

Syed Fahim Uddin

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Summary

Energetic and passionate, recent university graduate with major in Development Economic from Quad-i-Azam University Islamabad.

- Strong Skill gained through work at Pakistan Institute of development Economics
- Strong skill gained through internship experience at OGDCL company
- Collaborate / demonstrate excellent communication skills in working on teams in both working place and classroom, in acting as a leader in dormitory to assist other students and organize programs.

Education

- Quaid-i-Azam University, Islamabad, Pakistan 2018 to 2022
Bachelor of Science in Economics with major in Development Economics.

Professional Experience

1. Position: Research assistant August, 2022 to till November 2023
Organization: Pakistan institute of development Economics (PIDE) Islamabad Project
Name: Impact of Political protest on Economy
 - Data collection: Conducted meticulous data collection, encompassing both primary and secondary research sources, showcasing adaptability in utilizing diverse methodologies, and contributing to the acquisition of robust datasets as a proactive research assistant. Executed precise and systematic data collection procedures, demonstrating meticulous attention to detail and adherence to research protocols, resulting in high-quality datasets for analysis.
 - Survey conducting: Conducted surveys with exceptional attention to detail and methodological rigor as a research assistant, ensuring accurate and reliable data

collection, and contributed to the insightful analysis of findings for impactful research outcomes.

- Designing of questionnaire: Played a key role in the research process by contributing to the design and refinement of questionnaires, demonstrating a keen understanding of survey methodology, and ensuring the creation of effective instruments for data collection.
- Data Analysis and Data cleaning: Proficiently conducted data analysis and cleaning as a research assistant, employing advanced statistical techniques and meticulous attention to detail, resulting in refined datasets that enhanced the accuracy and reliability of research outcomes.
- Literature review: Conducted comprehensive literature reviews, demonstrating a thorough understanding of relevant scholarly sources, and contributed valuable insights to inform research methodologies and enhance the conceptual framework as a diligent research assistant.

2. Position: Project Coordinator November 2022 to March 2023
Organization: Federal directorate of Education and PIDE (Islamabad)
Project Name: STEM and Blended E learning survey
 - Coordinate with survey teams and FDI officials
 - Compiled sample of Islamabad government school, based on STEM and Blended subjects Teach. Compiled sample by Student Assessment and interview of Teachers
 - Organized training for the participants
 - Coordination with supervisors and enumerators
 - Data collection from school (Teachers and students) and household (Parents)
 - Safeguarded collected data through meticulous data entry on Excel sheets, facilitating organized and readily accessible information for subsequent in-depth data analysis within the project.
3. Position: Internee July, 2021 to September, 2021
Organization: Oil and Gas Development Authority (OGDCL) (Islamabad)
 - I completed multiple tasks for the OGDCL Finance department to bring efficiency to the system under supervision of the Assistant Director.
 - Executed data analysis and financial reporting tasks within the OGDCL Finance Department, contributing to enhanced system productivity and accuracy under the guidance of the Assistant Director.
 - Assisted in streamlining financial processes by actively participating in tasks related to data organization, reconciliation, and documentation during the internship at OGDCL.

- Collaborated with the Finance team to contribute valuable insights and support in various financial projects, showcasing adaptability and a proactive approach to learning and implementing industry best practices.
4. Position: Teacher June, 2020 to December, 2020
 Organization: YOGO AMAN CAREER ACADEMY
- Voluntarily taught Micro Economics, Macro Economics, Mathematics, English, and Science to underprivileged students at YOGO AMAN CAREER ACADEMY, demonstrating a commitment to education and community service.
 - Developed and implemented effective lesson plans, ensuring alignment with learning objectives, and adapted teaching methods to cater to diverse learning styles within the student population.
 - Successfully achieved all learning objectives set for the subjects taught, fostering a positive and inclusive learning environment that empowered economically disadvantaged students with essential knowledge and skills.
5. Organization for Educational Change (OEC) 2020-2022
 Position: Project Lead
- Lead a team of volunteers on several projects to promote the growth of high- quality educational opportunities in Chitral and Gilgit Baltistan.
 - I worked as a lead member to organize the project “Summer Camps” in Gilgit and Chitral, which addressed Critical Thinking, Career planning, confidence-building, civil responsibilities, communication skills, cognitive skills and new fields in the contemporary world.
 - Participated in Educational Expos, hiking, music events and helped management team to Organized.
6. Chitral Heritage and Environmental protection society (CHEPS) 2017- 2019
- Worked as a leader youth wing and organized seminars to create awareness about Environment, Global Warming and conducted cleanliness drives in Chitral and Islamabad to show concern towards environment.

Research Based Review Papers

- The endangered wildlife of Pakistan at Pakistan wildlife foundation”.
<https://thebusiness.com.pk/daily-the-business-e-paper-20-06-2022-2/>
 Under the Supervision of Dr. Ghulam Mustafa (PIDE)
- “Contribution of Urban population towards the environment through their cars”
 Under the supervision of Dr. Rehena Sidiqqe (PIDE)
- “Do students having more pocket money avoid the mess?”
 Under the supervision of of Dr. Zahid Asghar (QAU)

- “Electrical energy crisis of Pakistan”
Under the supervision of Dr. Umaima Arif (QAU)

Community Assistance

- Helped with personal and academic concerns of the students and help to work out any group conflicts that may arise at University and School.
- Helped needy people during corona pandemic through awareness and provided food and masks.
- Fundraiser at “Roushni Trust” organization that help needy students.
- Work as a leader in strengthening youth wing and show concern toward the betterment of environment Protection.

Volunteer Experience

- TALEEM-FOR-ALL (Vice President)
- Organization for education change (project lead)
- Wanderers club (executive member)
- Quaidian Tutors (Finance secretary)
- Quaidian dramatic club (member)

Key Skills / Highlights

- Proficient in Microsoft office, Excel, Word
- Proficient in Stata
- Excellent writing, verbal and Communication Skills
- Data management and creating presentation
- Research Ethics and surveys, Literature review and research writing
- Result-oriented and flexible organization capacity
- Resistance to pressure

Languages

- English (Fluent)
- Khowar (Native)
- Urdu (Fluent)

References

1. Dr. Ghulam Mustafa (PIDE)

Ghulam.mustafa@pide.org.pk

2. Dr. Eatzaz Ahmed

Eatzaz@qau.edu.pk