

Shabab Hussain

Project Management & MEAL

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I have a proven track record of success in project management, particularly in enhancing access to quality education and fostering community development. My expertise lies in effectively managing both formal and non-formal schools, conducting thorough baseline assessments, and spearheading impactful social mobilization activities. I am skilled at leading teams, cultivating strategic partnerships, and driving project objectives to successful outcomes. Additionally, I have a strong background in monitoring and evaluation (M&E) reporting, ensuring compliance with project requirements and standards.

SUMMARY OF PROJECTS MANAGEMENT

- Actively manage and oversee enrollment monitoring of Non-Formal Schools, leading the implementation of a zero out-of-school children project.
- Continuously monitor and analyze enrollment data, developing innovative strategies to increase enrollment and retention rates, fostering strong relationships with stakeholders (Junior Jinah Trust).
- Led projects focusing on mainstreaming gender and safeguarding during flood emergencies, managed projects promoting gender diversity, implemented initiatives integrating gender perspectives, collaborated with stakeholders to develop strategies for mainstreaming gender considerations in disaster management (Network of Disaster Management Practitioner).
- Contributed to developing the Tsunami School Safety Preparedness Guide, supported implementation of initiatives to enhance school safety measures in coastal regions, engaged in workshops, training sessions, and monitoring activities to assess effectiveness of tsunami preparedness efforts (UNDP Project).
- Contributed to "Inclusive Hazard, Risk, Vulnerability, and Capacity Assessment" project, conducted assessments, analyzed data, collaborated with stakeholders, facilitated community engagement activities (Doaba Foundation).
- Played key role in planning and organizing training sessions for government officials, coordinated logistics, engaged expert trainers, monitored sessions, provided administrative support (Search and Rescue Training, Sindh).
- Conducted research and initiatives focused on climate change adaptation and disaster resilience, developed strategies, conducted education/training programs, collaborated with local communities/stakeholders (Centre of Disaster Preparedness and Management, University of Peshawar).
- Implemented community engagement and outreach programs, facilitated dialogue, developed initiatives, established partnerships (Pakistan Red Crescent Society, Climate Advocacy and Coordination for Resilient Action Project - CACRA).
- Utilized technology for disaster risk reduction and climate change adaptation, integrated technological solutions, developed innovative tools/platforms, collaborated with tech experts/stakeholders (Centre of Disaster Preparedness and Management - CDPM, University of Peshawar).

REFERENCE

Mr. Muhammad Babar Khan
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 Junior Jinnah Trust (JJT)
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 Developments in Literacy (DIL)
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PROFESSIONAL JOB TRACK

**PROGRAM OFFICER
 Education (Junior Jinnah
 Trust)**

Islamabad
 September 2023 to
 Present

- Actively manage and oversee the enrollment monitoring of Non-Formal Schools.
- Lead the implementation of a zero out-of-school children project, ensuring effective strategies are deployed to achieve zero out-of-school children in the designated area.
- Continuously monitor and analyze enrollment data of Non-Formal Schools, ensuring adherence to program objectives and targets.
- Develop and execute innovative strategies to increase enrollment and retention rates in Non-Formal Schools, leveraging insights gained from data analysis.
- Foster strong relationships with field staff and community stakeholders to identify and address barriers to enrollment and retention effectively.
- Spearhead outreach programs and campaigns to raise awareness about the importance of education and promote enrollment in Non-Formal Schools.
- Lead the planning, coordination, and execution of activities related to the zero out-of-school children project, ensuring alignment with project goals and timelines.
- Collaborate closely with government agencies, NGOs, and other partners to mobilize resources and support for the project's successful implementation.
- Conduct regular assessments and evaluations to gauge the impact of interventions, identify areas for improvement, and adjust strategies accordingly.
- Prepare comprehensive reports and presentations on enrollment trends, project progress, and outcomes for internal and external stakeholders.

**Project Officer at
 Network of Disaster
 Management
 Practitioner**

DI Khan
 2022

- Led projects focusing on mainstreaming gender and safeguarding during response and early recovery phases of flood emergencies in 2022 in DI Khan and Tank.
- Managed projects aimed at promoting gender diversity in Khyber and Tirah regions.
- Served as a Project Officer at the Network of Disaster Management Practitioners.
- Implemented initiatives to integrate gender perspectives and ensure safeguarding measures in flood emergency interventions.
- Spearheaded efforts to address gender disparities and promote inclusivity in disaster response and recovery activities.
- Collaborated with stakeholders to develop and implement strategies for mainstreaming gender considerations in disaster management projects.
- Facilitated trainings and workshops to raise awareness about gender issues and promote gender-sensitive approaches in disaster response efforts.

