

# SAFFIULLAH DURRANI



## Contact

Islamabad, 44000  
03190857162  
saffiullahd@gmail.com

## Key Skills

- Research & Data Analysis
- Case Management
- Project Management
- Cross-cultural Understanding
- Communication & Leadership
- Team Oversight & Staff Training
- Strategic Planning & Implementation
- MS Office Proficiency
- Proofreading & Editing
- Confidentiality & Discretion

## Education

### Bachelor of Arts in

### Anthropology

Quaid E Azam University,  
Islamabad, Pakistan | 2023

## Summary

An analytical and detail-oriented professional with a strong background in anthropology, specializing in the study of human behavior and societal connections. Adept at applying interdisciplinary theories, models, and methods to real-world problems. Proven ability to conduct thorough research, manage projects, and communicate complex concepts clearly and effectively.

## Experience

### District Coordinator | PHC Global

Neelum Valley, Pakistan | September 2024 – Present

- Data Collection of adolescent nutritional behavior and process evaluation of ANP BISP.
- Coordination and liaison with WFP and district administration.
- Attended a 3-day training on data collection techniques and project details.
- Supervised 3 data collectors and collaborated in data collection.
- Conducted IDIs (In-Depth Interviews), FGDs (Focus Group Discussions), and workshops with key beneficiaries.
- Completed primary research and submitted daily and weekly reports to the core team.
- Managed inventory and logistics for efficient operations.
- Coordinated budget allocation and financial management.

### Freelance Writer | Fiverr

Islamabad, Pakistan | January 2022 - Current

- Delivered high-quality writing assignments on various topics, maintaining clarity, conciseness, and adherence to client specifications.
- Authored up to 10 case studies on social and cultural topics, enhancing cross-cultural understanding through diverse client interactions.
- Developed content that meets the standards of global clients, providing culturally informed perspectives.

**Thesis:** Challenging the Subaltern and Analysing Political Behaviours of the Transgenders in Muzaffarabad: An Ethnography

**Research:** Conducted two months of fieldwork by visiting transgender deras and courts, investigating the legal and societal challenges faced by the transgender community in Muzaffarabad, including an ongoing case filed against them by the district administration.

**Intermediate in Biology**  
Govt Degree Model Science College, Muzaffarabad, AJK | 2018

**Matriculation in Science**  
Pyramids International School, Muzaffarabad, AJK | 2015

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## **Certifications**

Researcher/Coordinator  
Granted by: Health Services Academy Islamabad

Anthropological  
Researcher/Coordinator  
Granted by: Quaid E Azam University Islamabad

## **District Coordinator | IBBS Round 6, UNDP**

Muzaffarabad, Pakistan | August 2023 – December 2023

- Managed a team of seven data collectors for behavioral and biological testing in the IBBS R6 campaign aimed at reducing the spread of HIV, Hepatitis B & C, and Syphilis.
- Conducted comprehensive mapping of Muzaffarabad district, engaging over 800,000 people to support health initiatives for marginalized populations. Trained staff in the use of Kobo software for data collection and adhered strictly to UNDP protocols and guidelines.
- Oversaw resource management and allocation of budget and cash incentives distribution among Key Partners (KPs)
- Supervised human resources and team development
- Coordinated inventory management and logistics
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## **Research Analyst | Heela Institute of Research and Development**

Islamabad, Pakistan | July 2022 – June 2023

- Conducted qualitative and quantitative research, producing detailed reports to inform strategic decision-making.
- Reviewed and edited grant proposals, contributing to successful donor-funded research projects.
- During the research and development phase of healthcare improvement systems, I focused on the grant proposals to secure funding and developed comprehensive briefs for daily tasks and projects.

## **Research Writer | Massive Dynamics**

Islamabad, Pakistan | February 2023 – May 2023

- Wrote and proofread research papers and grant proposals, ensuring clarity and alignment with project goals.
- Facilitated data collection, analysis, and reporting for projects aimed at improving healthcare systems.

