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Objective

Embarking on the journey to weave the artistry of project management, I aim to seamlessly integrate the academic excellence garnered through my Ph.D. pursuit in Project Management at UTM Malaysia with the symphony of experiences orchestrated at UNHCR Malaysia. My overarching objective is to choreograph projects that not only dance with success but also elegantly waltz towards societal betterment. As a dedicated Ph.D. student in Project Management, I aspire to contribute to the field through research excellence, innovative problem-solving, and a commitment to cross-cultural project leadership. My endeavors include fostering collaborative project development, actively engaging in knowledge transfer initiatives, and striving for projects that extend beyond organizational success to achieve tangible societal impact. Additionally, I seek to mentor and educate the next generation of project management professionals, staying committed to continuous learning, global collaboration, and ethical leadership. These objectives underscore my holistic approach to project management, blending theoretical knowledge with practical wisdom acquired through academic pursuits and real-world experiences.

Education

Universiti Teknologi Malaysia

PhD in Project Management -

2022 (ONGOING)

Air University Islamabad

Masters of science in Project Management -

2018-2021

International Islamic University Islamabad

BS Electronic Engineering -

2013-2017

BRC Loralai

HSSC -

2011-2013

BRC Loralai

SSC -

2009-2011

Experience

Cahaya Surya Bakti- UNHCR

Volunteer

JAN 2023 - JULY 2023

Assisted Cahaya Surya Bakti (CSB) in educating Rohingya refugees and also supported them with various office tasks.

Faculty of management Universiti Teknologi Malaysia

Research Assistant

OCT 2022 - SEP 2023

Served as a Research Assistant at the Faculty of Management, contributing to academic research initiatives and supporting projects within the department

United Nations Development Programme

Survey Supervisor

MARCH 2021 - SEPTEMBER 2021

Leading survey activities at UNDP Quetta, with responsibilities for protocol design, team management, and data analysis to advance evidence-based development strategies.

3 Way movers & packers

Logistic Assistant

2018 - 2020

Held the position of Logistic Assistant, where my responsibilities included fulfilling various roles within logistics, ensuring efficient coordination and

execution of tasks related to supply chain management and logistical operations.

Trio-Marketing

Administrative Assistant

2016 - 2018

I was employed as an Administrative Assistant, undertaking a variety of roles encompassing administrative tasks such as organizing, coordinating, and managing office functions to facilitate smooth day-to-day operations.

Doctors Academy Pishin

Instructor

2015 - 2016

Served as a Mathematics and Physics Instructor at Doctors Academy Pishin, guiding students through entry test classes for medical and engineering programs

Skills

Microsoft Office • Project Management

Computer Literacy • Microsoft Project

Creative Writing • Problem Solving

MATLAB • Primavera Oracle

Communication Skills • Adaptability

Collaboration • Data Analysis

Projects

Computer Science Teacher at Cahaya Surya Bakti (CSB)-UNHCR at Johor, Malaysia for 6 Months

Pertubuhan Kebajikan Cahaya Surya Bakti (CSB) is a Malaysian-based NGO partnered with UNHCR in running 3 schools for Rohingya children in Johor, Malaysia

Risk Management Plan of Establishment of Islamabad Police FM Radio Station at ITP/HQ F8/1, Islamabad

MS Project Management Semester Project

PC1 : Establishment Of Margalla Sports Complex At National Defence University Islamabad

MS Project Management Semester Project

PC1: Cadet College Fort Munro, Dera Ghazi Khan

MS Project Management Semester Project

Interests

Reading • Writing • Hiking • Travelling

Volunteering • Sports • Music • Photography

Competencies

Effective communication skills

Strong leadership abilities

Excellent in time management

Team collaboration and coordination capabilities

Problem-solving and decision-making skills

Adaptability and flexibility in dynamic environments.

Language

English • Urdu • Pashto • Malay

Achievements & Awards

- Achieved a perfect 4.00/4.00 GPA in my coursework throughout my Ph.D. program in Project Management at Universiti Teknologi Malaysia.

- Prime Minister's National ICT Scholarship Program

Year of Award: 2013

University: International Islamic University, Islamabad

Scholarship Description: Granted the Prime Minister's National ICT Scholarship for Bachelor studies in 2013, leading to a fully funded 4-year undergraduate degree at the International Islamic University, Islamabad. This

prestigious scholarship aimed to cultivate human resource capacity in the field of Information and Communication Technologies (ICT) in Pakistan.