**UNDP Project in
 Tsunami School Safety
 Preparedness**

- Collaborated with UNDP on projects in Karachi and Balochistan.
- Contributed to the development of the Tsunami School Safety Preparedness Guide for Coastal Areas of Pakistan.

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| <p>Guide for Coastal Areas of Pakistan Karachi and Balochistan</p> | <ul style="list-style-type: none"> • Supported the implementation of initiatives aimed at enhancing school safety measures in coastal regions prone to tsunamis. • Worked with local communities and authorities to raise awareness about tsunami risks and preparedness measures. • Facilitated workshops and training sessions to educate stakeholders on tsunami response and safety protocols. • Assisted in the dissemination of the Tsunami School Safety Preparedness Guide to relevant stakeholders and institutions. • Engaged in monitoring and evaluation activities to assess the effectiveness of tsunami preparedness efforts in coastal areas. |
| <p>Doaba foundation in Muzaffargarh in a project "Inclusive Hazard,Risk, Vulnerability and Capacity Assessment in 15 Villages</p> | <ul style="list-style-type: none"> • Engaged with Doaba Foundation in Muzaffargarh. • Contributed to the "Inclusive Hazard, Risk, Vulnerability, and Capacity Assessment" project across 15 villages. • Conducted thorough assessments to identify hazards, assess risks, determine vulnerabilities, and evaluate capacities within the communities. • Ensured inclusivity by actively involving diverse community members in the assessment process. • Analyzed assessment data to develop insights into disaster preparedness and response needs. • Collaborated with stakeholders to devise strategies for mitigating risks and enhancing community resilience. • Facilitated community engagement activities to raise awareness about hazards and empower local residents to participate in risk reduction efforts. • Supported the development of comprehensive risk management plans based on assessment findings and community input. |
| <p>Planning and Organizing five Search and Rescue training for Government Officials In Sindh</p> | <ul style="list-style-type: none"> • Played a key role in planning and organizing five Search and Rescue training sessions for government officials in Sindh. • Coordinated logistics, including venue selection, equipment procurement, and scheduling, to ensure the smooth execution of training programs. • Collaborated with government agencies to tailor training content to meet their specific needs and requirements. • Engaged expert trainers and facilitators to deliver high-quality instruction on Search and Rescue techniques and protocols. • Monitored training sessions to ensure adherence to curriculum and evaluate participant engagement and learning outcomes. • Provided administrative support, including maintaining attendance records and issuing certificates upon completion of training. • Liaised with stakeholders to gather feedback and identify areas for improvement in future training initiatives. • Contributed to enhancing the capacity of government officials in Sindh to effectively respond to emergency situations through Search and Rescue training. |
| <p>University of Peshawar, Khyber pakhtun khwa Pakistan Centre of disaster preparedness and management (CDPM)</p> | <ul style="list-style-type: none"> • Research and initiatives focused on climate change adaptation • Development of strategies to enhance disaster resilience • Education and training programs on climate resilience and disaster preparedness • Practical projects aimed at mitigating the impacts of climate change |

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| | <ul style="list-style-type: none"> • Collaboration with local communities and stakeholders for resilience building efforts |
| Pakistan red crescent society Climate Advocacy and coordination for resilient action project (CACRA) 2019 | <ul style="list-style-type: none"> • Implementation of community engagement and outreach programs • Facilitation of dialogue and collaboration with local communities • Development of initiatives to address community needs and concerns • Promotion of awareness and participation in community development activities • Establishment of partnerships with community organizations and leaders • Evaluation and adaptation of programs based on community feedback |
| Centre of disaster preparedness and management (CDPM), University of Peshawar, Khyber pakhtun khwa Pakistan | <ul style="list-style-type: none"> • Utilization of technology for disaster risk reduction and climate change adaptation • Integration of technological solutions to promote sustainable development practices • Development of innovative tools and platforms for disaster preparedness and response • Application of technology to enhance resilience to climate-related hazards • Implementation of projects aimed at harnessing technology for sustainable development goals • Collaboration with tech experts and stakeholders to leverage digital solutions for resilience-building efforts |

PROFESSIONAL EDUCATION

BS (Disaster Management)

- 2.78/4 (CGPA) 1st Division
2020