

Sajjad Mehmood
S/O

Saad Ullah Khan

Permanent Address
Village & P/O Mela Shahab
khel, Lakki Marwat.
K.P.K.Pakistan

Languages, English,Urdu,
Pashto
NIC NO: 11201-8709155-1
D.O.B: 11-09-1986
Domicile: Lakki Marwat
Marital Status: Married
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PERSONAL STATEMENT

I am confident and enthusiastic person with the ability to learn and adapt quickly to new challenges and to handle difficult situation under pressure. I have an organized approach with good communication skills, which enables me to work effectively either on my own or as a part of the team.

QUALIFICATION

2007-2009

M.Sc (Statistics) Gomal University D.I.Khan, KPK.

Core subjects

- Sampling Techniques
- Probability Distribution
- Demography
- Statistical Inference
- Econometrics
- Quality Control

2004-2007

**B.Sc (Gov; Degree College Lakki Marwat)
Gomal University D.I Khan**

Core Subject

- Statistics
- Computer Science
- Mathematics

2002-2004

F.Sc "Pre-Eng" (Gov; Degree College Lakki Marwat)

2000-2002

Matric (Science Group) (Gov; High School #2 Lakki Marwat)

COMPUTER EDUCATION

- D.I.T (Diploma in Information Technology) from BTE, Peshawar.
- Computer advance knowledge in MS Word, MS Excel, Power point, and Internet Applications.

EDUCATIONAL RECORD

1. M.Sc “Statistics” Gomal University D.I.Khan

Year	Total Marks	Obtained	Division	Grade
2009	2200	1363	1 st	B

2. B.Sc Gomal University D.I.Khan

Year	Total Marks	Obtained	Division	Grade
2007	550	353	1 st	B

3. F.Sc B.I.S.E Bannu

Year	Total Marks	Obtained	Division	Grade
2004	1100	570	2 nd	C

4. S.S.C B.I.S.E Bannu

Year	Total Marks	Obtained	Division	Grade
2002	850	571	1 st	B

Experience:

Field Supervisor with APEX Consulting on the project entitled “UCs Profiles and Baseline Data Collection Study in Khyber Pakhtunkhwa (Peshawar & Nowshera districts) for RAHA Programme. The project was carried out for UNDP

Responsibilities:

- Taking GPS coordinates by using GPS device and its onward transmission to the MICS Secretariat.
- Keeping liaison with the government agencies/regional Supervisors for tacking the unpleasant incidents in the field.
- Safe delivery of all questionnaires and control sheets to Regional Supervisors for onward transmission to the central office.
- Completion of the assigned work within stipulate period of time.
- Maintenance of data quality.

Experience

TRAINER AND FIELD SUPERVISOR AT KPK DEMOGRAPHIC AND HEALTH SURVEY WITH HELP OF UNFPA.

Responsibilities:

- Supervision of whole district field team.
- Making the necessary preparation for the field work.
- Well-being and safety of team members.
- Completion of the assigned work within stipulate period of time.
- Maintenance of data quality.

- Receives his assignments i.e, Listing forms, maps and rout details for the clusters assigned to the team from district office and reports back to him.

Experience

Multiple Indicator Cluster Survey (MICS) KP 2016-17

Bureau of Statistics P&D Department Govt: of KPK.

Worked as Field Supervisor in MICS KPK in collaboration with support of **UNICEF**.

Responsibilities:

The team supervisor is the senior member of the field team he is responsible for

- Supervision of whole district field team.
- Making the necessary preparation for the field work.
- Well-being and safety of team members.
- Completion of the assigned work within stipulate period of time.
- Maintenance of data quality.
- Keeping liaison with the government agencies/regional Supervisors for tacking the unpleasant incidents in the field.
- Safe delivery of all questionnaires and control sheets to Regional Supervisors for onward transmission to the central office.
- Taking GPS coordinates by using GPS device and its onward transmission to the MICS Secretariat.

