Syed muhammad muneeb

Date of Birth: 29-05-2001 Nationality: Pakistani Sex: Male

CNIC # 17301-8070423-1 Domicile: Peshawar, K.P.K

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Mailing address: House#2527 Mohalla Bildaran#2 Chowk shadi Pir Hakeem Younas Near Mohammadi Masjid Peshawar City

**PROFILE:**

I did my BS Computer Science from University of Engineering and Technology Peshawar, I have the ability to work in challenging environment, with leadership and I consider myself an enthusiastic, hard worker, innovative, keen learner and highly disciplined. Highly motivated and Energetic Computer Science graduate seeking a dynamic position in a reputable bank where I can leverage my skills and expertise to contribute to the institution's growth and provide exceptional value to customers.

**ACADEMIC RECORD:**

2019– 2023 BS (Computer Science)

from University **of Engineering and Technology** Peshawar, K.P.K.

2017 – 2018 ICS (Computer, Maths, Physics)

Islamia Collage Peshawar, K.P.K.

2016 – 2017 SSC (Computer Science)

Sher Ahmed Memorial School Peshawar, K.P.K.

**Graphic Designing Workshop:** 10 July 2019 – August 2019 – Completed an intensive 2-months' graphic design workshop, gaining hands-on experience in design software, visual communication, and creative problem-solving.

**Event Organizer:** Organized Convocation 2020 and ASME Mini Talks Event at UET PESHAWAR (Nov **2019**).

**UET ASHRAE SOCIETY** Peshawar, Pakistan – Joint Secretary: Managed Cabinet members data and collecting new members’ data after induction every year.

**SKILLS:**

1. Ms Word
2. Ms Excel
3. Ms Access
4. Power Point
5. Graphic Designing
6. Data Base Management System
7. Ability to take responsibilities and manage them effectively.
8. Excellent communication and people management skills.
9. Good listener and Self-motivated.

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| --- | --- | --- | --- |
| **Language** | **Speak** | **Read** | **Write** |
| **Urdu** | Excellent | Excellent | Excellent |
| **Pashto** | Excellent | Excellent | Good |
| **English** | V.Good | Excellent | Excellent |

**HOBBIES:**

* Reading books.
* Driving.
* Photography.
* Traveling.

**EXPERIENCES:**

1. I have worked as Teacher in Khyber Children Academy School in (April 2019 to October 2020) Peshawar.
2. I have done my first internship at Head Office BOK (2023) in mall road Peshawar.
3. I have done Internship at CPD (Centralized Professional Department) at UET PESHAWAR.
4. I have an experience of 4 months working as an accountant in Administration at PMS BOYS 3.