

farah.abbas@chipconsulting.org

From: iftikhar.jehan@chipconsulting.org
Sent: Tuesday, December 5, 2023 2:52 PM
To: 'Nadeem khan'
Cc: hrmatters.kpk@chipconsulting.org; farah.abbas@chipconsulting.org
Subject: RE: Nadeem Khan Insurance Case

Dear Nadeem,

The received documents had already been shared with insurance company but found to be incomplete during the review process. To proceed with the claim made, it is mandatory requirement that the remaining documents including a copy of the driving license & Rescue 1122 report are submitted.

Our colleague dealing with the insurance case has informed that the mentioned documents were enquired but still pending at your end and not submitted.

Please note that CTC facilitate insurance cases on behalf of its staff with the insurance company however, it's the sole responsibility of the staff member to complete the documentation in order and get facilitated.

Since you have failed to provide us the remaining documents of mandatory remaining documents, hence the case will be withdrawn for further process and follow up with the company.

If you still feel that the documents can be provided within 2 working days from receiving this email, you may reach us through email or phone to confirm else the company will proceed to withdraw the case as per policy.

Thankyou

regards

IFTIKHAR JEHAN

*Regional Manager,
CHIP Training & Consulting (Pvt) Ltd.
Peshawar, KPK
Cell # 0345-8566269*

From: Nadeem khan [<mailto:nadeemwho666@gmail.com>]
Sent: Thursday, November 16, 2023 2:28 PM
To: Iftikhar Jehan <iftikhar.jehan@chipconsulting.org>
Cc: farah.abbas@chipconsulting.org
Subject: Re: Nadeem Khan Insurance Case

Dear Sir/madam ,

Greetings

I have already shared the relevant documents except Driving license and Rescue 1122 report with your goodself as these documents aren't available with me

Kind Regards
Nadeem Khan

UCPO

On Tue, Nov 14, 2023, 12:40 PM <iftikhar.jehan@chipconsulting.org> wrote:

Thank you Nadeem,

The listed below documents are also required to be submitted for insurance to be processed as per policy.

- Attendance Record- June and July 2021
- Employer's Statement Form DS-1 to be completed in all aspects i.e date of joining
- Copy of Hospital Discharge Summary/Report
- AML 9 Questionnaire (Enclosed)
- Rescue 1122 report
- Copies of Complete Hospitalization / OPD Record
- Copy of Driving License.

Regards

IFTIKHAR JEHAN

Regional Manager,

CHIP Training & Consulting (Pvt) Ltd.

Peshawar, KPK

Cell # 0345-8566269

From: Nadeem khan [mailto:nadeemwho666@gmail.com]

Sent: Tuesday, November 14, 2023 12:37 PM

To: Iftikhar Jehan <iftikhar.jehan@chipconsulting.org>

Cc: farah.abbas@chipconsulting.org

Subject: Re: Nadeem Khan Insurance Case

Respected sir,

The available documents FYI

Thanks alot

Regards

Nadeem khan

UCPO

On Tue, Nov 14, 2023, 12:05 PM <iftikhar.jehan@chipconsulting.org> wrote:

Dear Nadeem.

A Gentle reminder to kindly furnish the documents for further process.

Regards

IFTIKHAR JEHAN

Regional Manager,

CHIP Training & Consulting (Pvt) Ltd.

Peshawar, KPK

Cell # 0345-8566269

From: iftikhar.jehan@chipconsulting.org [mailto:iftikhar.jehan@chipconsulting.org]

Sent: Tuesday, November 7, 2023 11:11 AM

To: 'nadeemwho666@gmail.com' <nadeemwho666@gmail.com>

Cc: 'farah.abbas@chipconsulting.org' <farah.abbas@chipconsulting.org>

Subject: FW: Nadeem Khan Insurance Case

Dear Nadeem

This is with reference to your insurance claim in 2021 and telephonic discussion, the medical claim has been followed with the insurance company and it has been informed that the following documents have not been submitted and required as;

- Attendance Record- June and July 2021
- Employer's Statement Form DS-1 to be completed in all aspects i.e date of joining
- Copy of Hospital Discharge Summary/Report
- AML 9 Questionnaire (Enclosed)
- Rescue 1122 report
- Copies of Complete Hospitalization / OPD Record
- Copy of Driving License.

Please provide the documents so the claim can be processed further.

Regards