



Yasmeen Amjad

BI ANALYST/DATA ANALYST

CONTACT

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CERTIFICATIONS

- Microsoft Power BI Data Analyst
- Excel Basics for Data Analysis-IBM
- Data Analysis with Python-IBM
- IBM Data Analyst Professional Certificate
- Prepare Data for Exploration by Google
- Complete Data Analyst Bootcamp - Udemy
- Supervised Machine Learning: Regression and Classification - Stanford Online
- Python for Machine Learning & Data Science Masterclass - Udemy
- Python Basics for Data Science - IBM

ABOUT ME

As a results-driven and detail-oriented Data Analyst having skills proficient in extracting, analyzing, and interpreting complex data sets to provide business-driven solutions. I am well-versed in utilizing statistical methods and data visualization tools to give valuable information and recommendations. I can translate data into understandable and actionable information for business in decision-making. Proven expertise in data analysis tools and languages such as Python, SQL, Excel, and Power BI. Strong commitment to continuous learning and updating with industry trends.

EXPERIENCE

BI Analyst at OakStreet Technologies Pvt Ltd **September 2024 – November 2024**

- Collected and integrated data from multiple sources to ensure accurate, consistent reporting.
- Cleaned and transformed raw data for structured analysis and reporting.
- Designed and maintained interactive dashboards and reports in Power BI for stakeholder insights.
- Analyzed large datasets to identify trends, patterns, and actionable insights.
- Collaborated with business units to understand reporting needs and provide data-driven solutions.
- Created and maintained views, tables, and ETL workflows to transform raw data into usable insights, improving operational efficiency.
- Developed and optimized data models for efficient data retrieval and reporting.
- Monitored key performance metrics to track business performance in real time.
- Improved data collection processes and reporting workflows for increased efficiency.
- Built and managed robust database connections to PostgreSQL, optimizing data access for analytics and reporting needs.

PROJECTS

- Data Analytics and Visualization Job Simulation with Accenture North America
- Power BI Job Simulation On Forage PwC Switzerland
- Sales Data Analysis by using Power Query, Power Pivot & DAX (Excel)
- Property Value Analysis - Real Estate (Power BI)

TECHNICAL SKILL

MS Office i.e. Excel, Word, PowerPoint
MS Power BI

Jira

Google Suite

SQL (MY SQL, Postgre SQL, MS SQL)

Python (Jupyter Notebook, VS Code)

Google Looker Studio

Microsoft Teams

Data Analysis

Exploratory data analysis

Data Visualization

Feature Engineering

Data Wrangling

Analytical and Research Skills

Problem-Solving

Teamwork

Leadership

Time Management

EDUCATION

MSc - Applied Mathematics

Quaid-e-Azam University Islamabad

September 2011 - Jul 2013

Courses: Calculus, Linear Algebra,
Numerical Analysis, Statistics

LANGUAGES

- English
- Urdu
- Shina

Data Analyst, Freelancer

June 2022 – May 2024

- Developed and maintained dynamic Power BI dashboards, delivering actionable insights to stakeholders.
- Gathered, cleaned, and transformed data from multiple sources to ensure accurate and reliable analysis.
- Optimized complex DAX queries and implemented data modeling best practices for high-performance reporting.
- Analyzed complex data sets using statistical methods, identifying key trends to support data-driven business decisions.
- Delivered high-quality reports and visualizations, effectively communicating insights to non-technical audiences.

School Administrator, at Allied School Abdul Hameed Campus

February 2019 - April 2021

- Utilized data-driven approaches to managing financial affairs, including budgeting and purchasing.
- Conducted regular evaluations to ensure curriculum standardization and effective teaching methodologies.
- Maintained accurate documentation and data records for students and staff.

Statistics and Mathematics Lecturer, at Gilgit College of Commerce and Economics

September 2015 - August 2018

- Organized and stored students' continuous assessment scores in Excel sheets for easy reference.
- Used Excel Formulas and conditional formatting to track students' performance in Maths, leading to improved performance.
- Analyzed student data to optimize teaching strategies and report progress to stakeholders