### Personal Information

First name

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Last name Date of birth Gender

Sep 15, 1983 Male

Khon

Domicile City Laki Marwat

Laki Marwat

Mohallah Surki Khel (Saeed Khel) District Lakki Marwat.

# Education

# SARHAD UNIVERSITY OF SCIENCE AND INFORMATION TECHNOLOGY, PESHAWAR

MBA FINANCE (1498/2300)

Accounting 2009 - 2011

### GOMAL UNIVERSITY

BACHELORS - 14 YEARS (247/550)

Political Science

2006 - 2008

#### BTE PESHAWAR

DIPLOMA INFORMATION TECHNOLOGY (1049/1700)

Information Technology

2005 - 2005

### PESHAWAR TECHNICAL BOARD

D.COM (698/1400)

Commerce

2000 - 2002

#### BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, BANNU

MATRICULATION (425/850)

Science

1997 - 1999

#### Experience

# INAYAT ULLAH KHAN CONSTRUCTION COMPANY PVT LTD

SENIOR CLERK

2016 - 2021

Routine Office Work, Correspondence with Higher Authorities.

### INAYAT ULLAH KHAN CONSTRUCTION COMPANY PVT LTD

JUNIOR CLERK

2011 - 2016

Routine Office Work, Correspondence with Higher Authorities.

# MINISTRY OF FOOD AGRICULTURE & LIVESTOCK COMPUTER OPERATOR/ DATA ENTRY OPERATOR

2006 - 2010

Prepare National Horticulture Policy for FATA Areas. Conducting Baseline Survey for FATA Areas. Preparation of PC-I Feasibility & Project Proposal. Proven Ability in rautine Office Work i.e Drafting, Correspondence. Skill fully in Multi Media, Graphics Designing, designing, Editing, Excellent Command in Typing English and Urdu. Fully Command in Ms. Office and Ms Project.