

FOZIA PERVEEN

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Shahkar Heights, Block No. 01, Near Surjani Police Station,
Surjani Town, Karachi.



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OBJECTIVE

To obtain a challenging position of an employee in your prestigious organization this may chance my skills & capabilities through which I can achieve a competitive edge in the forthcoming challenging and dynamic work environment. I am an outgoing and self-motivate individual. I can work individual & within a team and use my own initiative.

ACADEMIC QUALIFICATION

- **Law Graduate BA (LLB)**
- From University of Karachi
- **Bachelor in Arts.**
- University of Karachi.
- **Intermediate (Arts)**
- Higher secondary Education Karachi.
- **Matriculation General**
- Secondary Education Karachi

OTHER SKILLS

- 1 Year Diploma in B.Ed from Jinnah Women University of Karachi.
- 3 Years Diploma in LLB from SM Law College Karachi.
- 3 Month Computer short course from Akbar Institute of Computer.

PROFESSIONAL EXPERIENCE:

- 1 year Teaching Experience
- 5 Months worked as a CHW in **W.H.O.**
- 6 Months worked as a Supervisor in **W.H.O.**
- 5 Years worked as a UCOO in **UNICEF.**

PERSONAL APPEARANCE

Husband's Name	:	Muhammad Ahmed
Date of Birth	:	9 th Jan 1987
CNIC NO	:	42201-8177136-4
Religion	:	Islam
Marital Status	:	Married
Languages know	:	Urdu & English
Domicile	:	Karachi (Sindh)

COMPUTER SKILLS

- Ms Office
- Command on Excel
- Windows
- Internet Browsing
- Work on online sheets

KNOWLEDGE

- Family Planning
- Vaccination
- Routine /Essential Immunization
- Mother and Child health & Care
- Data analysis & record management
- Trainings (Methodologies & Implementation)

INTERPERSONAL SKILLS

- Team/HR Management
- Good Communication skills
- Community acceptance behavior
- Good analytical and problem solving skills
- self-confidence and hardworking nature
- Ability to work both independent and as a team.
- Punctuality & time management administration

REFERENCE

- **Skills will be finished on demands.**