

# WASIM AJMAL



## Personal Profile

Father Name:	Malik Muhammad Ajmal
CNIC #	36303-0992572-3
Present Address:	RHC colony Gogran, District, Lodhran
Permanent Address:	Street Peer Bukhari, Qadir Pur Raan, Multan
Contact #	0300-8711245, 0333-6218989
Email Address:	<a href="mailto:wasimajmal@yahoo.com">wasimajmal@yahoo.com</a>
Skype	wasim.ajmal

## Experience DETAILS:

### Social/Development Sector Experiences

<b>1-CHIP Training &amp; Consulting (Pvt) Ltd.</b> <b>Designation:</b> Consultant-Community Resource Person(Master Trainer) <b>Location:</b> Punjab & GB <b>Tenure:</b> April-2017 to Feb-2018	<b>Major Responsibilities:</b> <ul style="list-style-type: none"> <li>• Coordination with partner organizations of LSO's</li> <li>• Conduct trainings of LSO's on reporting scheme</li> <li>• Collect LSO's activities data using ODK Tablet</li> <li>• Monthly follow-up calls to LSO's</li> <li>• Verification of selected LSO's activities</li> </ul>
<b>2-Institute of Social and Policy Sciences (I-SAPS)</b> <b>Project Title:</b> Community Health Partners for Empowerment, Voice and Accountability at Local Level (CHP-EVA) <b>Designation:</b> District Public Health Research and Advocacy Coordinator <b>Location:</b> Lodhran <b>Tenure:</b> May-2015 to Dec-2015	<b>Major Responsibilities:</b> <ul style="list-style-type: none"> <li>• Selection UCs and Identify Community Mid Wives (CMWs) and Lady Health Workers (LHWs)</li> <li>• Support Technical team for Capacity Building and Mentoring of CMWs &amp; LHWs</li> <li>• Support LHWs for Strengthening Referral Systems at the BHU Level</li> <li>• Responsible for Community Needs Assessment and Baseline Survey in selected areas</li> <li>• Formulation and Functionality of Village Health Support Committees (Male and Female)</li> <li>• Model Development – Setting up Tehsil Health Support Committees in Lodhran Tehsil</li> <li>• Capacity Building of Tehsil Health Support Committees</li> <li>• Creating strong Liaison with District Health Administration (EDO Health, DHO, DCO, District Coordinator National Program &amp; IRMNCH)</li> </ul>
<b>3-AwazCDS</b> <b>Project Title:</b> URRAN <b>Designation:</b> Advocacy Officer <b>Location:</b> Multan	<b>Major Responsibilities:</b> <ul style="list-style-type: none"> <li>• Develop a communication and outreach strategy.</li> <li>• Recommend and oversee the development and implementation of efficient internal communication protocols, acting as focal person for project</li> </ul>

Tenure:Dec-2014 to Mar-2015	<p>communications.</p> <ul style="list-style-type: none"> <li>• Manage the Project's media related activities</li> <li>• To work in close coordination with Partners in determining information requirement and needs/ rights for access.</li> <li>• To maintain regular liaison with all Partner organization Assist in the documentation of project case studies, lessons learnt, advocacy campaigns and project reporting</li> <li>• Perform any other duties as required by the Project</li> </ul>
-----------------------------	--

<b>4-Marie Stopes Society</b>	<b>Major Responsibilities:</b> <ul style="list-style-type: none"> <li>• Planning implementing, controlling and monitoring, the operations of project according to standard business format</li> <li>• Work closely with ICS &amp; field team to supervise smooth functioning of the project that mainly include clinics, camps and mobile activities and promotion</li> <li>• Updating the Regional Manager on project activities and performance</li> <li>• Identifying the project issues and researching their solutions accordingly at the project and in the community</li> <li>• Developing marketing plans, suggesting improvement and monitoring its implementation</li> <li>• Implementing annual training plan</li> <li>• Responsible to submit report (project related, financial) in a timely way to Regional Office</li> <li>• Arranging and facilitating the visits of donors, partner organizations and Support Office</li> <li>• Responsible for monthly payroll and monthly reports of the Center</li> <li>• Ensuring effective liaison with the Government, NGO's and other agencies with respect to RH and relevant activities at the project</li> <li>• Monitoring the project activities through regular personal visits to the CBM/PPP, mobile sites and camp sites</li> <li>• Management of project team their performance review, grieving handling and settlement of related issues</li> <li>• Day to day managing of the project staff including annual appraisal and recruitment as necessary with RMO's consultation</li> <li>• Identify training needs assessment of project team members</li> <li>• Ensure that all HR related policies and financial guidelines are being followed by staff</li> <li>• Responsible to handle MIS reporting software and send reports and standard format</li> </ul>
Project Title: <b>National Expansion Project-NEP</b>	
Designation: District Project Executive & District Project Officer	
Location: RajanPur&Khanewal	
Tenure:Dec-2013 to Jun-2014 &Feb-2009 Sep-2010	

<b>5-Marie Stopes Society</b>	<b>Major Responsibilities:</b> <ul style="list-style-type: none"> <li>• The process of mapping, identification, recruitment &amp; selection for accreditation of Providers (PP's/CMW's)</li> <li>• Hiring and training of district project staff</li> <li>• Conduct quarterly session with Providers (PP/CMW's) &amp; field staff for sensitization and motivation</li> <li>• Liaison with community stakeholders &amp; especially with Community Support Group (CSG)</li> <li>• Coordination and effective liaison with Government departments especially with MNCH department</li> <li>• Monitoring of field staff &amp; providers for better and quality</li> </ul>
Project Title: <b>Evidence for Innovating to Save Lives</b>	
Designation: Regional Executive-RAF	
Location: Regional Office Multan (Intervention Districts: Abbottabad,Haripur,Pakpattan,Khanewal ,Bahawalpur&Rajanpur)	
Tenure:May-2011 To Dec-2013	