Experience

Male Mobilizer

Responsibilities:

- To create awareness among the people about the family planning.
- Meet with two customers on daily basis to tell and agree them for family planning and also discuss its benefits with them.
- To provide contraceptives for the required peoples.
- Show monthly performance of field works and contraceptive distribution at District Office.

Experience:

Worked as field supervisor in OOSC survey at District lakki Marwat conducted by bureau of Statistics P&D Department Govt of KPK. 2018.

Responsibilities:

The team supervisor is the senior member of the field team he is responsible for

- Supervision of whole district field team.
- Making the necessary preparation for the field work.
- Well-being and safety of team members.

- Completion of the assigned work within stipulate period of time.
- Maintenance of data quality.
- Keeping liaison with the government agencies/regional Supervisors for tacking the unpleasant incidents in the field.
- Safe delivery of all questionnaires and control sheets to Regional Supervisors for onward transmission to the central office.
- Taking GPS coordinates by using GPS device and its onward transmission to the BOS Head Office.

Experience:

Worked as Field Supervisor in Sustainable Renewable energy Solution in Primary Schools in Southern Districts of KPK Pakistan with Support of UNOPS.

Responsibilities:

The team supervisor is the senior member of the field team he is responsible for

- Supervision of whole district field team.
- Making the necessary preparation for the field work.
- Well-being and safety of team members.
- Completion of the assigned work within stipulate period of time.
- Maintenance of data quality.
- Keeping liaison with the government agencies/regional Supervisors for tacking the unpleasant incidents in the field.
- Safe delivery of all questionnaires and control sheets to Regional Supervisors for onward transmission to the central office.

Experience

National Nutrition survey (NNS) 2018

Worked as (Line Lister/Data Collector) in NNS 2018 in Collaboration with support of UNISEF.

Description of Work:

- To manage and Facilitate the process of implementation of Survey field activities at in Enumeration block (EB) level.
- To identify the enumeration blocks and then conduction the line listing of house holds in Identified blocks.
- To collect data from identified Enumeration Block.
- To Sense the norms and customs and cultural events of community and act accordingly.
- To collect data on respective data collection electronic devices in appropriate and timely manner.

Experience

National Nutrition survey (NNS) 2018

Worked as Team Leader in NNS 2018 in Collaboration with support of UNISEF.

Description of Work:

The Team Leader is the senior member of the field team he is responsible for

- Team Leader of whole district field team.
- Making the necessary preparation for the field work.
- Well-being and safety of team members.
- Completion of the assigned work within stipulate period of time.
- Maintenance of data quality.
- Keeping liaison with the government agencies/regional Supervisors for tacking the unpleasant incidents in the field.
- Safe delivery of all questionnaires and control sheets to Regional Supervisors for onward transmission to the central office.
- Taking GPS coordinates by using GPS device and its onward transmission to the NNS Head Office.

JOB TARGET

- ✓ Preferred Job Type: Full Time / Part Time
- ✓ **Preferred Sector:** Banking /Accounting/ Finance / Planning
- ✓ **Preferred Region:** Asia / America / Europe
- ✓ **Country:** Pakistan / US / Canada / Australia / Dubai / Malaysia

LANGUAGE PROFICIENCY

	<i>Read</i>	<i>Write</i>	<i>Speak</i>
✓ Urdu	Easily	Easily	Easily
✓ English	Easily	Easily	Easily
✓ Pashto	Easily	Easily	Easily

SKILLS

- Ability to analyze complex data, draw conclusions.
- Financial planning and management.
- Meeting goals and over coming difficulties.
- Team working and leading others.
- Ability to work strategically and focus on long terms.

Referances:

- ***Ikram Ullah Marwat (Brother)***
(Executive Population Welfare Department)
Cell: 0313-9516690
- ***Dr. Fazal Mehmood (1st Cousin)***
(Ex; D.G Health KPK, Presently working as Registrar KMU)
Cell: 0346-9253088

Additional References will be furnished on demand