# Salman Khan

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**Objective:**   Experienced manager seeking a leadership position where I can use my excellent management, data analysis skills, and 8 years of experience in different organizations.

**Experience:**   (08 Years in Data Management, Data Visualization, and IT infrastructure,



World Health Organization

**Organization:**   **World Health Organization**
**Designation:**    **District Data Assistant**
**Tenure:**         **October 2018 till Now**

**Description:**
- STP Points Visits, Gather data and Compilation,
- Microplan validation.
- Gather relevant data from various sources and data analysis.
- Intra-campaign cluster analysis, data cleaning creating needful information, using Excel, pivot table, also Visualization using Tableau.
- Logistics demand generation on the basis of STP data for each month.
- Making monthly planner for active site visits, STP monitoring planner & monitoring.
- Creating Data Visualization Presentations during Evening Review Meetings chaired by Deputy Commissioner Bannu.
- Perform all types of AFP surveillance activity, creating district AFP Cases line-list in soft, and hard form and also AFP Cases Map.
- Making monthly surveillance clusters, ERCs, etc.
- Monthly presentation for a surveillance review meeting.
- Maintaining all office files, staff attendance, staff leave records, accountability records, and AFP Cases files.

**Organization:**   **Treat Pharmaceutical Ltd**
**Designation:**    **IT Technical Support**
**Tenure:**         **1st Oct 2017 till Jan 2021**
**Description:**

- Managing all relevant software and hardware of the pharma.
- Identify and resolve technical issues related to hardware, software, networks, and other IT systems.
- Install, configure, and maintain computer hardware, software, and peripherals.
- Perform routine maintenance tasks, such as system updates, patches, and backups, to ensure the reliability and security of IT systems.
- Assist in the setup and maintenance of computer networks, including troubleshooting network connectivity issues.
- Provide support to users remotely, either via phone, email, or remote desktop tools.
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**Organization:** **Micro-Innovation and technologies**
**Designation:** **IT Support Engineer**
**Tenure:** **September 2016 to September 2017**
**Description:**

- maintenance of computer networks, including troubleshooting network connectivity issues.
- Work with other IT professionals, such as system administrators and network engineers, to address complex issues and improve overall IT infrastructure.
- Install, configure, and maintain computer hardware, software, and peripherals.
- Identify and resolve technical issues related to hardware, software, networks, and other IT systems.
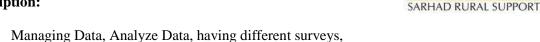
**Organization:** **Sarhad Rural Support Program(SRSP)**
**Organization Type:** **NGO**
**Designation:** **Field IT Officer**
**Tenure:** **4$^{th}$ September 2014 to 30$^{th}$ June 2016**
**Description:**

- Managing Data, Analyze Data, having different surveys,
- Managing MIS, and maintenance of computer networks, including troubleshooting network connectivity issues.
- Also working as field Team Leader.
- Distribution officer.
- Install, configure, and maintain computer hardware, software, and peripherals.
- Sent daily reports to the Project Manager.

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**Education:**

Master's Degree: MS Electrical Communication Engineering. (2017-2019)
Institute: CECOS University Peshawar

Bachelor's Degree: BS Computer Engineering (2009-2013)
Institute: BUITEMS University Quetta

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**Skills:**
- Computer Skills: MS Excel (Excellent), MS Word (Excellent), MS PowerPoint (Excellent) MS Access (Good) (Knowledge of Tableau, Initial level Data Looker user)
- Language Proficiency: Fluent Written, Read, and Spoken in following languages. **English, Urdu, Pashto.**