

SHOAIB UR REHMAN

CNIC No. 55401-5353484-1
Date of Birth. 23-04-1996



Profile

Diligent and detail-oriented computer operator with a strong technical aptitude and proficiency in executing system operations. Experienced in monitoring and maintaining computer systems, troubleshooting issues, and ensuring smooth functionality. Adept at managing data backups, coordinating software updates, and providing efficient technical support. Proven ability to work under pressure, meet deadlines, and contribute to the overall efficiency of IT operations.



Education

Matric	2011
BISE Quetta	1 st Division
Intermediate	2014
BISE Quetta	1 st Division
Bachelor (BA)	2017
UOB Quetta	2 nd Division
Physical Education (BPEd)	2021
UOB Quetta	1 st Division
Master (MA IR)	2023
UOB Quetta	2 nd Division
Bachelor of Education	2024
UOB Quetta	1 st



Experience

- 02 Years experience as a Teacher.
- 06 Months Diploma of (DIT) form Muslim Hands Information Technology.
- 45 Word per Minute Typing speed, 35 words per minute Urdu typing speed.
- 03 Years experience as a Helper (Social Mobilizer) in Polio Program.
- Currently working as a Computer Operator in Sabawan Enterprises Kabeer Building Quetta from 2019 till to date.



Contact



0333-7887103



shoaibkakar83@gmail.com



District Quetta



Skills

Basic Computer
MS Office
Designing
Content Writing
Drafting
Leading
Team Work
Communication
Teaching
Management



Language

Pashto
Urdu
English