

Curriculum vitae

Ex:UCPO

Union council Mattani 54
SAFEER ULLAH



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Objective:

The main object of my life is to live a successful and progressive life by making achievement through my skills and efforts for purpose to serve the organization and to help people for their progress in every field of life.

KEY EXPERIENCE .

Total years experience 09 years experience as social worker

4 years at (WHO) (UCPO)Union council polio officer (2012to 2016)

4 years at Qatar red crescent (QRC)As hospital Coordinator

2017 to 2021 during corona

2 years operation officer at bank of Khyber Saddar road branch.

• **Responsibilities**

- Help in identifying and mapping high risk areas in the specific UC.
- Selection of appropriate vaccinators as per given criteria and their distribution as per need.
- Assist district trainers in planing
- Coordinating and organizing training session for vaccination terms and supervisors.

Personal Details.

Father's Name: LAL GUL

Date of Birth: 30-03-1991

Religion: Islam

Nationality: Pakistani

QID No: 17301-1328079-5
Marital Status: Married
Passport No: BK5520793
Pak driving license= available

Education:

MBA 2 YEARS

Institute of MANAGEMENT science PESHAWAR

Feb 2014 to Dec2015

BBA HONS

The Agriculture University of Peshawar (2009- 2013)

(Specialization in FINANCE CGPA: (3.19)

F.SC

Govt Superior science College Peshawar (2007-2009)

S.S.C Govt High School Peshawar (2005-2007)

COMPUTER COURCES

One year DIT Diploma from SDC Gulbahar Peshawar.

- Peachtree
- Tally sheet
- MS OFFICE
- Quick book

Three months TYPING CERTIFICATE, speed 30 WPM

Khyber Type and Short Hand College affiliated with Commerce Board.

- OPERATING AND APPLICATION SYSTEMS: Windows98/2000/2003-08/XP, Gold XP-2009 Windows Installation
- Software Installation
- Hardware
- INTERNET:
- Internet Explorer, E-mails sending & receiving, Outlook Express
- Good Interpersonal and Problem Solving skill
- Sound Presentation skills
- Socializing with people
- Reading Books and Article
- Reading Business Magazines and newspapers
- Enjoy Learning New things

- Surfing the Internet
- Playing Cricket and football
- Ability to work under stress
- Having good activity schedule
- Ability to work independently as well as part of a team
- Efficient communication and presentation skills in English,Arabic ,turkish
- Urdu ,Hindi and Pashto
- Good public relation skill **Personal Information**

- *I do Hereby declare that above mention information's are correct to the best of my knowledge*

Truly yours

SAFEER ULLAH