



# BABAR SAIFULLAH

House # 49/B Near Eye Khyber Hospital Awan Town Street No.5

Gulbahar No.4, Peshawar City (K.P.K) Pakistan.

## ADDITIONAL INFORMATION

- Father name: Saifullah
- Religion: Islam
- CNIC: 17301-9538323-9
- Nationality: Pakistani
- Domicile: Peshawar
- DOB: March 30, 1991
- Marital Status: Married
- Cell phone no : 03449583635 | 03337255311
- Email babarsaifullah67@yahoo.com

## OBJECTIVES

Business administration Graduate with experience in human resources, events organizing, and management services. Looking for a challenging and rewarding future in a healthy and competitive organization that appreciates hard-working and task-oriented professionals. So, I am offering my enthusiasm, dynamism, and commitment to achieving the goals for that organization.

## EDUCATION

### **City University of Science and Information Technology Peshawar**

**2015** B.B.A (Human Resources). HONS

### **Khyber College of Commerce and Management Peshawar**

**2009** F.SC (pre-Engineering)

### **Sir Syed Public School Peshawar**

**2007** S.S.C (science group)

## **EXPERIENCE**

### **Mercy Teaching Hospital**

**Human Resource Assistant (July 2023- Till Present)**

### **5g Group of Companies**

**Admin and HR Officer (December 2021- July 2023)**

### **Khazana Trading Agency**

**HR Consultant (MAY 2021- Till Present) (Part Time)**

### **Blimp (PR and Digital Marketing Agency)**

**Community Manager and Admin Officer (July 2020- December 2021)**

### **Worked with these Clients in Blimp**

**Jan's Bakers, Chief grill, right to information Department, Bun N Roll, Digital Youth Summit**

**China Terrace, Jan's Deli, Northwest.**

### **Khazana Trading Agency**

**Display In-charge and Finance Officer (January 2019-March 2020)**

### **Creative Co PVT.LTD**

**Administrative and logistics Officer (April 2017- September 2018)**

## **WORKSHOPS, SEMINARS, AND TRAINING ATTENDED/CONDUCTING:**

- I worked as Management Team (MT) in Tourism Corporation of Khyber Pakhtunkhwa From 2014 – 2016 for organizing a different Events in KPK with TCKP
- Azaadi Conference (Aug, 2011) was organized in collaboration with other youth Organization in Peshawar. Theme: Realize the Voting Rights.
- Attended 4 days Leadership training organized by Peshawar Youth organization from 4th 5<sup>th</sup> 11<sup>th</sup> 12<sup>th</sup> January 2014.
- Attended a one-day seminar on policy for home-based workers in PC Peshawar.
- Represent KPK in Asian youth conference & peace festival 2011 on 28th-30th September at Al-Hamra Arts Council, the mall, Lahore. Event organized by Chanan Development Association, Y-peer Education network, UNFPA, Punjab government.
- Organize Xpo (Exploring Possibilities) Pakistan biggest youth conference Peshawar chapter as a facilitator at Nishter hall on October 29&30, 2011.
- Attended Active citizenship organized by the British Council with collaboration with community Appraisal & Motivation Program (CAMP)
- Work in the Management team and Organize Young entrepreneur conference Islamabad 27 March 2012
- Work as Enumerator with UNHCR in jalozai Camp, in FACT, FINDING SURVEY 18 March 2011
- Work as an Organizer in the 2-day event "SPEAK UP- Public Speaking Skills"
- Work in the Management team and Organize 3<sup>rd</sup> Entrepreneur Conference Islamabad LCL 15 November 2014

## **CERTIFICATION**

Training on social media marketing Under **Digital Skills for KP Initiative By UNDP**

**March 21-Augest 21**

Content marketing and advertising Domain by **Ministry of information**

**May 21-February 22**

## **SKILLS**

- Strong Photography Skills
- Communication, Presentation, Interpersonal, Problem Solving, Creativity, Planning skills and abilities and Optimistic attitude with a good sense of humor.
- Demonstrated ability to interact with co-workers in a Variety of situations.
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## **EXTRA CURRICULUM ACTIVITIES**

- **General Secretary of Entrepreneurship Society of City University** November 2014 - June 2016
- **Organize Global Entrepreneurship week for City University** November 17- 23, 2014
- **Organize Fun Fair for City University Programmed held on** November 4<sup>th</sup>. 2013
- **Team member from City University for competition in LUMS Lahore**

## **LANGUAGES**

- Urdu
- English
- Pashto
- Punjabi
- Hindko