

Hamza Zaheer  
HRIS- Analyst,  
3520282535983,  
Islamabad.

**Subject: Re- designation letter**

Dear Hamza Zaheer,

I am pleased to inform you that as per Management decision your designation has been revised from **Software Developer** to **HRIS- Analyst** reporting to Senior Manager-Projects from **3<sup>rd</sup> August 2022**. You are required to use revised designation for the correspondence in future.

Please note that other terms and condition of your employment will remain the same.

Thank you and looking forward to your continued commitment and hard work towards achieving company's objective.

Best Regards,

  
HR Department  
Muhammad Arshad



CC

*Personal file- CTC*