

Umair Samad

- Father Name: Abdul Samad Zahid, • CNIC: 17101-1640860-3
- Address: Charsadda, Pakistan • Tel: + (92) 3048262919, + (92) 3349150579
- Email: umairsamad75@gmail.com • LinkedIn: [linkedin.com/in/umair-samad-99917b199](https://www.linkedin.com/in/umair-samad-99917b199)

I bring a rich background in social mobilization, data management, climate change initiatives, and five years of volunteer service with PRCS. With a Master's in Rural Development, I've honed skills as a Data Entry Operator and District First Aid Trainer. I played a pivotal role in conducting baseline surveys for the FCDO-funded BRAVE project, employing Climate Change Risk Vulnerability Assessment tools via Participatory Rural Appraisal.

WORK EXPERIENCE

18 March 2023 – Till Date | Data Entry Assistant | Pakistan Red Crescent Society | DI Khan (Pakistan)

Designing Database | Compilation | Analysis and Management of data | Regular collection of data from the field staff | Prepare data analysis dashboards and monitor activity, performance, or progress reports | Facilitate the Program Management in development and designing of presentations and briefings | Design and implementation of data reporting to support various levels of supervisors and managers in monitoring progress and improving program outcome | Ensure quality, result oriented and timely reporting to Internal and External stakeholders | Regular field visits for data verification and monitoring | Provision of accurate data for proper media coverage | Design and implementation of data collection tools and data flows to support public health programs.

1 February 2024 – 16 March 2024 | Data Entry Operator | NIDA Pakistan | Charsadda (Pakistan)

Key achievement:

- 1: Conduction CCRVA Tools** including (Hazard and Resource mapping, Historical Calendar, Seasonal Calendar, Vulnerability Matrix, Making Pile Sorting, Ven Diagram, Mitigation, Adaptation pathways and Climate Change Adaptation Action)
- 2: Baseline survey:** FCDO-funded BRAVE project, utilizing Climate Change Risk Vulnerability

January 2023 – January 2024 | Data Entry Assistant | Pakistan Red Crescent Society | Bannu (Pakistan)

Designing Database | Compilation | Analysis and Management of data | Regular collection of data from the field staff | Prepare data analysis dashboards and monitor activity, performance, or progress reports | Facilitate the Program Management in development and designing of presentations and briefings | Design and implementation of data reporting to support various levels of supervisors and managers in monitoring progress and improving program outcome | Ensure quality, result oriented and timely reporting to Internal and External stakeholders | Regular field visits for data verification and monitoring | Provision of accurate data for proper media coverage | Design and implementation of data collection tools and data flows to support public health programs.

April, 2021 – Dec, 2021 | District First Adder | Pakistan Red Crescent Society | Charsadda (Pakistan)

- **Training Sessions:**

Conducted First Aid training sessions for government institutes, NGOs, universities, colleges, and schools across the province, with a specific focus at the district level in Charsadda.

- **Training Impact:**

Successfully trained over 2800 teachers and students throughout the province.

- **Organization and Facilitation:**

Organized and facilitated First Aid training sessions, incorporating simulation exercises on emergency response and evacuation.

- **First Aid Respond Team Membership:**

Actively participated as a member of the Branch Disaster Response Team (BDRT) with the Pakistan Red Crescent KP.

- **Material Development:**

Enhanced training by creating and offering additional materials to supplement standard training materials.

These responsibilities showcase my commitment to providing crucial First Aid training, contributing to community safety and disaster preparedness.

2015- 2020 | Volunteer | Pakistan Red Crescent Society | Peshawar (Pakistan)

- Organizing and Facilitation of first Aid training
- Involved in Dengue awareness Campaign as Team Leader
- Simulation exercises on emergency response/ evacuation
- Active Emergency Response Team Member (ERT) with Pakistan Red Crescent KP
- Facilitated Restore Family Links Program
- Perform other duties and functions as may be given time to time

