**CURRICULUM VITAE**

 **RAFIA JAWED**

House No. A-376, F.B. Area Block 12, Karachi rafia.jawed789@gmail.com

 +923342454828

**PROFESSIONAL SUMMARY:**

 To work in an organization where I can fully utilize my knowledge to achieve the highest efficiency, strive to promote the status of organization and standardize the education level in skilled manners as well as collective work with team coordination, monitoring & evaluation was always my prior interest.

 **PERSONAL INFORMATIONS:**

* Father’s Name: Muhammad Jaweed Akber
* Nationality: Pakistani
* N.I.C no: 42101-9826217-0
* Religion: Islam
* Languages: Urdu and English

**ACADEMIC QUALIFICATIONS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **DEGREE**  | **BOARD, INSTITUTE AND SUBJECTS**  | **YEAR**  | **DIVISION**  |
| MPHIL.  | University of Karachi Department of Social Work (Social Work as major subject)  |  2023  |   |
| **M.ED.**   | University of Karachi Govt. College of Education (Educational Administration and Management as optional group)  |  2017  |  1st division  |
| **M.A.**  | University of Karachi Department Of Social Work (Social Work as major subject)  |  2015  |  1st division  |
| **B.ED.**   | University of Karachi Govt. College of Education (English and Islamiat as teaching subjects) (Educational Sociology as optional subjects)  |   2015  |   1st division  |
| **B.A.**   | University of Karachi (Islamic History as major subject) (Social Work and Women Studies as minor subject)  |  2013  |  1st division  |
| **H.S.C**.   | Karachi Board Govt. Deg. Girls College Shaikh Zaid Centre Gulshan-e-Iqbal (General Science Group, major in Biology)  |  2011  |  1st division  |
| **S.S.C.**  | Karachi Board Mehran Public Secondary School (General Science Group, major in Biology)  |  2009  |  1st division  |

**WORK EXPERINECES:**

* The Smart School (Darussalam campus ll) 27th October 2016 – 31st July 2017

School Class Teacher

* Liaquat National Hospital and medical college January 2015- December 2015

Medical Social Worker

* New Horizons Care Center (NHCC) 15th June 2014 – 15th July 2014

Observer and Counsellor of individual and group patients

* Govt. Girls Comprehensive High School block M, N. Nazimabad Jan 2015 – March 2015

 Teaching practice as in B.ED. course

* Anjuman Taraqqi-e-Niswan 19th January 2014 – 6th December 2014

 Community Social Worker

**OTHER SKILLS:**

* Basic Knowledge Of MS-Office
* SPSS (Statistical Package for the Social Sciences)
* Excellent Ability To Adapt To Difficult Situations
* Good Organizational Skills

**PUBLICATION**:

Hafız Muhammad Raheed, Muhammad Zahid Hussain and Rafia Jawed. (2024). “DISINFORMATION AND CRIME: ANALYZING THE SPREAD OF FALSE NARRATIVES ON SOCIAL MEDIA IN PAKISTAN”, International Journal of Contemporary Issues in Social Sciences. ISSN € 2959-2461 (P) 2959-3808, 3(1), 99–124. Retrieved from <https://ijciss.org/index.php/ijciss/article/view/284>.

**ACHIEVEMENT:**

Awarded a free laptop under the Prime Minister’s Laptop Scheme Phase-ll 2015-2016 on Merit base issued by Higher Education Commission (Distribution No. 1436 from University of Karachi, 28th November 2016.

**HOBBIES AND INTERSETS:**

* Article writing
* Watching documentaries related social issues
* Travelling and tourism. •Baking and cooking
* Henna Art. • Beautician
* Drawing and handicraft. Listening Music

**REFERENCE:**

Reference will be furnished on request.