- Achieved the top position in a Mathematics competition held at FAST NUCES Islamabad in the year 2015.
- Triumphed in the Tug of War contest at International Islamic University in 2014, emerging victorious over all other departments with unwavering strength and teamwork.
- Secured the leading position in shot put at the Inter-Hostels competition in BRC Loralai, demonstrating unparalleled skill and determination in the year 2012.
- Secured the first spot in singing Kalam-e-Iqbal on Iqbal Day in 2012.

Activities

- Blood Donation Camp at International Islamic University Islamabad:
Actively volunteered in organizing and facilitating a blood donation camp to contribute to the community's health and well-being.
- Volunteer at UTM Malaysia for New Incoming Students:
Engaged as a volunteer to assist new students, providing guidance and support during their transition to the university environment.
- Cricket Tournaments Organizer at UTM Malaysia:
Successfully coordinated and arranged cricket tournaments within UTM Malaysia, fostering a sense of community and sportsmanship among students.
- Regular Blood Donor:
Demonstrate a commitment to the well-being of others by regularly donating blood, contributing to lifesaving efforts and community health.
- Cricket Team Captain At BRC Loralai:
Held the leadership role of cricket team captain at BRC Loralai, showcasing skills in teamwork, strategy, and sportsmanship.

Trainings

- Enthusiastically engaged in a thorough training program at the Johor Outreach & Community Centre, which tackled issues surrounding sexual abuse and exploitation. Acquired invaluable insights and skills, positioning myself to play a significant role in enhancing community awareness and prevention efforts in this crucial area. Notably, this training was conducted by the UNHCR team.
- Participated in a captivating training session at the CSB Rohingya Refugee Education Centre in Johor, Malaysia, exploring the nuances of medical diseases and seamlessly integrating knowledge and awareness into the educational tapestry.
- Completed specialized training in the use of SPSS, a powerful statistical analysis software, at UTM Malaysia. Acquired proficiency in data manipulation, statistical testing, and interpretation of results. This training enhances analytical skills and contributes to a solid foundation for conducting data-driven research and analysis.
- Participated in a comprehensive training program on Systematic Literature Review at UTM Hall N25, enhancing skills in the critical evaluation, synthesis, and analysis of relevant academic literature. Developed expertise in systematic methodologies for literature review, ensuring a rigorous and methodical approach to research and academic inquiry.
- Engaged in a workshop hosted at Air University, Islamabad, dedicated to Primavera Oracle. This workshop provided hands-on experience in utilizing the project management software for efficient project planning, scheduling, and control. The acquired skills contribute to an enhanced ability to manage and execute tasks effectively.
- Took part in a hands-on workshop at the International Islamic University Islamabad, where I gained practical skills in Arduino programming and using electronic components. This training helped me understand how to work with microcontrollers and build electronic systems.
- Embarked on an engaging workshop at the International Islamic University Islamabad, delving into the world of Microsoft Office. Unlocked the secrets of Word, Excel, and PowerPoint, transforming from an explorer to a wizard in the realm of essential office applications.
- Immersed in an illuminating workshop at Air University, Islamabad, dedicated to Microsoft Project. Acquired practical skills in this project management tool, unlocking the potential to plan and execute projects with

Certifications

Prevention of sexual abuse and exploitation

Freelancing

Digital Marketing

Creative Writing

E-Commerce Management

Publication

Examining the Impact of Alignment Between Person Job fit and Organizational Culture on Project Success, with Job Satisfaction as a Mediating Factor

Influence of Agile Project Management on Project Success: Exploring the Mediating Role of Innovation and the Moderating Role of Management Support

Assessing the Influence of Servant Leadership on Agile Project Management: Theoretical Perspectives versus Real-world Applications

Maximizing Logistics Output through Strategic Packaging Decisions: An Exploratory Study

Seminars

Attended a conference at Air University School of Management focusing on both Traditional Project Management and Agile Project Management in March 2019.

Participated in a seminar on renewable energy hosted at the Faculty of Management, Universiti Teknologi Malaysia in October 2022.

Engaged in a seminar focusing on artificial intelligence and project management at the Faculty of Management, Universiti Teknologi Malaysia in December 2022.

Attended a seminar on sustainability and climate change held at the UTM Faculty of Chemical and Energy Engineering in February 2023.

Participated in a workshop exploring the impact of Lean Six Sigma on sustainability within the ESG model in manufacturing industries, hosted by the Faculty of Management, Universiti Teknologi Malaysia, in March 2023.

Participated in a workshop focusing on the Prevention of Sexual Exploitation and Abuse (PSEA) at the Johor Outreach Community Center, Johor Bahru, Malaysia, organized by UNHCR in May 2023.

Reference

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