

Syed Mehtab Ali Shah

Strategic Planning and Implementation Associate

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PROFESSIONAL SUMMARY

Strategic Planning & Implementation Associate with extensive experience in providing high level strategic support for immunization initiatives and polio eradication programs. Demonstrated expertise in enhancing program effectiveness through data driven solutions and targeted interventions, notably in South KP for the Bill & Melinda Gates Foundation. Proven track record in developing and executing comprehensive action plans, establishing robust monitoring mechanisms, and facilitating coordination among diverse stakeholders. Skilled in capacity development, performance review processes, and crisis resolution, with a strong background in field operations, vaccine & logistics management and community engagement. Adept at leveraging strategic insights to drive program success and achieve health objectives

EXPERIENCE

Strategic Planning & Implementation Associate 01/2023 - Present

Acasus Consultancy - Bill & Melinda Gates Foundation (BMGF) funded Polio Project.

- Providing strategic support to the government and PEI partners by leveraging in depth expertise in problem solving and data driven solutions to enhance and implement effective immunization initiatives and primary health care services in South KP
- Supported the South KP Hub in implementation of South KP Action Plan - a set of targeted interventions to respond Polio outbreak
- Established a routine of Low-performing UCs performance reviews and conducted 05 rounds in south KP districts
- Supported districts in designing interventions for community engagement, increasing female involvement in polio teams, vaccination of persistent missed children, EPI Zero Dose coverage and improving inputs availability in primary health care facilities
- Developed online tracking mechanism to ensure 100% implementation of action plan related to improving campaign quality, Essential immunization and surveillance
- Established and facilitating the weekly coordination meetings routine of SKP Hub with PEOC and DEOCs
- Supported the SKP Hub and EPI in implementation of "Reach the Unreached" specialized outreach EI vaccination activity in 69 shortlisted UCs of the South KP
- Conducting field visits learning sessions with staff, field insights and validation of implementation status of the action plans
- Providing strategic support to the districts in solving the critical issues of the program through conducting problem solving session and in depth reviews
- Conducting capacity development sessions for DEOC staff on data analysis and visualization skills
- Supported the SKP Comms team in developing a standardized tool for recording of unvaccinated children for tracking and validation
- Developed templates and prepare daily and weekly situation updates related to Polio activities in South KP

COMPUTER & IT SKILLS

- Microsoft Office 365
 - MS Excel
 - MS Word
 - MS Power Point
- Google Workspace
 - Google Slides
 - Google Spreadsheet
 - Google Doc
 - Google Form
 - Google Meet/Calendar
- Database Management
 - IDIMS
 - EPI-MIS
 - EOC Dashboard
 - Polio-Info
 - Vaccine Database
- Tableau Desktop
- SPSS
- STATA
- Data Analysis & Visualization
- Email Communication

CORE SKILLS

- Project management
- Stakeholders Management
- Communication
- Report writing
- Data Management
- Resource Planning
- Problem Solving
- Networking
- Conflict resolution
- Capacity development
- Logistics Management
- Multi-tasking
- Public Speaking
- Field Supervision
- Team work
- Innovation

District Field Coordinator 10/2021 - 12/2022

Acasus Consultancy - Bill & Melinda Gates Foundation (BMGF) funded Polio Project.

- Provided management and strategic support in improving functionality of District Emergency Operations Centre (DEOC) Bannu
- Developed and implemented trackers for decisions of Deputy Commissioner, District Health Officer and DEOC meetings for improving compliance and accountability
- Established routine of conducting consultative sessions with low performing field staff for identification of barriers and possible solutions
- Conducted FGDs with front line workers to identify the field level issues with corrective measures
- Developed analysis models and presentation templates for meetings and reviews related to Polio campaigns
- Conducted vaccine utilization audits to identify gaps and fixed the responsibilities
- Supported DEOC and DHO team in rigorous analysis and visualization for evidence based decisions making
- Established weekly internal check-in routine at DEOC for effective planning and execution of tasks.
- Prepared daily/weekly situation reports/updates for DC, ADC, DHO and PEOC

Provincial Vaccine Management & Logistics Officer (VMO)

03/2017 - 09/2021

Chip Training & Consulting - UNICEF funded VM Polio Project.

- Supported the PEI and EP teams in adopting of vaccine management SOPs at Provincial, District and UC level
- Conducted cold chain equipment assessment at health facilities and stores level
- Prepared and executed distribution plan for deficient vaccine carriers and fridge tags (Data Loggers) for ILRs at district and health facility level as per assessment
- Organized trainings for ~150 store keepers/vaccine handlers on vaccine management and cold chain maintenance protocols
- Conducted vaccine forecasting, demand generation and distribution for Polio, Measles, fIPV SIAs in KP
- Conducted field visits to monitor vaccine management practices at district and health facility level
- Conducted post SIAs analysis for vaccine utilization for meetings at PEOC
- Provided supported to COVID-19 command & control center in logistics management of personal protective equipment (PPE) at provincial and districts level
- Cascaded training on mOPV-2 vaccine management protocols at provincial, district and UC level during the type-2 outbreak in the province
- Regularly maintained web based Management information systems for vaccine and cold chain inventory (Vaccine Tracker Database, EPI-MIS)

Provincial COMNet Officer - South KP 03/2016 - 03/2017

Chip Training & Consulting - UNICEF funded Polio Project.

