



Yasin Ahmed

To secure a challenging position and fully utilize my training and skills, while making a significant contribution to the success of the company.

## EDUCATION

### INSTITUTE OF MANAGEMENT SCIENCES IM | SCIENCES, PESHAWAR.

2018 - 2020

Master in Business Administration (**MBA 1.5**) specialization in **Finance** CGPA – 3.30 / 4.00

### CITY UNIVERSITY OF SCIENCE & IT (CUSIT), PESHAWAR.

2012 - 2016

Bachelor in Business Administration (**BBA Hons**) specialization in **Finance** CGPA – 3.26 / 4.00

## WORK EXPERIENCE

### 1. **CHARGEMAN SUPPLY WING** – PAKISTAN ORDNANCE FACTORIES, WAH CANTT

Ministry of Defence, Pakistan.

Jan 2021 – Present

Responsible for Foreign & Local Procurement, Inventory management, POF and MoDP procurement procedures, PPRA Rules, NOCs, Tender Enquiries, Bid Procedures, Grievances Cell and Cash Purchases. Currently working as a Personal Assistant to Director SCM, responsible for e-procurement, e-bidding & e-registration. Contributed in initiating E-Bidding, E-Procurement in POF, also shifted from manual procurement to centralized online procurement.

### 2. **FINANCE INTERN** – PTCL, NORTH REGION.

July 2019–March 2020

Fixed Assets Tagging, Inventory Record, Store Record, Lost Inventory Recovery, Discovery of Mini-stores held at various places, North Areas (Peshawar to Chitral) 550+ locations visited for Physical verification of assets & tagging. Assets Tagged/recorded/recovered were of worth of 1.9 Billion Book Value. Contributed in initiating Disposals Project of PTCL.

### 3. **INTERN MONITOR** – NATIONAL INTERNSHIP PROGRAM (NIP), ISB.

July 2017–June 2018

Monitoring and Evaluation of Companies & Interns and submitting daily reports to Ministry of Inter Provincial Coordination.

### 4. **FINANCE CONSULTANT** – PESHAWAR MODEL SCHOOL, PESHAWAR.

July 2016–June 2017

### 5. **BRAND AMBASSADOR** – ENTREPRENEURSHIP DEVELOPMENT INSTITUTE, ISB.

Dec 2015–July 2016

### 6. **PRESIDENT** – ENTREPRENEURSHIP SOCIETY, CITY UNIVERSITY (CUSIT), PESHAWAR.

Jan 2015–June 2016

### 7. **PRO** – ENTREPRENEURSHIP SOCIETY, CITY UNIVERSITY (CUSIT), PESHAWAR.

Jan 2014–Dec 2014

### 8. **ACCOUNTS & ADMINISTRATION** – KHYBER ELECTRIC LAMPS MFG. PESHAWAR.

Feb 2014–Aug 2014

## SKILLS

- MS Excel
- MS Word
- MS PowerPoint
- Inventory Management
- Warehouse Management
- Event Management
- Asset Tagging
- Asset Verification
- Store Verification
- Monitoring & Evaluation
- Procurement
- Graphic Designing
- Logo Designing
- Video Editing
- Photography
- Team work
- Creativity
- Problem Solving
- Oracle

## RESEARCH

### **Impact of Credit Rating on Firm's Performance & Stock Returns**

Evidence from PSX Index  
25/11/2019

### **"Credit Risk Management"**

Practices in Pakistan based Banks  
29/04/2016

## TRAININGS

### **Assets Tagging**

July 23<sup>rd</sup> – 26<sup>th</sup>, 2019.  
PTCL Academy, Islamabad.

### **Entrepreneurship Management**

February 23<sup>rd</sup> – 24<sup>th</sup>, 2016.  
CU-CSR- Islamabad.



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### SUPPLY CHAIN MANAGEMENT

Seven Weeks Training	10/02/2019 to 30/04/2019
5 Months Project on Haier Pakistan, Lahore.	01/02/2019 to 30/06/2019

### AWARDS AND ACHEIVEMENTS

2016	<i>Best Ambassador Startup Expo,</i>	Startup Expo 2016, Jinnah Convention Center, Islamabad
2016	<i>Best Team Leader Startup Expo,</i>	Startup Expo 2016, Jinnah Convention Center, Islamabad
2016	<i>Winner – LUMS International Films Festival,</i>	FiLUMS 2016, LUMS, Lahore
2015	<i>1<sup>st</sup> Runner Up – Photography Competition,</i>	KPK Mega Challenge 2015 FAST-NUCES, Peshawar
2015	<i>Winner Poster Design Competition,</i>	ANS – 15, Abasyn University, Peshawar

### CERTIFICATE OF APPRECIATION / PARTICIPATION

2019	Fixed Assets Tagging Training	PTCL, Islamabad.
2016	Organized Parvaaz (Job Fair)	Rozee.pk – PC Peshawar
2015	City University Emerging Technologies Competition - 15	CUSIT, Peshawar
2015	Race to Infinity, Ad Making – LUMS Olympiad'15	LUMS, Lahore
2015	Organized Job Fair	CUSIT, Peshawar
2015	Organized Global Entrepreneurship Week	CUSIT, Peshawar
2015	Organized Women Entrepreneurship Trade Fair	WCCIP, Peshawar
2014	Organized Global Entrepreneurship Week	CUSIT, Peshawar
2013	Organized Painting and Photography Competition.	CUSIT, Peshawar
2013	Organized Fun Fair	CUSIT, Peshawar

### CONFERENCES ATTENDED

2016	<i>Best Ambassador Startup Expo,</i>	Startup Expo 2016, Jinnah Convention Center, Islamabad
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