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|  | Sumaira Abdullah |  |

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| Contact Summairakakar@gmail.com | Phone: 03108082464 | Address: Tehsil Karezat Khanozai, AC Office, Zip Code: 86600 | Objective Enthusiastic media graduate with a strong foundation in journalism, video production, and digital media. Proficient in Adobe Premiere, adept at conducting interviews, crafting engaging content, and managing social media platforms. Eager to contribute storytelling passion to a dynamic media environment |
| Education - BS Media and Journalism  [SBK Woman University], [2021]  -HSC (Higher Secondary Certificate)  [government girls degree college khanozai], [2018]  -SSC (Secondary School Certificate)  [Government girls high school balozai], [2015] Key SkillsMarketingProject ManagementBudget PlanningCommunicationProblem-solving | Skills Software  - MS Word (Skillful)  - PowerPoint (Skillful)  - Inpage (Skillful)  - Photoshop (Skillful)  - Excel (Skillful)  - Graphic Design (Intermediate |
| **Internship**  Aghajee Builders & Developers  [Duration 2months] |
| Short courseCompleted a specialized short course in Project Management accredited by the Government of Balochistan through NAVTTC at SBK University, Quetta. Acquired essential skills in planning, execution, and monitoring of projects in alignment with industry standards**.** |
| Languages - Pashto (Native Speaker)  - Urdu (Native Speaker)  - English (Working Knowledge) |
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