

Tauseef Ullah

+92 317 1433373

tauseefullah333@gmail.com



Charsadda Road Gulbela Tehsil Shah Alam and District Peshawar

OBJECTIVE

To work in a team oriented, competitive and cooperative environment in a reputable organization, where there is a maximum chance of learning and grow as a proficient, innovation and committed person in accordance with organization's policies.

PERSONAL INFORMATION

- CNIC: 17301-0926536-9
- Religion: ISLAM
- Marital Status: Single

PRIMARY SKILL

| | |
|----------------|--|
| Computers | Office Automation |
| Primary Skills | Internet Application Excel, Power Point Office Management. |
| | Excellent interpersonal and communication skills |
| | Team Leader |
| | Creative problem solver |
| | May have ability to face all kind of challenges. |
| | CCTV NVR and DVR Extraction |
| | Biometric Data Extraction |
| | Databases CRUD Operation |
| | Web Development |
| | Data Analyst |
| | Reporting DHIS |
| | Data Entry Operator |
| | IT Supervision |

EDUCATIONAL QULIFICAITONS:

| Exam | Year | Division | Board/University |
|-------------------------|-------------|-----------------|-------------------------|
| BS-Software Engineering | 2022 | 1 st | CECOS university |
| FSC (Pre Engineering) | 2018 | 2 nd | Mardan |
| SSC (Science) | 2016 | 2 nd | Mardan |

PROFESSIONAL SKILLS:

- ✓ MS—Office
- ✓ Database(SQL)
- ✓ Networking (CCNA)
- ✓ Web Development (HTML, CSS, PHP)
- ✓ C++
- ✓ Java
- ✓ Data Analyst
- ✓ CCTV NVR Maintenance
- ✓ Biometric Data Extraction

LINGUISTIC PROFICIENCIES:

- ✓ English
- ✓ Urdu
- ✓ Pashto

Experience:

Electronic Medical Record (EMR) Supervisor. March - 2023 - Till Date Medical
Emergency Resilience Foundation(MERF)

Manages, phone interface applications, phone messaging system and any other appointment system.
Manages EMR help desk tickets related to clinical and non-clinical applications and systems in a timely and thorough manner.

IT Assistant Nov-2022--February--2023

Medical Emergency Resilience Foundation(MERF)

Utilizes computer equipment, software and diagnostic tools to perform a broad range of customer assistance, production job processing, equipment maintenance and repair and computer operations assignments. Requires minimum supervision and may act as lead when the need arises.

Data Entry Operator Feb— 2020 to Dec— 2020

Mubarak Hospital, Peshawar

Entering customer and account data from source documents within time limits Compiling, verifying accuracy and sorting information to prepare source data for computer entry Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output.

TRAINING:

1. We'll be helping you out by giving you the tools to report your DHIS data and create a CRP Registry.
2. Plus, we'll be giving you hands-on training and helping you build up your CRP skills and get your system up and running.

REFERENCES:

Reference Shall Be Provided On Demand.