******

***c***

Name: RIAZ UDDIN S/O GUL RAHMAN

Address: Lashora Tehsil Khar Tribal District Bajaur

Cell No: 03088494918 - 03499274694

Email: riaz40404@gmail.com

*Sindh, Pakistan : Cell No =0321-3673965*

***v***

**Postal Address: Village Lashora Near Bajaur sports Complex, Post Office Khar, Tehsil Khar District Bajaur.**

**Career Objectives:**

**A challenging and rewarding position in reputed organizations that not only utilize my educational knowledge and skills but also provide opportunity for personal growth and career development. I want to contribute something positive with society**.

|  |  |
| --- | --- |
| **Education** | **University, Board** |
| SSC Matric | BISE Malakand |
| F,SC. Science | BISE of Malakand |
| BCs | University of Malakand |
| MSc (Computer Science) | University of Malakand |

|  |  |
| --- | --- |
| **Professional Edu** | **University, Board** |
| DIT one year Diploma | Board of Technical Education Peshawar |
| Final Year Project | University of Malakand |

|  |  |
| --- | --- |
| **Computer Skills.** | |
| * Office automation * (Ms Word, MS excel, MS PowerPoint, * Windows Operating and software trouble-shooting, * E-mail, Net surfing, Browsing. * Good typing speed | **Other valuable software.** |

|  |  |
| --- | --- |
| **Languages** | |
| * **English** * **Urdu** * **Pashto** | **Read, Write and Speak** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work Experience (More than 5 years and 5 Month)** | | | | |
| **Name of Employer** | **Designation** | **Joining Period (Month/Year)** | **Duration (Years/Months** | **Duties Performed** |
| W.H.O | PTP Worker  (2nd Time) | August 11th 2022 Up To till date | 1 year  3 Months | * Monthly and Weakly report to the PTP supervisor. * Keep the record of every vaccinated child. * To Vaccinate every Child. |
| Lawyer Of District court Bajaur | Clerk and write petitioner | 21st August 2020 Up To till date | 3 years  3Months | * Write suit and application for clients. * Maintain Daily base Dairy. * Opens, sorts, distributes, collects, sends out mail and e-mailing as well. * Does filing of correspondence and office records; * Gathers easily verified information; |

**References:**

1. **Mr. Shah Khalid Yousafzai Advocate High Court.**

**Cell No. 03459511499**

1. **Mr. Haneef Ullah PTP Supervisor.**

**Cell No. 03028839505**