



RIASAT ALI

EXECUTIVE SUMMARY

Enthusiastically seeking a career which provides an opportunity to apply my knowledge, skills and experience to a challenging environment leading to growth and development of organization and personal career development.

PERSONAL INFORMATIONS

Father's Name: Ghulam Hussain
 Date of Birth: 03 May 1992
 Nationality: Pakistani
 C.N.I.C#: 12201-5438918-7
 Domicile: Bhakkar
 Religion: Muslim
 Blood Group: B+ve
 Marital Status: Married

QUALIFICATION

M.Ain Urdu 2019	2 nd Division	Gomal University D.I.khan
B.Ain Arts 2015	2 nd Division	Gomal University D.I.khan
F.A 2012	2 nd Division	BISED.I.Khan
SSC 2008	2 nd Division	B.T.E Peshawer

Computer Diploma

D.I.T 2011	1 st Division	Vocational Training Center Bhakkar
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Experience

- I have worked in Akhuwat Islamic Microfinance from 1 June 2015 to 1 April 2020 In District D.I.Khan.
- I am working in U Microfinance Bank Ltd as a verification Officer from 6, April 2020 to till date In Sargodha.



CONTACT



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Tiba Habib shah kotla jam
tehsil and district bhakkar



Hadi
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SKILLS

- Having good knowledge about MS-Office, Power-Point, MS Excel & Internet.
- English Excellent oral, written and verbal communications.
- Urdu excellent oral, written and verbal communications.
- Filling Editing
- Research Reporting
- Document Typing
- Data Entry
- Handle the Critical Situation.
- Marketing Dealing.
- Customer Service.

HOBBIES

Cricket, Writing, Music,
Reading books