

Zeeshan Latif
S/O Abdul Latif

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Gulshan-e- Haram Phase 2,
Near Abdullah Garden, Pull Abdullah,
Samundari Road Faisalabad.
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Objectives

I would dedicate myself towards the achievement of company's objectives while being a part of it and would carry out my duties with responsibility, while maintaining excellent interpersonal relationships with my fellow workers.

Academic Career

Qualification	Year	Institute / University
B.A (Mass Communication)	2017	Allama Iqbal Open University Islamabad.
F.A. (Arts)	2012	Govt. Post Graduate College Samanabad, Faisalabad.
Matric(Arts)	2010	Govt. MC High School, Samanabad Faisalabad.

Profile

Father Name	Abdul Latif
Date of Birth	15-05-1994
Nationality	Pakistani
Religion	Islam
CNIC No.	33100-2825908-7
Domicile	Punjab

Professional Experience

- ✓ Working as **Business Development Officer (BDO) (Reporting, BVS Issues & In out, Faulty Management with Vendor & Clusters & Head office)** in **Telenor Regional office** from Jan-2019 to till now.
- ✓ Worked as **Field Service Agent (FSA)** in **PTCL Regional Office** Faisalabad from May-2018 to Oct-2018.
- ✓ Worked as **Keep Punch Operator (KPO/Admin Officer)** in **Telenor Franchise** Faisalabad from Jan-2015 to May-2018.
- ✓ Worked as **Computer Operator** in **Royal Education Complex** High School FSD from Jan-2014 to Jan-2015.
- ✓ Two Month Training in Educate Collage for Computer Operator & Lacturar.

Skills

- ✓ Market visit, Stake holder, Vendor management, Head office management, communication Skills, Store Management.Communication Head office to Regional office and Retail.
- ✓ **14 Month** Computer Diploma in **(CA&OP)** Computer Application and Office Professional System from Vocational Training Institute Sitara Colony Faisalabad.
- ✓ Experience in MS office and Access.
- ✓ Working with Window XP, Vista,Seven & Others.
- ✓ Installation of all types of application Utility Software.
- ✓ Typing English 45 Words pm & Urdu 30 Words pm

Personal Qualities

Honest, Hardworking, Punctual, Good Learning Skills.

References

Reference will be furnished on demand.