

Address : Naz Plaza Block-D 5th Floor Flat No: D-11 Saddar Karachi. +923188941118

CAREER OBJECTIVE:

To fill changing positions that allows me to utilize my creativity expertise and experience to play a part in moving the organization forward on long-term basis and get an environment that promotes continual upgrading or knowledge and strong opportunity for advancement and growth within the organization.

ACADEMIC QUALIFICATIONS:

- Matriculation
 from Board of Secondary Education Sukkur, Sindh.
- Intermediate from Board of Secondary Education Sukkur , Sindh.
- B.Sc (Continue)
 S.A.L. U Khairpur

COURSES CERTIFICATES:

- Three Months O.A.T Course form Microsoft Computer & English Language Centre Khairpur Mir's
- Three Months LTV Driving Course from NLC Khaipar.
- Four Months Computer Accounting Course from Khuwaja Institute of I.T & Management Science Khairpur
- **EXPERIENCE** :
- Enumerator/Consultant @ Pakistan Reading Project PRP USAID funded
- May 2015 to Till to date.
- A Project for Early Grade Reading Assesment.
- Asses children's on Tangerine Technology. Asses the Community Schools.
- To Collect Baseline Study
- Help to Collect data and mange Backup of the Assessed children's
- Liaison with donor, district government and stakeholders;
- Generating reports Organizing capacity building workshops;
- on monthly basis including the learnings;
- Planning support to trainers to plan financially and logistically viable;
- Monitoring of trainings' quality, and financial efficiency.

Enumerator

House Hold Survey in Multiple Indicator Cluster Survey (MITS) Government of Sindh and UNICEF.

Responsibility:

- Attend and actively participate in enumerator training sessions conducted by the MICS team to familiarize yourself with survey tools, techniques, and protocols.
- Visit assigned households or facilities to conduct interviews with respondents using the provided survey instruments.
- Collect data on various indicators, ensuring accuracy, completeness, and consistency in responses.
- Explain the purpose of the survey to respondents and obtain their informed consent before conducting interviews or assessments.
- Administer standardized questionnaires to collect information on topics such as household demographics, health, education, water and sanitation, and other relevant areas.
- Conduct accurate measurements of children's height, weight, and other relevant anthropometric indicators following established protocols.
- Make observations related to household conditions, sanitation facilities, and other factors that may influence the health and well-being of respondents.
- Ensure the privacy and confidentiality of respondents' information throughout the data collection process.
- Review completed questionnaires and data for accuracy and completeness before submitting them to the supervisory team.
- Report regularly to your assigned supervisor on progress, challenges faced, and any issues encountered during data collection.
- Handle any disputes or disagreements that may arise during interviews in a professional and respectful manner.
- Follow all MICS survey protocols and guidelines provided during training to maintain the integrity and quality of the data.
- Adhere to the assigned data collection schedule and ensure that interviews are conducted within the allocated time frame.
- Provide constructive feedback to your supervisor regarding any challenges faced during data collection, and communicate any notable trends or issues.
- Take responsibility for the care and maintenance of survey equipment, ensuring they are in good working condition.

Conduct follow-up visits if required to complete or clarify information provided by respondents.

PERSONAL INFORMATION:

Father's Name	:	Nadim Ali
Surmame	:	Phulpoto Date
of Birth	:	01-06-2002
CNIC	:	45203-5449016-5
Nationality	:	Pakistani
Religion	:	Islam
Marital Status	:	Single

Reference:

Will be Provided on Furnished.