

ZEESHAN AHMED

EXPERIENCE

Data Liaison Officer

Micro Merger (Ptv) Ltd. UN

Oct 2023 - Jan204

Updated on daily basis for data status.

check and balance for data quality and accuracy.

communicated with field staff for timely receiving data from field.

I am responsible for technical tasks like distribution, entry, cleaning and collection of data and report generation on time as well as any other task assigned by the supervisors.

Hygiene Promotor

Islamic Relief Pakistan, a project funded by global affairs of Canada, Quetta

Jan 2022- Sept 2023

Initial contacts & program introduction of the project in the targeted community

Conduct broad-based community meetings (BBCM) / stakeholders workshop at the community level

Arrange and conduct health & hygiene education in the community through group sessions

Encourage community involvement & participation in health &

hygiene promotion through social mobilization as well as campaigning (Solid waste management, Hand washing day, Clean Water, vector control, food hygiene, etc)

I also have completed additional tasks including data punching,

data management, planning distribution of non Food Items and

Cash Grants, follow up of cash grants and making case studies.

Social Organizer

Islamic Relief Pakistan, Quetta

Sep 2022 - Dec 2022

I was involved in Community Mobilization.

I was responsible for prioritizing the mostly flood affected communities.

I was Responsible for the assessing 370 flood affected right holders, to be entertained with Cash Grants.

I was responsible for finding and making case studies of the project.

It was an emergency project and the project was successfully completed.

Restaurant Manager

AL Fajar Restaurant Quetta

Jan 2021 - Dec 2021

Built detailed reports for accurate sales forecasting.

Negotiated vendor contracts and controlled inventory costs.

Drove Substantial increase in lunchtime business through coupon program.

Met or exceed sales goals for every single month.

Created Social media presence to improve marketing and develop customer outreach strategies.

EDUCATION

University of Balochistan

Bachelor of Arts





2021-2022

Balochistan BOY SCOUTS

Diploma in information technology

2019

LANGUAGE

- English  80%
- Urdu  100%
- Brahvi  100%
- Pashto  85%

EXPERTISE

- Management Skills
- Social Mobilization
- Conflict Management
- Office Automation
- Data Management
- Leadership



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Jinnah town, Quetta

CERTIFICATES

Certificate of Completion

Prevention of sexual exploitation and abuse (PSEA)
by UNICEF

DEC 2023

Certificate of Participation

2 Days Training upon Protection, Inclusion and Gender
Mainstreaming for Flood Emergency Response

MAY 2023

Certificate of Participation

2 Days Training on Social Mobilization, Advocacy and Campaigning

MAY 2023

Certificate of Participation

Islamic Relief Cyber Security Awareness

APRIL 2023

Certificate of Participation

Password, MFA, Phishing & Clean Desk

MARCH 2023

HARD SKILL

HOBBIES

- Conflict Management
- Exposure Visit
- Football
- Book Reading

- Verbal Communication
- Ms Office
- Excel
- Customer Service
- Team-oriented
- Multi-tasking
- Problem Solving
- Recordkeeping
- Profitable thinking

REFERENCES

References available upon request.