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Name: RIAZ UDDIN S/O GUL RAHMAN

Address: Lashora Tehsil Khar Tribal District Bajaur

Cell No: 03088494918 - 03499274694

Email: riaz40404@gmail.com

 *Sindh, Pakistan : Cell No =0321-3673965*

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**Postal Address: Village Lashora Near Bajaur sports Complex, Post Office Khar, Tehsil Khar District Bajaur.**

**Career Objectives:**

 **A challenging and rewarding position in reputed organizations that not only utilize my educational knowledge and skills but also provide opportunity for personal growth and career development. I want to contribute something positive with society**.

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| **Education**  | **University, Board** |
| SSC Matric | BISE Malakand |
| F,SC. Science  | BISE of Malakand |
| BCs | University of Malakand |
| MSc (Computer Science)  | University of Malakand |

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| **Professional Edu** | **University, Board** |
| DIT one year Diploma | Board of Technical Education Peshawar |
| Final Year Project  | University of Malakand  |

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| **Computer Skills.** |
| * Office automation
* (Ms Word, MS excel, MS PowerPoint,
* Windows Operating and software trouble-shooting,
* E-mail, Net surfing, Browsing.
* Good typing speed
 | **Other valuable software.** |

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| **Languages** |
| * **English**
* **Urdu**
* **Pashto**
 | **Read, Write and Speak** |

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| **Work Experience (More than 5 years and 5 Month)** |
| **Name of Employer** | **Designation** | **Joining Period (Month/Year)** | **Duration (Years/Months** | **Duties Performed** |
| W.H.O | PTP Worker (2nd Time) |  August 11th 2022 Up To till date | 1 year 3 Months | * Monthly and Weakly report to the PTP supervisor.
* Keep the record of every vaccinated child.
* To Vaccinate every Child.
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| Lawyer Of District court Bajaur  | Clerk and write petitioner  | 21st August 2020 Up To till date  | 3 years3Months | * Write suit and application for clients.
* Maintain Daily base Dairy.
* Opens, sorts, distributes, collects, sends out mail and e-mailing as well.
* Does filing of correspondence and office records;
* Gathers easily verified information;
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**References:**

1. **Mr. Shah Khalid Yousafzai Advocate High Court.**

**Cell No. 03459511499**

1. **Mr. Haneef Ullah PTP Supervisor.**

 **Cell No. 03028839505**