

# Salman Khan

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**Objective:** Experienced manager seeking a leadership position where I can use my excellent management, data analysis skills, and 8 years of experience in different organizations.

**Experience:** (08 Years in Data Management, Data Visualization, and IT infrastructure,

**Organization:** World Health Organization

**Designation:** District Data Assistant

**Tenure:** October 2018 till Now



World Health Organization

**Description:**

- Gather relevant data from various sources and data analysis.
- Intra-campaign cluster analysis, data cleaning creating needful information, using Excel, pivot table, also Visualization using Tableau.
- Logistics demand generation on the basis of STP data for each month.
- Making monthly planner for active site visits, STP monitoring planner & monitoring.
- Creating Data Visualization Presentations during Evening Review Meetings chaired by Deputy Commissioner Bannu.
- Perform all types of AFP surveillance activity, creating district AFP Cases line-list in soft, and hard form and also AFP Cases Map.
- Making monthly surveillance clusters, ERCs, etc.
- Monthly presentation for a surveillance review meeting.
- Maintaining all office files, staff attendance, staff leave records, accountability records, and AFP Cases files.

**Organization:** Treat Pharmaceutical Ltd

**Designation:** IT Technical Support

**Tenure:** 1<sup>st</sup> Oct 2017 till Jan 2021

**Description:**

- Managing all relevant software and hardware of the pharma.
- Identify and resolve technical issues related to hardware, software, networks, and other IT systems.
- Install, configure, and maintain computer hardware, software, and peripherals.
- Perform routine maintenance tasks, such as system updates, patches, and backups, to ensure the reliability and security of IT systems.
- Assist in the setup and maintenance of computer networks, including troubleshooting network connectivity issues.
- Provide support to users remotely, either via phone, email, or remote desktop tools.
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**Organization:** Micro-Innovation and technologies

**Designation:** IT Support Engineer

**Tenure:** September 2016 till September 2017

**Description:**

- maintenance of computer networks, including troubleshooting network connectivity issues.
- Work with other IT professionals, such as system administrators and network engineers, to address complex issues and improve overall IT infrastructure.

- Install, configure, and maintain computer hardware, software, and peripherals.
- Identify and resolve technical issues related to hardware, software, networks, and other IT systems.

**Organization:** Sarhad Rural Support Program(SRSP)  
**Organization Type:** NGO  
**Designation:** Field IT Officer  
**Tenure:** 4<sup>th</sup> September 2014 to 30<sup>th</sup> June 2016  
**Description:**



- Managing Data, Analyze Data, having different surveys,
- Managing MIS, and maintenance of computer networks, including troubleshooting network connectivity issues.
- Also working as field Team Leader.
- Distribution officer.
- Install, configure, and maintain computer hardware, software, and peripherals.
- Sent daily reports to the Project Manager.

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### **Education:**

Master's Degree: MS Electrical Communication Engineering. (2017-2019)  
Institute: CECOS University Peshawar

Bachelor's Degree: BS Computer Engineering (2009-2013)  
Institute: BUIITEMS University Quetta

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### **Skills:**

- Computer Skills: MS Excel (Excellent), MS Word (Excellent), MS PowerPoint (Excellent) MS Access (Good) (Knowledge of Tableau, Initial level Data Looker user)
- Language Proficiency: Fluent Written, Read, and Spoken in following languages. **English, Urdu, Pashto.**