


Nadia Khalid

Address: Anum plaza . 1st floor , Shanthi Nagar .dalmiya Gulshan e iqbal Karachi.

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 0325-0442535

OBJECTIVE

To get experience that will be useful to further pursue according to the necessities of with skill orientation that will allow me to expand upon my abilities, continue to accumulate knowledge to increase my expertise.

PERSONAL PROFILE

- ❑ Father's Name : Khalid Bashir
- ❑ Marital Status : Single
- ❑ N.I.C No : 31303-3056281-8
- ❑ Permanent Address : Anum plaza . 1st floor , Shanthi Nagar,
dalmiya Gulshan e iqbal Karachi
- ❑ Phone no. : 0325-0442535

ACADEMIC QUALIFICATION

- | | | | |
|---------------------|-----------------------|----------------|---------------------------|
| ❑ MBA | Iqra University | Gulshan Campus | in Process. |
| ❑ MA in Social Work | University of Karachi | graduated | 1 st Division. |

COMPUTER LITERACY

- ❑ Microsoft Office
 - MS Word
 - MS Power Point
 - MS Excel
- ❑ Report Writing



STRENGTHS & ABILITIES

Good communication skills in Urdu, English & Punjabi
Can communicate effectively

ACHIEVEMENTS

□ Conducted researches on:

Certificate of Appreciation in think on your feet Respond with clarity, brevity and Impact from
Dr.Essa Laboratory, Karachi.

Certificate of Appreciation in SW-661 Drug Abuse,Prevention,Treatment and Rehabilitation
From University of Karachi.

Certificate Attended workshop on **Communication skills** from **University of Karachi.**

Certificate of Participation in “Live the life you always wanted too” from **University of Karachi.**

EXPERIENCE

Anjuman-e-tariqui-Niswan (N.G.O)

Jan 2014- Feb 2015

Position: Social Mobilizer (Internship)

Responsibilities:

- Worked as a Social Mobilizer to collect Data from people of different areas.
- Conducted awareness programs regarding **Communications skills, poverty and Child labour and gender equality.**

Babar psychiatric Hospital, Karachi.

Feb 2015-Feb 2016

Position: Medical Social Worker (Internship)

Responsibilities:

- Worked as a Medical social worker to help patients for their Mental illness so that they can overcome and get back to **Normal life.**
- Conducted different activities for patients to improve their **Mental Health.**

University of Karachi.

Feb 2016- Jan 2017.

Position: Researcher

Responsibilities:

- Collecting Data from Zia ul Colony, Slum areas, Gulshan-e-Iqbal.
- Thesis work done on “**People living in slum areas of Karachi**”



National Prosperity Survey.

Jan 2019 – Jun 2019

Position: Enumerator

Responsibilities:

- Collecting Data door to door from different areas of Malir.
- Given awareness to people on social and moral values.

Polio Eradication initiative, Sindh

July 2019- august 2020

Position: Community Health worker (C.H.W)

Responsibilities:

- Fill in paperwork every time we distribute vaccine drops.
- Record the number of children reached with vaccines, their existing vaccination status, any vaccine refusals and whether the children are local to the area, or visiting.

*Area supervisor ..

- Manged to team ...supervisor to team to give guide line to team how they do work..

*...Temporary town support person ...W..H.O.. monitoring to team and supervisor ... work with them as support person. Enhance their mistake ..