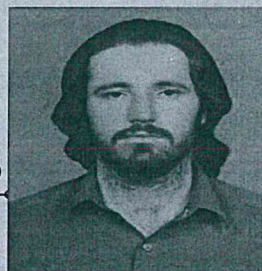


# SHABEER AHMED

FATHER' NAME: ZAHOOR AHMED  
DATE OF BIRTH: 15-07-1992  
CNIC NO: 54303-9354155-1  
DOMICILE: PISHIN  
EMAIL: Shabeerkhanzai@  
CELL NO: 03138568845  
RELIGION: ISLAM  
NATIONALITY: PAKISTANI  
MARITAL STATUS: SINGLE  
ADDRESS: Killi Sarkhanzai District Pishin, Balochistan



## Career Vision

Accept and enjoy the new situation and challenges, make positive contribution towards the Given Position, increase the wealth of the organization and enhance the knowledge, abilities and skills through organization by contribution.

## Academic Background

Degree/Certificate	Year	Division	Institution
Matriculation	2010	1st	B.I.S.E Quetta
F.Sc	2012	2nd	B.I.S.E Quetta
B.Sc	2015	1st	UOB Quetta
BSCS	2020	second	BUIITEMS



## Special Experience

As a AFO(area field officer) working in Apex Consulting Pakistan

As a Enumerator 3 months worked in Apex consulting Pakistan

One year worked as DEO(Data entry operator) in Micro Merger

One year worked in WESS program

Worked in TAPI project based in Balochistan

As a monitor Fifteen months worked in Mark company

Two years worked as teacher in private School

## Key Skills

Office Skill	Computer Skill
<ul style="list-style-type: none"><li>▪ Administrating</li><li>▪ Office Management</li><li>▪ Records Management</li><li>▪ Event Management</li><li>▪ Calendaring</li><li>▪ Front-Desk Reception</li></ul>	<ul style="list-style-type: none"><li>▪ Microsoft Office Specialist (MOS)</li><li>▪ Operating System</li><li>▪ FileMaker Pro</li><li>▪ Windows</li><li>▪ Scanning &amp; Printing</li><li>▪ Adobe Photoshop</li></ul>

## Distinctions

- 1st Position Holder from K.G to 8th class.
- Played as Captain for College Cricket Team
- Best player of the tournament 2012 (Cricket)
- Best player of the tournament 2014 (volleyball)

### Workshop Attended (Themes)

- Professional Skills Development
- Student Development
- Health, Safety & Environment

### Language Proficiency

English (Excellent)

Urdu (Excellent)

Pashto (Excellent)

### Hobbies

Cricket

Surfing Internet

Football

Reading Newspapers

Reading books

Athlete

### Reference

Available on request.

### Acknowledgement

I, Shabeer Ahmed hereby admit that the information I have provided above, is accurate to the best of my knowledge.

In case of any false/ misleading information, found at any later stage, I authorize to cancel my appointment without giving any prior notice.