	<p>project implementation</p> <ul style="list-style-type: none"> <li>• Assist the third party consultant teams in any validation or survey of project Base-line/ End-line etc</li> <li>• To assist field teams for the better implementation of Voucher Management System</li> <li>• Ensure the daily, weekly and monthly reporting</li> <li>• To Ensure the clients follow-ups especially in Cohort study</li> <li>• Yearly conduct the performance appraisal of all district staff</li> <li>• Checking of all files and records related to RAF project</li> <li>• Maintain stock reports of districts including requisition of contraceptive stock</li> <li>• Assist Project Manager on legal, policy and advisor framework for public-private partnership development.</li> </ul>
--	--

<b>6-World Vision International</b>	<b>Major Responsibilities:</b>
Project: <b>Emergency Flood Response</b>	<ul style="list-style-type: none"> <li>• The process of mapping, identification, planning &amp; selection of flood affected areas where the quick action should be taken</li> </ul>
Designation: Health & Hygiene Promoter	<ul style="list-style-type: none"> <li>• Meetings and coordination with Government officials, EDO Health, DHO, DCO, MNCH department, Population welfare department etc. for identification of affected areas and to avoid the overlapping.</li> </ul>
Location: Multan & Muzaffargarh	<ul style="list-style-type: none"> <li>• To provide health related information in the community</li> </ul>
Tenure: Sep-2010 To May-2011	<ul style="list-style-type: none"> <li>• Coordination and liaison with BHU staff for the better facilitation for affected community</li> <li>• To conduct the Health &amp; Hygiene sessions in the affected community</li> <li>• Support Commodities, Food, Wash and Child protection department where required</li> <li>• Daily report to Health Coordinator about field operations</li> </ul> <p>To participate in Cluster meetings of different donors/agencies &amp; Government officials where required</p>

<b>7-Marie Stopes Society</b>	<b>Major Responsibilities:</b>
Project Title: <b>National Expansion Project-NEP</b>	<ul style="list-style-type: none"> <li>• Identification of ideal location for centers</li> </ul>
Designation: Business Development Executive	<ul style="list-style-type: none"> <li>• Designing an ideal clinic plan</li> <li>• Making approvals</li> <li>• Collection of quotations from Vendors</li> <li>• Selections of Vendor</li> <li>• Supervision &amp; monitoring of renovation process of centers</li> <li>• Request for equipment, furniture and supplies e.g medicine contraceptives etc</li> <li>• Insuring all fixed assets are coded as per financial guidelines</li> <li>• All stock receiving and recorded information send to relevant department</li> <li>• Advertise for recruitment of teams in coordination with HR department</li> <li>• Follow the recruitment process to completion</li> <li>• Arrange the training through the training department</li> <li>• Selection of PPP and CBD areas</li> </ul>
Location: Region Office Multan (Intervention Districts: Lodhran, Vehari, BahawalNagar, Muzaffargarh, Rajanpur & R Y Khan)	
Tenure: Jan-2008 to Feb 2009	

<b>8-Marie Stopes Society</b>	<b>Major Responsibilities:</b>
-------------------------------	--------------------------------

Project Title: <b>VCT-BehtarKal</b>	<ul style="list-style-type: none"> <li>To give awareness about HIV/AIDS &amp;STI's counseling and testing to community</li> <li>Interaction with different groups of people for community counseling</li> <li>Maintain the files (Record) of each client counseled in the community</li> <li>Refer the clients for free testing of HIV &amp;STI's</li> <li>Liaison with different NGO's local stakeholders, Doctors, Nurses, Paramedics staff, Hospitals and others government officials</li> <li>To conduct joint venture Seminars with different society stakeholders like local NGO's, Newspapers agencies and cultural promoters</li> </ul>
Designation: Community Counselor	
Location: Multan	
Tenure: Sep-2006 To Dec-2007	

#### **Other Sectors Experience**

- Federal Bureau of Statistics as a Statistical Assistant from Apr-2001 to Dec-2004
- Federal Bureau of Statistics as an Enumerator from Jan-2006 to Apr-2006
- CONIMPEX (a private company) as Office Assistant from May-2000 to Apr-2001

#### **Other Assignments**

- Conducted Focus Group Discussions (FGDs) from I-SAPS project of MSI
- Worked as a Master trainer on Peace & Harmony topic with BEDARI organization in Omeed-e-Jawan Project
- Conducted trainings & Supervision of Base-line & End-line surveys with I-SAPS & Marie Stopes Society

#### **Education**

Qualification	Subjects	Year	Institute
Master	Gender & Women Studies	2016	Allama Iqbal Open University Islamabad
Graduation	Economics, Psychology	1999	Government College, Multan
Intermediate	Geography, Psychology	1997	Government College, Multan
Matriculation	Science Subjects	1995	Govt.H/S/School, Qadir Pur Raan Multan

#### **Computer Skills**

Computer Short course from National College of Computer Sciences Multan: MS Office (Word, Excel, PowerPoint), Windows, Internet Retrieval Systems. Internet Documentation (E-mail etc).