SYED ARSHAD ULLAH SHAH
Data Analyst

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Dedicated and results-driven Data Analyst with over 4 years of hands-on experience in large-scale enterprise environments. Proven expertise in conducting comprehensive data merging, cleaning, and transformation processes to ensure accuracy and reliability. Proficient in managing and analyzing datasets while maintaining data consistency and integrity. Skilled in utilizing Microsoft Access, Excel, and various statistical software applications for effective data analysis. Adept at collaborating with cross-functional teams and contributing to streamlined data management procedures.

Experience

Data Analyst at Virtelligence, Rawalpindi   *Dec 2022 - Dec 2023*

- Conducted complex data merging processes, ensuring accuracy and producing comprehensive summaries of key findings.
- Reviewed and cleaned datasets to ensure unique identification and consistency, enhancing data quality for presenting it to international clients.
- Conducted data transformation and synchronization, contributing to streamlined and efficient data handling procedures.
- Collaborate closely with cross-functional teams to design and implement data quality assurance processes, ensuring the accuracy, consistency, and reliability of information across multiple databases and systems.

Data Associate at BISP (HQ), Pak Secretariat, Islamabad   *Nov 2019 - Dec 2022*

- Collaborate with external stakeholders i.e. provincial education departments & donor agencies to define and refine key performance indicators (KPIs) and metrics, providing actionable insights and recommendations to optimize operational processes and performance.
- Design and implement data visualization strategies using Power BI, creating intuitive and insightful dashboards and reports to effectively communicate complex data findings to external stakeholders and BISP Management.
- Conduct regular audits and quality checks on datasets, ensuring data integrity, consistency, and compliance with regulatory standards while actively proposing and implementing enhancements to existing data quality protocols.

Education

MS Electrical (Telecom) Engineering - NUST Islamabad   *2022*

BS Electrical (Telecom) Engineering - COMSATS University Islamabad   *2018*

Technical Skills

- Data Analytics & Visualization
- Microsoft Office 365
- JIRA/Trello
- SPSS
- Problem-solving
- Innovative
- Eye for Detail
- Managing Teams

Certifications

- **Data Analytics Professional Certificate** - Google
- **Managing Agile SCRUM Projects with JIRA** - 10Pearls University
- **Digital Product Development: Modern Product Fundamentals** - University of Virginia
- **Data Analysis & Visualization with Power BI** - Microsoft