




ZOHAIB QAZI

IT Support | DB Admin | Accounting | Information Security |
Project Management

 zohaibqazi2014

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 Quetta, Pakistan

EDUCATION

Bachelor of Information Technology
BUIITEMS, Quetta
2013 - 2017

CERTIFICATES

Coursera | 2024

Google: Project Management

Foundations of Project Management
Project Initiation: Starting a Successful Project
Project Planning: Putting It All Together
Project Execution: Running the Project
Agile Project Management
Applying Project Management in the Real World

Tech Valley Pakistan | 2024

Google Career Certificate
Great Learning | 2024

Introduction Information security

Coursera | 2023

Google IT Support Professional

IT Security: Defense against the Digital Dark Arts
System Admin & IT Infrastructure Services
Operating Systems & You: Becoming a Power User
The Bits and Bytes of Computer Networking
Technical Support Fundamentals

Coursera Projects

Getting Started with Ubuntu Linux
Command Line Basics in Linux
Build a Full Website using WordPress

Udemy | 2023

SQL Server for Beginners
Start Kali Linux, EH & P Testing!

JICE Japan | 2017

Exchange Program (Jenesys)

Oracle University | 2016

Oracle Database 11g: Admin I & II

About Me

Results-driven IT professional with a BS in Information Technology, skilled in data management, IT security, and banking operations. Demonstrated success as a Data Officer at Azat Foundation Kech and Officer I at HBL, contributing to accurate data collection and efficient branch operations. Served as an Information Technology Manager at Gul Technology Quetta, aligning IT strategies with business goals and ensuring robust system security measures. Proactive in professional development with certifications in Google IT Support and Project Management. Eager to leverage expertise and drive innovation in dynamic work environments.

Experience

2022 - Present

Azat Foundation | Turbat Kech

Data Officer

Developing and implementing data collection systems, tools, and procedures. Ensuring accuracy, completeness, and timeliness of collected data. Designing and implementing secure data management systems. Conducting data analysis for programmatic decisions and preparing reports.

2018 - 2022

Habib Bank Limited | Gwadar

Officer I

Branch Operations: Opening and closing, cleanliness, monitoring inventory.
Account Opening: Assisting customers, verifying identity, explaining features, cross-selling HBL products.

2017 - 2018

Gul Technology | Quetta

IT Manager

Developing and implementing IT strategy aligned with business objectives. Managing IT, overseeing installation, and maintenance of hardware, software, and networking systems. Leading help desk and technical support teams. Collaborating with departments to implement technology solutions.

Skills

Information Security, Soft Skills, WordPress, IT Support
Cybersecurity, IT Strategy, Data Management, Accounting
NetWorking, Team Lead, Banking Operations, Database
Project Management, Risk Management, Logistic Support
Agile & Waterfall Methodologies, Operation & Monitoring