

Rizwan Aqdas

ShaheenAbad Street No 5, Noor-e-Mustafa Colony • Gujranwala

• 0321-3251964 + 0347-4517034

• Shahzadananarizwan@gmail.com



▼ Objective

Got most of my experience working in Pakson International Plastic Industry (Boss Pakistan) on for 05 years. As an auditor's role is multifaceted. Your tasks will include analyzing financial documents to spot errors, interrogating a company's accounting system to give suggestions on how to improve it, assessing a company's financial risk, etc. The role requires a strong analytical mind, a diligent and thorough approach, and a certain level of healthy skepticism. It is your job to see this

▼ Experience

11-01-2022–Continue

Internal Audit Executive

• Audit •

Pakson International Plastic Industry (Boss Pakistan) Pvt. Ltd.

(Ensuring timely communication and coordination for efficient emergency response to Drivers & dealers)

04-01-2020–10-01-2022

Quality Control Officer • Quality Control/Assurance • Pakson International Plastic Industry (Boss Pakistan) Pvt. Ltd.

Top Skills:

- Expert in MS. Office
- Pre-Audit of all payments
- Stock count of finished goods and raw material store.
- Verification of daily Production & Stock Inventory.
- Showroom, warehouse & Godown Operational Audit.
- Any other Unofficial tasks assigned by Audit Manager
- Typing Speed (40 WPM)

▼ Education (I.Com)

Govt. Post Graduate Islamia College, Gujranwala

52%

▼ Communication (English + Urdu)

- Interpersonal communication
- Active listening
- Persuasiveness
- Vocabulary Proficiency in English

▼ Leadership

Leadership always depends on the time when we all work together as a team. This is why it is important to become a good leader that he can do any work by combining his talents with his team. And achieve your target. This way he is called a great leader. Leadership good works at this time when we have a Good Leader.

▼ References

Shall be furnished on your demand.