

REHAN AYUB

Address: House # B-196 Block # 03 Gulistan-e-Johar, Karachi Pakistan

Contact

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Overview

Seeking career opportunity in reputed and dynamic organization where my professional skills coupled with the analytical skills could be utilized optimally in a challenging environment. I am quick learner with a desire for continuous personal growth, a team player who is attentive to detail and able to work in a fast paced environment.

Work Experience

➤ UNICEF Polio Program --- Union Council Communication Support Officer Aug 2016-Jan 2022

UNICEF is the UN organization mandated to protect the rights of every child, everywhere, especially the most disadvantaged, and is the only organization specifically named in the convention on the Right of the Child as a source of expert assistance and advice. Where my responsibilities as a UCCSO includes:

- **Operational Activities**
- **Staff HR**
- **Supervision & Monitoring**
- **Administration**

➤ Soil Testing Service (STS) Laboratory --- Lab Assistant June 2015-July 2016

STS is the Geotechnical and material testing company located in Karachi. My responsibility includes to conduct following testing:

- **Soil Testing**
- **Aggregate Testing**
- **Concrete Testing**
- **Field Testing**
- **Water Testing**

➤ Byco Petroleum Pakistan Ltd. --- Non Management Trainee Jan 2012- Jan 2014

Byco is Pakistan's emerging energy companies engaged in the businesses of oil refining, petroleum marketing, chemicals manufacturing and petroleum logistics. My responsibility includes:

- Manage all the processes involved in the processing and decanting of the crude oil, storage of the products and shipment of the products.
- Rising awareness at all levels of organization, about the operation of plants within standard operating procedure (SOPs), Plant startups, shutdowns and routing changeover of the equipments

SKILLS AND ABILITIES

➤ Computer skills:

- Microsoft Office applications certification from Aptech Computer Education Basic Computer Hardware
- Windows, Troubleshooting & Related windows & software Internet browsing & E-mails etc.

➤ Personal skills:

- Good problem solving with fine verbal and written communication skills. Willingness to learn.

Professional Qualification

2008-2012 . **B.S(Geology)**

Federal Urdu University Arts, Science & Technology, Karachi

Academic Qualification

2004-2006 . **HSSC (Pre-Engineering)**

Govt.Degree College TJM Mirpurkhas Sindh

2002-2004. **SSC (Science)**

E.A.B.P.N Boys S/S Majid SRE School Karachi

Personal Information

- **Father`s Name:** Muhammad Ayub
- **CNIC Number:** 42201-5924831-3
- **Marital Status:** Married
- **Gender:** Male
- **Nationality:** Pakistani
- **Language:** English and Urdu

References

Will be provided on requirement.