

# **CURRICULUM VITAE**

**RAFIA JAWED**

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## **PROFESSIONAL SUMMARY:**

To work in an organization where I can fully utilize my knowledge to achieve the highest efficiency, strive to promote the status of organization and standardize the education level in skilled manners as well as collective work with team coordination, monitoring & evaluation was always my prior interest.

## **PERSONAL INFORMATIONS:**

Father's Name:	Muhammad Jaweed Akber
Nationality:	Pakistani
N.I.C no:	42101-9826217-0
Religion:	Islam
Languages:	Urdu and English

## **ACADEMIC QUALIFICATIONS:**

- M.Phil. (First division) from Department of Social Work, University of Karachi, Karachi, Pakistan: 2024.
- M.Ed. (First division) in Educational Administration and Management, from Govt. College of Education, Karachi, Pakistan: 2017.
- M.A. (First division) from Department of Social Work, University of Karachi, Karachi, Pakistan: 2015.
- B.Ed. (First division) in Educational Sociology, English and Islamiyat as teaching subjects, from Govt. College of Education, Karachi, Pakistan: 2015.
- B.A. (First division) from Department of Islamic History, Social Work and Women Studies, University of Karachi, Karachi, Pakistan: 2013.
- H.S.C. (First division) in General Science Group-major in Biology, Karachi Board, Karachi, Pakistan: 2011.
- S.S.C. (First division) in General Science Group-major in Biology, Karachi Board, Karachi, Pakistan: 2009.

## **WORK EXPERIENCES:**

- The Smart School (Darussalam campus II) School Class Teacher 27<sup>th</sup> October 2016 – 31<sup>st</sup> July 2017
- Liaquat National Hospital and medical college January 2015- December 2015

- Medical Social Worker
- New Horizons Care Center (NHCC) 15<sup>th</sup> June 2014 – 15<sup>th</sup> July 2014  
Observer and Counsellor of individual and group patients
  - Govt. Girls Comprehensive High School block M, N. Nazimabad Jan 2015 – March 2015  
Teaching practice as in B.ED. course
  - Anjuman Taraqqi-e-Niswan 19<sup>th</sup> January 2014 – 6<sup>th</sup> December 2014  
Community Social Worker

**OTHER SKILLS:**

- Computer Skills (Internet Browsing, MS-Office, SPSS (Statistical Package for the Social Sciences), Content Writing)
- Data Collection and Data Analysis
- Good Organizational Skills
- Time Management Skills

**PUBLICATIONS:**

- Rafia Jawed, Dr. Memoona Saeed Lodhi, and Dr. Muhammad Salim. (2023). Youth Engagement and Political Activism in Contemporary Pakistan: A Sociopolitical Analysis. Pakistan Journal of Law, Analysis and Wisdom, 2(03), 224–243. Retrieved from <https://pjlw.com.pk/index.php/Journal/article/view/v2i3224243>.
- Hafiz Muhammad Raheed, Muhammad Zahid Hussain and Rafia Jawed. (2024). “Disinformation and Crime: Analyzing the Spread of False Narratives on Social Media in Pakistan”, International Journal of Contemporary Issues in Social Sciences, ISSN € 2959-2461 (P) 2959-3808, 3(1), 99–124. Retrieved from <https://ijciss.org/index.php/ijciss/article/view/284>.
- Rafia Jawed, Asia Rasheed, and Maryam. (2024). “Teachers’ Experiences with Distributed Leadership during School Improvement Initiatives”, Jahan-e-Tahqeeq, ISSN € 2709-7625 (P) 2709-7615, 7(1), 147-155. Retrieved from <https://jahan-e-tahqeeq.com/index.php/jahan-e-tahqeeq/article/view/1112>.

**ACHIEVEMENT:**

Awarded a free laptop under the Prime Minister’s Laptop Scheme Phase-II 2015-2016 on Merit base issued by Higher Education Commission (Distribution No. 1436 from University of Karachi, 28<sup>th</sup> November 2016).

**HOBBIES AND INTERESTS:**

Article writing, watching documentaries related to social issues, traveling and tourism, baking and cooking, henna art, beautician and listening music.

**REFERENCE:**

Reference will be furnished on request.