



RUQAIYA IQBAL

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OBJECTIVE

To continue my career with an organization that will utilize my MANAGEMENT, SUPERVISION & ADMINISTRATIVE skills to benefit mutual growth and success.

SKILLS

Leadership
Efficient Reader
Excellent Written and Verbal communication
Time management and prioritization
Conflict, resolution and negotiations
Critical Analyst

INTERESTS

Book reading
Sketching
Calligraphy
badminton
Video Editing
Photography

LANGUAGE

English
Urdu
Hindko
Pashto

REFERENCE

available
upon
request

EXPERIENCE

Pakistan Red crescent society

Volunteer

As a Volunteer at Pakistan Red crescent society, I am responsible for planning and coordinating various events, such as conferences, seminars, workshops, and social gatherings, for the university community.

I worked closely with various departments, student organizations, and external vendors to ensure the smooth execution of events.

Educational Testing & Evaluation Agency (ETEA) Peshawar

Invigilator

Empowering Female students : bridging the gap (Global UGRAD Pakistan, US Department)

Empowering Females students : bridging the gap

July - September

Pakistan Red Crescent Society

Dengue Prevention Campaign 2023

June - September

Scholarship insights (Global UGRAD Pakistan, US Department)

Volunteer

September - continue

HIMS Coaching Academy

Receptionist

January, 2024 - March, 2024

Community Emergency Response Team (CERT) member

First aid training

Mass Casualty incident simulation exercise at LRH (Lady Reading Hospital) sept-2024

Sept-2024

Mass Casualty incident simulation exercise at PARD (Pakistan Academy for Rural development)

Nov-24

EDUCATION

Government Girls High School city railway station

Matric
79%

2018

Frontier Model School and College Girls, Warsak road

F.A
76%

2020

Abasyn University

BS ENGLISH
3.61CGPA

continue

PROJECTS

Road and safety training

Mass casualty management simulation activity LRH (Lady Reading Hospital)

Youth as agents of Behavioral change (YABC) and Y-Adapt

Local Conference of Youth (LCOY) seminar

Branch Organizational capacity assessment (BOCA) training

Flood survey at charsadda and nowshehra (Sep, 2023)

Mass Casualty incident simulation exercise at PARD (Pakistan Academy for Rural development) nov-2024

ACHIEVEMENTS & AWARDS

I have secured a Scholarship from HEC in matric

I have secured a certificate from PRCS kp

I have secured a certificate from ETEA Peshawar.