Syed Binyamin
Union Council Communication Officer

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 **To whom it may concern**

Dear Sir/Madam,

As a highly qualified professional with profound work experience in social development, I have the ability to work both independently and in a team and proven experience in the field of information dissemination, community mobilization and interpersonal communication make me a true candidate. Based on your advertisement, your organization will be particularly interested in my reputation having almost 10 years of demonstrated experience in Humanitarian sector, with sound understanding and experience of Protection, Child Protection, Human Rights, IDPs/ Refugees, DRR, Monitoring of Polio etc, and the ability to prioritize and manage projects in a busy, fast-paced and multi-tasking environment. In addition, the following key skills, core competencies and knowledge might be of your interest:

**Skills**

Monitoring & Evaluation | Report Writing | Quality Assurance | Interpersonal Communication |Team Work | Problem Solving |Decision Making |Collaboration | Active Listening | Leadership | Critical Thinking | Public Speaking | Professionalism| Supervising | Responsibility.

**Experience**

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| July 2020 to till Date | **Union Council Communication Officer** CoMM Net |
|  | Union Council Communication Officer CoMM Net |
|  | * Work as Communication officer.
* All activities of communication in field with community such as Community Engagement Sessions
* Corner Meetings, Meeting with influencers and Political Leaders.
* Schools Sessions, Madrassa Session and Meetings with Social welfare Organization.
* All activities of Communication Related Essential immunization.
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| March 2016 to March 2018 | **Third Party Field Monitor EYCON Pvt Ltd** |
|  | Third Party Field Monitoring - EYCON Pvt. Ltd. |
|  | * Prepare weekly/monthly field plans and share with PC.
* Visit each target UC/Area and collect data from field monitoring.
* Share data and reports with MnRO as per standard format and according to agreed timeline.
* Report critical issues from the field on daily basis as well as debrief the respective COMNet supervisor on these issues.
* Compile monthly narrative reports and send to MnRO.
* Attend monthly review meeting and present findings and answer questions.
* Write case studies/success stories.
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| July 2009 – April 2015 | **Child Protection Monitor** |
|  |  Center Of Excellence For Rural Development. |
|  | * To identify various children i.e. Orphans, disables etc. in the IDPs camp.
* Community mobilization and identification of community representatives.
* Identification of active social workers.
* Make Child Protection Committees in the camps.
* To coordinate with other IPs in the camp if advised by the coordinator.
* Arranged and conducted community sessions on Child Protection in the camp.
* Arranged various kinds of competitions for children in the camp.
* Formation of Child Friendly Spaces for children in the camp.
* Arrange community gathering to disseminate information to assist community.
* To help the people in the camp in all their problems.
* To attract the children and their parents to PLaCES.
* To make contact with other organizations working on child rights.
* Monitoring of EVI,s.
* Social Mobilization in Jalozai Camp
* Identification of unregistered families
* Data Collection
* Daily reporting to the Project Coordinator
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**Education**

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| 2015 | **Peshawar University**M.AUrduDivision: 2nd |
| 2004 | **Peshawar University**BALaw, Islamic Studies, EnglishDivision: 2nd |
| 2002 | Board Of PeshawarFAEnglish, Urdu, Physical EducationDivision:2nd |
| 2000 | Board Of PeshawarMatricEnglish, Urdu, IslaimatDivision:1st |

**Languages**

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| Urdu | Expert |
| English | Expert |
| Pushto | Expert |