dr. Mushtaque Ahmed Bajkani Ex-Assistant District Health Officer Sukkur (Date: 07-02-1990).
- Dr. Abdullah Katpar Ex-Senior Surveillance Officer (WHO) Sindh (Date: 02-01-2001)
- Dr. Muhammad Ashfaque Piracha ex-Director Health Services Sukkur Division Sukkur. (Date: 14-08-1997)
- Mr. Lieutenant Colonel ZAFAR ALI SHAH, Commanding Officer 16 D.M.U Pano Akil Cantt. (Date: 23-03-2004)
- GAVI International Team Global Alliance for Vaccine & Immunization (Date: 20-06-2001)
- Dr. Imtiaz Ali Mughal Ex-District Health Officer Sukkur. (Date: 26-02-2000)
- Dr. Hussain Bux Memon Ex-District Health Officer Sukkur (Date: 17-06-2000)
- Dr. Muhammad Ashfaque Piracha Executive District Officer Health Sukkur (Date: 11-09-2002)
- Dr. Muhammad Ashfaque Piracha Executive District Officer Health Sukkur (Date: 05-06-2003)
- Dr. Imtiaz Ali Mughal Ex-Project Director EPI Sindh @ Karachi. (Date: 20-10-2000).
- Dr. Agha Muhammad Ashfaque ex-Project Director EPI Sindh @ Karachi. (Date: 15-03-2018).
- Dr. Shahzad Tahir Thaheem Deputy Commissioner Sukkur (Date: 15-03-2014).
- Mr. Aziz Memon National Chairman Pakistan Polio plus Committee (Date: 21-12-2017).
- Dr. Muhammad Akram Sultan Project Director EPI Sindh @ Karachi (Date: 02-10-2019)
- Dr. Abdul Sattar Mahar Ex-District Health Officer Sukkur (Date: 31-12-2018).
- Dr. Muhammad Usman Mako Principal Health Technician & Paramedical School Sukkur (Date: 02-10-2019)

EPI-TOOLS FREE WEBSITE

I have created a website, for EPI-Tools free, with the help of which some data is entered and automatic results are given. This website will be helpful for staff working in EPI Programme Supervisors & Vaccinator https://www.epitoolsfreebydandanraza.blogspot.com

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