

January 17, 2025

Waseem Saleem,  
3530184345371,  
Islamabad.

**Subject: Offer Letter for the Position of Project Assistant**

Dear Waseem Saleem

Reference to your submission of CV and subsequent interview against subject position.

I am pleased to inform you that CHIP Training & Consulting (CTC) has decided to offer you a full time position of Project Assistant.

A three-month Probationary Period will apply to this role. Upon satisfactory performance in the probation period, the contract may further be extended for 3 or 6 months depending upon your performance and continuity of the position.

During probation period your monthly gross salary shall be @ PKR 42,000/-, subject to withholding tax. In addition, you shall be entitled to the following benefits:

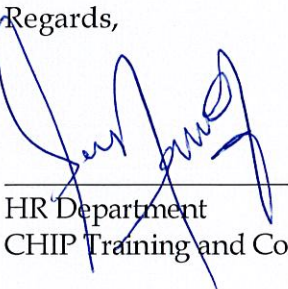
- Meal allowance @ PKR 3,000 per month.
- Death and disability insurance cover @ PKR 1,000,000/-

If acceptable, please sign a copy of this letter, scan it, and share the copy within one working day so that the formal agreement can be prepared.

Please contact undersigned for any further clarification/information in this regard.

Regards,

I accept above offer

  
HR Department  
CHIP Training and Consulting

Waseem  
Waseem Saleem  
CNIC : 3530184345371