|  |  |
| --- | --- |
|  | **RASHID ALI** |
|  | **Address and contact details** |
|  | **Permanent Address**: House#1B 11/A Mohalla Ayoub Goth UC-04 Gujro Gadap Town District East Karachi  **Contact:**  03448110630  **EMAIL ID:** [rashidjalbani1@gmail.com](mailto:rashidjalbani1@gmail.com) |

**Objective**

A challenging position in a dynamic organization, where I can show my capabilities and acquire valuable experience while contributing toward prosperity and growth of the organization.

**Working experience**

|  |
| --- |
| **UCSP Operations at World Health Organization WHO at SHRUC Songal-5 Gadap**  **From 1st-April-2024 to till the date**  **Responsibilities**  Micro-planning for SIA Polio Campaign team wise & Area Wise with the updated data of under five years children  Monitoring & Supportive supervision of front line teams & Area Supervisors.  Training & capacity building of FLWs & ASVs need based & before the each polio campaign  Supervisory Visits of EPI Outreach Site for maximum coverage of routine immunization Childrens  Daily , Weekly & Monthly reports based on planned activities  Supporting role with Communication teams for planning of coverage of Missed children  Close coordination with THMT & DHMT for zero dose coverage & defaulters tracking. |

|  |  |  |  |
| --- | --- | --- | --- |
| | **EPI Field Monitor from 22-Dec-2023 to 29-Feb-2024 at Micromerger IPM Project Karachi South (UNICEF Funded Project)** | | --- |  | **Responsibilities**: | | --- | | Collaborate closely with the Provincial Field Coordinator to oversee and execute field monitoring tasks related to the EPI Programme.  Operate within the specified geographic area, but be prepared to work in any district within the province as required.  Adhere rigorously to checklists developed in coordination with the Technical Working Group (TWG). Provide daily reports to the Monitoring & Reporting Officer and Provincial Coordinator, in line with the predetermined reporting and field visit schedule.  Primary responsibility involves completing checklists accurately, sharing them with relevant program personnel for review, and ensuring proper follow-up. Additionally, record video and audio snippets of significant events, development initiatives, program gaps, and stakeholder perspectives.  Ensure all collected data is promptly submitted to the Provincial Coordinator (PC) and Monitoring & Reporting Officer.  Exercise restraint from taking corrective actions or intervening in the inclusion of monitoring findings or actions that deviate from the agreement without written authorization from management  Document a monthly case study, lesson learned, or best practice relevant to the assigned area. Share these insights with the Provincial Coordinator and Monitoring & Reporting Officer for knowledge-sharing  Ensuring that the management retains the ability to audit and verify the data collected | |

* **TSA Town Surveillance Assistant from 25-Sep-2023 to 21-Dec-2023 at Gujro District East ERU**

|  |
| --- |
| **Responsibilities:** |

* + - To Support the Disease Surveillance Officer at town level to investigate the reported AFP children's.
    - To visit the health care provider and key informat to sensitisation about AFP Surveillance.
    - Conducted weekly and monthly Meetings with area supervisor.
    - Collecting & Submission of Weekly Surveillance Report from Activie sites.
    - Record the clusters from the different parts of the area.
    - Supporting the partner staff UC level & Area Supervisor to replace cool ice packs of reported weakness line listed cases.
    - Close coordination with UC Medical Officer's & town AFP focal persons.
    - House to house RCA clustering in 30-house hold on need based.
* **ALSM Area Level Social Mobilizer from 02-Dec-2021 to 24-Sep-2023**

**At ERU UC-04 Gujro D Gadap Town District East**

**Responsibilities:**

* Communication Microplan development of Assigned Area Supervisors at Area Level.
* Executing the planned communication & Social mobilization activities along with HHSMs
* Monitoring & Supportive Supervision of assigned HHSMs & their field activities.
* Responsible for Refusal conversion activities & taking follow up from HHSMs regarding refusal conversion activities to assist them at field.
* Engagement of Influencers (Local & tribal leaders & Health Care influencers.
* Facilitating the Community Engagement Sessions & Co Facilitating the trainings of HHSMS.
* Responsible for any other communication tasks assigned by UC Comms Officer.
* **HHSM from 13-Aug-2020 to 1-Dec-2021**

**At UC-04 Gujro E Gadap Town District East**

**Responsibilities:**

* Worked with CHW Team at house-to-house level to reduce refusal children.
* Engagement of influencers at assigned team area for SMC PMC refusal conversion.
* Maintaining the daily log sheet/Log Book for executed daily field activities.
* Maximum re visit at NA Children those not available during the first visit of team.
* Distribution of School & Madrassa letters in assigned area is School/Madrassa
* Coverage of Zero Dose zero immunized children for essential immunization.
* **TTSP Temporary Town Support Person from 15-June-2019 to 10-Aug-2020**

**At UC-06 Gulberg Town Shafique Colony District Central**

**Responsibilities:**

* Work in polio campaigns as a support person on the behalf of WHO.
* Monitor the polio teams during campaign.
* Monitor the the issues of Fixed sites.
* Record the clusters from the different parts of the area.
* Cover the refusal & missed children in polio campaigns.
* Highlight the issues of teams to upper management.

**academic Education**

* BA from Shah Abdul Latif University of Khairpur Sukkur.
* Intermediate in Commerce from Karachi Board.
* Metric in science from Karachi Board.

**LANGUAGES**

* Sindhi
* Urdu
* Pashto (Medium)
* English
* Saraiki
* Punjabi (Medium)

**COMPUTER SKILLS**

* MS Excel
* MS Word
* Power Point

**PERSONAL INFORMATION**

* Father Name: Qurban Ali Jalbani
* CNIC: 42501-7307323-3
* Marital Status: Married
* Date of Birth: 10-02-2000