**Saddam Maqsood**

Mobile No.: 0340-3853827

Email:  saddammaqsood241@gmail.com

**PERSONAL INFORMATION**

**Gender: Female**

**Date of Birth: February 24, 1994**

**Age: 21**

**Marital Status: Single**

**Occupation: Fresh Graduate**

**Interests: Reading, creative writing, swimming, volleyball, travelling, watching documentary f**

Full Name: Saddam Maqsood

S/o Maqsood Ahmed

Gender: Male

Age: 31 years

Date of Birth: 27 January, 1991

Religion: Islam

CNIC : 34604-0428746-3

Education :A. D. A.

Address: Village Aleywali East Tehsil Sambrial District Sialkot

Status :Married .

**EXPERIENCE**

**Gender: Female**

**Date of Birth: February 24, 1994**

**Age: 21**

**Marital Status: Single**

**Occupation: Fresh Graduate**

**Interests: Reading, creative writing, swimming, volleyball, travelling, watching documentary f**

* **Served at Baidare organization june 2017 to june 2021**
* Served as a Salesman at Hajvery Food Gormet Sweet and Bakers and Bake Master Sialkot.
* Served as a receptionist at HIBCO private limited industries Sialkot.
* Swat Sudhar Welfare Society.
* Sarvad as a So at Bunyad Foundation .

**EDUCATIONAL BACKGROUND**

**Gender: Female**

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**Age: 21**

**Marital Status: Single**

**Occupation: Fresh Graduate**

**Interests: Reading, creative writing, swimming, volleyball, travelling, watching documentary f**

## Degree | Date Earned | School /BOARD

* **Matriculation:** 2009 | BISGRW
* **F.A**: 2014 | BISGRW
* **A.D.A** : Continued | University of Sargodha
* *Quick Learner*

**SKILLS AND ABILITIES**

* *Conflict resolution*
* *Team work and loyalty*
* *Powerful negotiator*
* *Team leadership*
* *Drawing/ sketching/ art*
* *Reading*
* *Excellent communication skills*
* *Punctual and Computer skills MS office*
* *MS Words MS Excel MS Power Point presentation*
* *And Urdu in Page.*