

Apply for the Post: **DA**
District: **Khyber**
Tehsil: **Bara**

RAFIULLAH

Contact No: **0334-9220629**

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Seeking a position in a well-established organization to build a challenging career that provides me with responsibility and high achievement where I can utilize and invest all my creativity, potential and skill in a way that allow me to execute my job tasks.

EXPERIENCE

FEB 2019 TO PRESENT

UC POLIO OFFICER, CHIP TRAINING & CONSULTING PVT LTD.

Oversee management of staff, operation, communication and surveillance activities at the UC level. Support in surveillance and EPI activities. Ensuring and supporting operation and communication activities implementation. Training of the UC and Area level Staff, Monitoring and supervision at UC level. Pre, Intra and Post-Campaign Activities implementation at the UC.

MAY 2017 TO JAN 2019

UNION COUNCIL POLIO OFFICER, WORLD HEALTH ORGANIZATION (WHO).

Support in Micro Plan preparation at UC level. AFP Surveillance and awareness sessions. Desk and field validation of Micro Plan at UC level. Supportive supervision and monitoring. CHWs and AS trainings and facilitation before SIAs. Campaign data analysis before submission.

JUN 2014 TO AUG 2015

SOCIAL MOBILIZER, CHIP TRAINING & CONSULTING PVT LTD.

Social mobilization at UC level, Community awareness session. Teams IPC Skills building. Social Mapping, Social Profiling and influencer's involvement for refusal coverage.

SEP 2015 TO APRIL 2017

AREA SUPERVISOR, CHIP TRAINING & CONSULTING PVT LTD.

Area level micro plan preparation. Micro Plan Self-assessment, mapping and target distribution. Area level team training and supervision. Area level data validation and compilation. Teams IPC building and on job training. Pre, Intra and Post campaign activities implementation.

EDUCATION

2012-2013

MA (MASTER OF ARTS), UNIVERSITY OF PESHAWAR

2013-2014

DIT (DIPLOMA IN INFORMATION TECHNOLOGY) TECHNICAL BOARD PESHAWAR

2012-2013

B-ED (BACHELORS OF EDUCATION) AIOU ISLAMABAD PAKSITAN.

COMPUTER SKILLS

- Office Automation
- Internet Surfing
- Corel Draw
- Data Entry
- Web Designer (WordPress)
- Data Analysis
- Database in Access
- Inpage
- Photoshop
- Good Typing speed
- Managing Google Sheets
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ABILITIES

- Leadership
- Creative Mind Personality
- Social Activist and Mobilizer
- Monitoring and Supervision
- Team work
- Trainer and Facilitator
- Awareness Session
- Surveillance Activities

LANGUAGES

- English (Can write, read, speak, and understand)
- Urdu (Fluent)
- Pashto (Native)

ACHIEVEMENT

- Achieved Certificate of Best UCPO of the Year in 2021
- Achieved Certificate of Best Area Supervisor in 2015
- Top Position Holder in DIT in Institution Level.

References will be provided on demand.