RELEVANT SKILLS

- **Computer skills:** Microsoft Office, Digital Marketing, Graphic Designing, Report Writing, Content Writing, ODK, Kobo Collect, Database Management, Analysis of data
- **Technical:** Accounting, Electrical, Cooking (Fast Food, Chinese, Pakistani)
- **Professional/Social:** Teamwork, Communication, Leadership, Organization, Problem-Solving, Lecture Delivery, Training Facilitation, Social Mobilization, DRR, Wash, Conflict Resolution, Community Development, Reporting, Community Management Skill, Leadership Development Skill
- **Languages:** Native Language Pushto, English (Advance), Urdu (Advance)

EDUCATION

2020 | M.sc (Hons) Agriculture in Rural Development | University of Agriculture Faisalabad | (Faisalabad, Pakistan)

Dynamics of Rural Development | Planning for Rural Development | Agricultural and Rural Development in Pakistan
| Sustainable Rural Development | Human Resource Development | Experimental Statistics

2017 | B.sc (Hons) Agriculture & Rural Development | University of Agriculture Peshawar | (Peshawar, Pakistan)

Human Resource Development | Rural Development Programs | Agricultural and Rural Development | Micro Economics | Community Development | Agriculture Finance | Management of Rural Development Programs | Macro Economics | Development Economics | Agriculture Development Problems in Pakistan | Basic Economics | Development Economics | Social Science Research Methods | Environment and Development | Sustainable Rural Livelihood | Gender and Rural Development | Poverty and Livelihood | Devolution and Development | Administration and Supervision

2013 | F.Sc (Pre Engineering) | Govt. Collage Peshawar | (Peshawar, Pakistan)

Maths | Chemistry | Physics | Urdu | English | Pakistan Study | Islamic Study

2011 | Computer Diploma | Mastermind Computer Institute Charsadda | (Charsadda, Pakistan)

Ms Office | Excel | Power Point | Word | MS Word | Graphic Designing

2011 Matric Hira Public School and Collage Peshawar (Peshawar, Pakistan)

Maths | Chemistry | Physics | Biology | Urdu | English | Pakistan Study | Islamic Study

APPRECIATION CERTIFICATIONS

1. Award of Laptop from Prime minister of Pakistan for educational achievements.
2. Certificate of appreciation on actively participation in the workshop on “World First Aid Day” Pakistan Red Crescent Society 2016.
3. Certificate of appreciation on actively participation in the workshop on “World First Aid Day” Pakistan Red Crescent Society 2017.
4. Certificate of appreciation on actively participation in the workshop on “International Youth Day” Pakistan Red Crescent Society 2017.
5. Certificate of appreciation on actively participation in the workshop on “International Volunteer Day” Pakistan Red Crescent Society 2017.
6. Certificate of appreciation on actively participation in the workshop on “International Youth Day” Pakistan Red Crescent Society 2018.
7. Certificate of appreciation on actively participation in the workshop on “One Day Orientation Session” Food Safety and Halal Food Authority Govt. of Khyber Pukhtunkhwa 5th July 2018.
8. Certificate of appreciation on actively participation in the workshop on “Global Climate Change Week” Pakistan Red Crescent Society 15th Oct 2018 – 21th Oct 2018.

TRAINING CERTIFICATIONS

1. Certificate of appreciation on successful participation in the training for “BASIC FIRST AID” under Pakistan Red Crescent Society, 24th Nov 2016 – 25th Nov 2016.
2. Certificate of appreciation on successful participation in the training for “Youth as Agent of Behavioral Change” under Pakistan Red Crescent Society, 4TH Oct 2017 – 6th Oct 2017.
3. Certificate of appreciation on successful participation in the training for “03 Days Volunteering in Emergency” under Pakistan Red Crescent Society, 13th Sep 2017 - 15th Sep 2017.
4. Certificate of appreciation on successful Facilitating in the training for “03 Days Volunteering in Emergency” under Pakistan Red Crescent Society, 7th March 2018 - 9th March 2018.
5. Certificate of appreciation on successful participation in the training for “First Aid Respondent” under Pakistan Red Crescent Society, 20th March 2018 – 22nd March 2018.
6. Certificate of appreciation on successful participation in the training for “Restore Family Links” under International Committee of Red Cross and Red Crescent, 27th Aug 2019 - 28th Aug 2019.
7. Certificate of appreciation on successful participation in the training for “National Level Advanced Training on Climate Change” under Pakistan Red Crescent Society Climate Change Adaption Unit, 01 Dec 2020 - 03 Dec 2020