- Successfully Implemented and managed COMNet and CBV UNICEF Polio Projects in South KP
- Headed and oversaw a diverse communication and operation team of 07 DHCSOs, 148 UCOs, 330 SMs, 48 AICs and 194 FCWs.
- Developed comprehensive quarterly communication response work plans
- Assisted the districts in challenge mapping and formulating community engagement plans to instill Polio acceptance in the community
- Established a routine of advocacy and coordination meetings with administration and health department with focus on on enhancing program ownership and security buy-in for the implementation of CE plans and other interventions

LANGUAGES

- **English** *Proficient*
- **Urdu** *Proficient*
- **Pashto** *Native*

COURSES & CERTIFICATIONS

- **Data Visualization** - Global Health Learning Center, 2024
- **M&E Fundamentals** - Global Health Learning Center, 2024
- **Essentials of Data Visualization using MS Excel** - UniAhena |Acacia University Professional Development, 2024
- **Critical Components of a Public Health Emergency Response** - Global Health Learning Center, 2024
- **Basics of Microsoft Power BI** - UniAhena | Cambridge International Qualification UK, 2024
- **Data Quality** - Global Health Learning Center, 2024
- **Data Quality** - Global Health Learning Center, 2024
- **Prevention of Sexual Exploitation and Abuse (PSEA)** - UNICEF's Agora, 2020
- **Prevention of Harassment and abuse of authority** - UNICEF's Agora, 2021
- **Effective Vaccine Management (EVM)** - EPI with collaboration of UNICEF, 2018
- **Cold Chain Equipments Data Collection (CEEM)** - EPI with collaboration of UNICEF, 2014
- **TB Management** - National TB Control Program, 2022
- **Hostile Environment Awareness Training (HEAT)** - KRATOS Consulting, 2024
- **Effective Email Writing** - RABTAKAR, 2023

- Conducted regular field visits to monitor communication activities for identifying gaps for improvement
- Planned and oversaw UNICEF funded health camps in targeted areas of 03 districts
- Conducted regular outcome assessments of communication activities in each district
- Organized and facilitated capacity building sessions for field communication staff

District Health Communication Officer **03/2015 - 02/2016**
Chip Training & Consulting - UNICEF funded Polio Project.

- Managed and supervised COMNet and CBV Project activities in District Bannu
- Performed role in developing, implementation and monitoring of social mobilization and communication plans in collaboration of health department and PEI partners
- Led a field workforce of 57 UCCSO, 114 Social Mobilizers, 92 Female Community Mobilizers, 82 FCWs and 18 Area Supervisors in district Bannu
- Developed and implemented post campaign comprehensive plans for missed children tracking and vaccination
- Conducted regular field visits to supervise and evaluate social mobilization activities and missed children tracking
- Organized district level activities for engagement of religious scholars, political leadership, social leaders, NGOs and educational institutes for support in Polio eradication
- Conducted mapping exercises through field staff for identification of high risk areas for interventions (Health Camps, EOAs, Nutrition services)
- Conducted field visits to supervise campaign preparation and implementation activities
- Facilitated PPHI in implementation of UNICEF supported health camps in the district
- Conducted regular analysis for missed children to identify the priority areas and reasons for planning communication and missed children tracking activities
- Managed online database (Polio-Info) for updates on communication activities

UC Communication Officer **04/2013 - 02/2015**
Chip Training & Consulting - UNICEF funded Polio Project.

- Supported the PEI team in developing and implementation of evidence based communication activities
- Managed and supervised a team of 03 Social Mobilizers in preparation and implementation of SM workplan.
- Conducted challenge mapping exercise for developing community engagement response plans
- Conducted social profiling for identification of high risk population, key influencers, educational institutes, CBOs, Mosques, HCPs for engagement in PEI activities
- Developed plans for missed children tracking and refusal conversion during campaign
- Organized community/school awareness sessions, Polio walks and Campaign inaugurations and Jirgas with refusals families.
- Facilitated pre campaign trainings of front line workers with focus on IPC component
- Developed and implementation IEC materials dissemination plan
- Conducted field visits for supportive supervision in social mobilization and operational activities related to PEI and essential immunization
- Maintained Polio-Info online database for communication and missed children tracking

Social Organizer **03/2011 - 08/2011**
Lawari Humanitarian Organization - WFP Early Recovery Project

REFERENCES

- **Mr. Eid Nawaz Sherani**
Deputy Coordinator SKP Hub - Polio
Email: nawaz.eid@gmail.com
Cell: +92-334-4002121
- **Mr. Kashan Ahmad**
Sr. Implementation Associate, Acasus
Email: kashan.ahmad@acasus.com
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- **Dr. Fawad Ali**
Health Officer, Polio, UNICEF
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- **Dr. Waheed Kamran**
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- **Dr. Hafiz Ullah Khan**
Team Lead NSTOP (FELTP) KP
Email: tlinstopkpk@gmail.com
Cell: +92-331-9176870

- Conducted field visits for detailed profiling of the area for identification of scope of work (Construction and rehabilitation of community assets) affected due to flood
- Organized 12 village based committees for support in implementation of project interventions (Food for Work & Food for Training)
- Tracking and assessment of households affected due to flood in the area by using data collection tools
- Supported the CBOs in planning and implementation of community recovery and rehabilitation activities such as water channels, streets, feeder roads, schools and other infrastructure affected by flood.
- Organized agriculture oriented trainings for local farmers
- Developed distribution plans for food packages in exchange of community based work and trainings
- Distributed food packages with the support of CBOs to thousands beneficiaries of the project.

EDUCATION

M.Sc (Hons) Agri. & Applied Economics 2010-12

The University of Agriculture, Peshawar

B.Sc (Hons) Agri. & Applied Economics 2010-12

The University of Agriculture, Peshawar

Bachelor in Arts - Sociology and English 2006-07

University of Peshawar

Diploma in Public Health Administration 2024

Athena Global Education | Federation for Education in Europe
