

Sohail Ahmed

(MS Media Studies/ BS Computer Science)

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PROFILE SUMMARY:

A dedicated and experienced professional with a solid academic background in both Media Studies and Computer Science. I possess sixteen years of progressive experience in various sectors, including government authorities, development agencies and IT companies.

SKILL SUMMARY

Computer/ IT Skills:

- **Security Analysis and Threat Detection:** Utilizing Elastic SIEM for real-time threat detection, analysis, and reporting.
- **Data Analysis:** Analysis of large data using IBM SPSS.
- **Designing/Web Development:** Designing, Uploading and editing web design and content using Adobe Illustrator, Photoshop and WordPress.

Communications & Information Management:

- Excellent written and verbal communications skills; strong information management skills, with the ability to synthesize large amounts of information from varied sources
- Experience writing case studies, briefing notes and newsletters.

CAREER HISTORY

- **Manager** **Oct 2021 – Present**
National University of Medical Sciences (NUMS)
- **Assistant Manager** **June 2017 – Oct 2021**
National University of Medical Sciences (NUMS)
- **Program Associate** **Jan 2013 – June 2017**
American Refugee Committee International, Islamabad, Pakistan
- **Java Developer** **Nov 2010 to Nov 2012**
CPC
- **Application Developer** **March 2009 to Nov 2010**
WebTech
- **IT Assistant (NIP)** **July 2007 to Aug 2008**
EDO W&S, Rawalpindi

KEY RESPONSIBILITIES THROUGHOUT THE CAREER

Security Analysis and Threat Detection (Using Elastic SIEM):

- Security analysis and threat detection by leveraging the power of Elastic SIEM.
- Event monitoring and continuous protection of digital assets.

Web Development and Social Media Management:

- Designing, Uploading and editing web design and content using WordPress.
- Managing Facebook page, LinkedIn.
- Social media marketing (SMM) by social media optimization (SMO).

Planning and Implementation:

- Development and execution of the project according to the project plan.
- Develop forms and records to document project activities.
- Set up files to ensure that all project information is appropriately documented.
- Monitor the progress of the project and make adjustments as necessary to ensure the successful completion of the project.
- Review the quality of the work completed with the project team on a regular basis to ensure that it meets the project standards.

Coordination:

- Established and follow a communication schedule to update stakeholders including appropriate staff in the organization on the progress of the project.

EDUCATION

- MS Media Studies (Riphah International University)
- B.S. Computer Science (4 years) (University of Agriculture, Faisalabad)
- FSC, Pre-Engineering (IMCB, F-7/3, Islamabad)

Spoken Languages

Urdu, English, Punjabi and Pushto