## **President | Foster Kashmir**

Muzaffarabad, Pakistan | January 2018 – June 2022

- Led strategic initiatives to promote sustainable development, building community organizations focused on long-term goals.
- Fostered collaboration within teams, improving organizational dynamics through team-building activities.
- Successfully managed small-scale projects, ensuring they were completed on time and within budget.

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## ***Custom Section***

- Art
  - Camping
  - Exploring Other Cultures
  - Reading & Writing
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## ***Personal Information***

- Date of birth: 08/21/01
  - Gender: Male
  - Nationality: Pakistani
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## ***References***

- Fahd Amin Sahibzada | Consultant, PDI | 0331-5715522 | fahdamin9999@gmail.com
  - Waqas Saleem | Assistant Professor, Quaid E Azam University | 0335-5614447 | waqas@qau.edu.pk
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## ***Projects***

### **Adolescent Nutrition BISP CCT Pilot**

#### Process Evaluation

- Data collection of behaviors of adolescent girls against nutrition and anemia of ANP BISP.
- Led process evaluation, implementation fidelity, and acceptability assessments.
- Managed data collection of adolescent girls, Coordinated with WFP, Nutrition International, government officials, and PHC.
- Conducted FGDs, workshops, and household surveys.
- Supervised a team of three data collectors and conducted primary research.
- Submitted daily and weekly reports on time.
- Attended training on data collection techniques and project specifics.

## **IBBS R6 Campaign (UNDP)**

### Muzaffarabad Health Initiative

- As District Coordinator, led efforts to engage key populations (transgenders, sex workers, drug users) in a campaign to combat the spread of HIV and other diseases.
- Advocated for the integration of marginalized groups into society and
- pushed for healthcare reforms to support their well-being.

# SAFFIULLAH

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📍 House no 12 Street 22 G13/3 Islamabad

Dear HR,

Being a cultural anthropologist and healthcare researcher, I found myself suitable for this post in your organization. With over 1.5 years of healthcare research and 4 years of experience in cultural and political anthropology, I specialize in adolescent nutrition, HIV/AIDS, STDs, and healthcare access for marginalized groups, particularly transgender populations.

In my thesis, "Challenging the Subaltern: Political Dynamics of the Transgender Community in Muzaffarabad," I explored cultural and political behaviors of the transgender and applied my research findings in my job as District Coordinator in IBBS R6 campaign on two of the key populations under study (Transgenders and MSWs) in their sexually political behaviors to learn the spread of STDs.

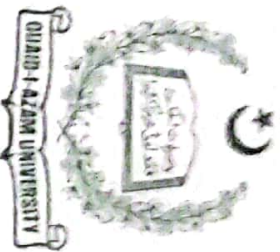
Additionally, I developed healthcare writing projects for nurses in Cape Town, focusing on geriatric diseases and mental health issues. My work has contributed to improving healthcare delivery for the elderly and addressing mental health challenges. With 3.5 years of experience in healthcare and social research writing, I am confident in my ability to contribute meaningfully to your organization.

Thank you for considering my application. I look forward to discussing how my skills align with your organization's needs.

Sincerely,

Saffiullah

# Quaid-i-Azam University



This University hereby confers upon

**SAFFULLAH DURRANI Son/Daughter of ASIF DURRANI**

the degree of

**BACHELOR OF SCIENCE (BS 4 YEARS)**

**In Anthropology**

Session **2019-2023** Examinations held in **June, 2023** Result declared on **12-09-2023**

Controller of Examinations

ISLAMABAD 25-07-2024



Vice-Chancellor

# PROGRESSIVE DEVELOPMENT INITIATIVE

144-146 East Barnet Road  
First Floor Right, Barnet EN4 8RD  
United Kingdom



## EXPERIENCE LETTER

To Whom It May Concern

I am writing to provide a letter of recommendation for SAFFIULLAH DURRANI who served as a Supervisor for the Implementation of the IBBS Round 6 study in Pakistan. The undersigned is the Project Director overseeing the study conducted by a Consortium of Health Services Academy, Islamabad, and Progressive Development Initiative, UK.

