



Resume



SHEHZADA JAHANGIR WAZIR

PERMANENT ADDRESS:

Address: H/No.521/C, College Street near Women & Children Hospital Road
District Bannu, Khyber Pakhtunkhwa, Pakistan
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OBJECTIVE:

I am confident and enthusiastic person with ability to learn and adapt quickly to new challenges and difficult situation under pressure have an organized approach with good communication skills which me enable to work effectively either on my own or as per a team.

PERSONAL INFORMATION

- Father's Name : Ashraf Khan Wazir
- Date of Birth : 26/12/1995
- CNIC # : 11101-9377160-1
- Gender : Male
- Nationality : Pakistani
- Religion : Islam
- Marital Status : Married

ACADEMIC QUALIFICATION:

Qualification	Subject	Year	Marks/ CGPA	Board or University
SSC	Science	2012	442/1050	B.I.S.E Bannu
HSSC	Pre Medical	2016	534/1100	B.I.S.E Bannu
B.S	Law	2023	3.75 CGPA	G.U D.I Khan

EXPERIENCE:

- Five (05) years experience as an Office Assistant in Bannu School & College of Excellence Bannu Township District Bannu.

SKILLS:

- MS Office
- Email
- Marketing

OTHER SKILLS:

- Ability to communicate effectively with customers, management and staff.
- Ability to manage effectively in challenging competitive environment.
- Ability to work with devotion and dedication.
- Highly careful and determined to achieve desired goal.

LANGUAGE SKILLS:

- English : Excellent
- Urdu : Excellent
- Pashto : Excellent