SAFFIULLAH DURRANI worked diligently and professionally as the Supervisor of Muzaffarabad Team during the Mapping of Key Populations study. The research aimed to gather essential data on Female Sex Workers, Transgenders, Men who have Sex with Men, and People Who Inject Drugs in 31 Districts of Pakistan.

SAFFIULLAH DURRANI's role as a Supervisor was crucial to the success of the study. She/He demonstrated exceptional leadership skills and efficiently conducted the data collection efforts in Muzaffarabad. Her/His dedication to the project, coupled with her/his reliability and hard-working nature, significantly contributed to the timely and accurate gathering of vital information.

Throughout her tenure from 01 August 2023 to 15 January 2024, SAFFIULLAH DURRANI consistently exhibited a high level of professionalism and commitment. Her/His ability to manage teams and ensure prompt data collection reflects her/his excellent organizational and leadership capabilities. Moreover, SAFFIULLAH DURRANI proved to be a reliable team player who maintained a positive and cooperative attitude throughout the project.

In conclusion, I highly recommend SAFFIULLAH DURRANI for her/his outstanding performance as the Supervisor for the IBBS Round 6 study in Muzaffarabad. Her/His contributions have been invaluable to the successful execution of the project, and I am confident in her/his ability to excel in any future endeavours.

If you have any further questions or require additional information, please feel free to contact me at [simonazariah@pdi-world.org](mailto:simonazariah@pdi-world.org).

Sincerely,

Dr. Simon Azariah  
Project Director  
IBBS Round 6  
&  
CEO  
Progressive Development Initiative, UK



**HEALTH SERVICES ACADEMY**  
A Degree awarding Institute under  
HSA (Restructuring) Act 2018, Government of Pakistan



**PROGRESSIVE  
DEVELOPMENT  
INITIATIVE, UK**



## **DATA COLLECTION TRAINING CERTIFICATE**

### **MAPPING AND INTEGRATED BIOLOGICAL AND BEHAVIOURAL SURVEILLANCE FOR HIV, HEPATITIS B AND C, AND SYPHILIS**

*Held under the auspices of IBBS Round 6, Pakistan 2023-24*

This is to certify that

**SAFFIULLAH DURRANI**

has successfully completed  
**Data Collection Training Programme as Supervisor**  
Organised by Health Services Academy, Islamabad  
and Progressive Development Initiative, UK,  
held during July to December 2023.

This training is awarded 3 credit hours by Health Services Academy.

#### **TRAINING MODULES ATTENDED**

##### **TRAINING ON MAPPING AND INTEGRATED BIOLOGICAL AND BEHAVIOURAL SURVEILLANCE (IBBS)**

Including Biological Testing and behavioural  
assessment of key populations with respect to  
HIV, Hepatitis B and C, and Syphilis  
Duration: 8 Days

##### **DISTRICT REFRESHER TRAINING ON MAPPING**

Duration: 1 Day

##### **DISTRICT REFRESHER TRAINING ON IBBS**

Duration: 2 Days

#### **COMPETENCIES ACQUIRED**

##### **DATA COLLECTION SKILLS**

Conduct in-depth interviews  
Administer complex surveys  
Implement rigorous quality control for data  
accuracy and consistency

##### **TECHNICAL PROFICIENCY**

Leverage mobile technology for seamless data  
entry and real-time data management  
Proficiently operate a variety of data collection  
tools and instruments

##### **ADAPTABILITY AND FLEXIBILITY**

Strategically adapt methods to adjust data  
collection strategies for specific contexts  
Overcome field challenges  
Maintain data integrity

**PROF DR SHAHZAD ALI KHAN**  
Vice Chancellor  
Health Services Academy, Pakistan

**DR SIMON AZARIAH**  
Project Director, IBBS Round 6  
CEO, Progressive Development Initiative, UK

28 March 2024

For inquiries or verification, please refer to the Health Services Academy website for  
the full list of persons to whom Data Collection Training Certificates have been issued.